

**Pocomoke City Planning and Zoning Commission
Agenda**

**Meeting Date: Wednesday, February 21, 2024 5:00 PM
City Hall, 101 Clarke Ave. Pocomoke City, MD**

New Business

1. Review of Façade Changes for Commercial Façade at 149 Market Street, Professional Office building for Blevins Holdings LLC
2. Review of Draft Rules of Procedures for Planning Commission. (Draft Pending).
3. Update on Request for Proposals for Comprehensive Plan update: Two Bids Received. Award pending City Council Approval. Revised Meeting Schedule needed.
4. Discussion on Southern Fields Section III. Final plat and construction plans for 14-lot single family development on Southern Fields Drive. (No new information at present time).
5. Review of Design Guidelines-Discussion. (Draft pending for discussion only).

Old Business

6. Update: Dorchester Street Final Record Plat for 3 lot subdivision. (Update: Public Works Agreement Signed. Signatures needed for plat from Chair).
7. Update: Final Plans for construction of a 2,460 sq ft. retail store (Starbucks), accessory parking lots and drive-thru on a 2.25-acre parcel. The property is currently vacant and zoned B-2, General Business. The property is located on Lot 18, Newtowne Blvd (adjacent to Ruby Tuesdays); Map 84, Grid 7, Parcel 374. Tax Account: 01-043978. Owner: Oxford Chase Development. (Construction Plans moving forward. Staff update to be provided on street lights and existing pylon sign).
8. Update: Preliminary Plan (Final) for construction of 37 Townhouses, filed by Drawbridge Villas Properties, LLC (owner) for property located on Riverside Drive/ Maple Street/ Clarke Avenue. Property consists of 4.07 acres. Map 401, Parcel 664. Atlantic Group and Associates, Inc., surveyor and engineer. (Staff requesting Chair to sign letter of approval of Preliminary Plans with conditions).

9. Approval of Minutes: (September 27, November 11, 2023, January 11, 2024 meeting to be provided by City Clerk. Past minutes also needed.)

10. Adjournment.

AGENDA ITEMS MIGHT NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE/CLOSED SESSION

Note: This meeting will be conducted at the Council Chambers at City Hall, 101 Clarke Avenue, Pocomoke City, MD. Additional access may be provided through social media via Facebook. For more information on accessing this meeting, contact the City Clerk at 410-957-1333.