

AGENDA

POCOMOKE CITY MAYOR AND COUNCIL MEETING

6:30 p.m., Monday, January 07, 2019

City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and Approval of Minutes from Meeting of December 03, 2018.
3. Review and Approval of Bills.
4. Pocomoke Middle School Update by Matthew Records
5. Certificates of Appreciation for Artwork by 8th Grader Bailey Suplick and Teacher Heather Riser
6. Approve Disposal of 7 Vacant Lots for Planning and Zoning
7. Public Hearing-First Reading Ordinance 443: Zoning Map Amendment
Case No. REZONING 1-ZM-2018: To rezone from R-2 Residential to B-2 Business property located on Linden Avenue, Parcel 421, Tax Map 400, LOT 8, Tax Account 01-023667.
8. Introduce Budget Revision FY 2019
9. Introduce Emergency Resolution 518 for HSB
10. Discuss Winter Quarters Golf Course Green Renovation Project
11. Approve Adoption of Charter Changes
12. Discuss Board of Elections Appointment
13. Discuss Alternate Date for Council Meeting 01/21/2019-MLK Holiday
14. Update on New Website/Display

Comments from Council

Comments from Audience

Adjournment

Adjourn to closed session under the provisions of Sec. 3-305 (b), (1) of the General Provisions Annotated Code of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees or officials over whom this public body has jurisdiction or any other personnel matter that affects one or more specific individuals.

THE AGENDA ITEMS MIGHT NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSION.

Regular Meeting Minutes

The meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, December 03, 2018. The meeting was called to order at 6:31 PM.

Present: Mayor Bruce Morrison
First Vice President Esther Troast
Council Members: Diane Downing,
George Tasker, Dale Trotter, Todd Nock
City Manager: Robert L. Cowger, Jr
City Attorney: Roscoe Leslie
City Clerk: Michelle Beckett-El Soloh

Prayer & Pledge of Allegiance

Open session council meeting @ 6:31 PM

Review minutes:

In a motion (Tasker, Trotter passed) to approve the minutes from November 05, 2018 @ 6:32 PM

Acclamation: Nock-aye, Trotter-aye, Troast-aye, Downing-aye, Tasker-aye; motion carried

Review and approval of bills:

In a motion (Trotter, Downing passed) the bills presented to be paid @ 6:33 PM

Acclamation: Nock-aye, Trotter-aye, Troast-aye, Downing-aye, Tasker-aye; motion carried

Introduction of new police officers

Lt. Hancock stated there are 3 new police officers to introduce. They will be going to the January 2019 police academy for training. Doug Mumford who has worked for Pocomoke City EMS since 2012. James Wood who was a seasonal police officer in Ocean City, MD. Joshua Brown, who is a a Sergeant at ECI. Avery Marshall who is already a certified officer and should be starting in the next week.

Request to authorize to dispose of City surplus properties

Planning Director Brandewie stated there are 7 vacant lots that the City has been maintaining. He would like Council approval to move forward with sales or auctions and he would also like the City Attorney to weigh in on the legal process for sale of properties. Attorney Leslie stated that the City must place a 20-day notice that states properties are no longer needed by the City for public use. The Council can pass a Resolution to approve sale of properties. City Manager Cowger stated these are properties that the City has acquired over the years mostly through tax defaults. Planning Director Brandewie stated that properties are a range of sizes from 6000 to 9000 square feet. They all meet zoning requirements and are set up for water and sewer. Councilmember Nock said he would like to see all Councilmembers reach out to Habitat for Humanity to build houses. He doesn't want to see empty lots just sitting after the sale of a property.

In a motion to table until next Council meeting, January 7, 2019, the sale of 7 City-owned vacant properties until the City has time to contact Habitat for Humanity or other humanitarian project agencies (Nock, Tasker passed) @ 6:37 PM.

Acclamation: Nock-aye, Trotter-aye, Troast-aye, Downing-aye, Tasker-aye; motion carried
Action: Planning and Zoning Director Brandewie to contact Habitat for Humanity and other project agencies and bring back results to January 7, 2019 Council meeting.

Set Public Hearing date for Zoning Map Amendment for property on Linden Avenue

Planning Director Brandewie asked to set a Public Hearing date for January 7, 2019 at next Council meeting for a Zoning Map Amendment for a property on Linden Avenue.

In a motion to set Public Hearing date for Zoning Map Amendment for Linden Avenue property for Council meeting on January 7, 2019 at 6:30 PM (Downing, Trotter passed) @ 6:41 PM

Acclamation: Nock-aye, Trotter-aye, Troast-aye, Downing-aye, Tasker-aye; motion carried

Action: Planning Director Brandewie to draft Resolution to be read regarding the Linden Ave property for rezoning.

Additional Public Comments on properties designated for demolition or repair

- A) 704 4th Street
- B) 411 Maple Avenue
- C) 408 Market Street
- D) 210 Walnut Street

Planning Director Brandewie asked to move forward with demolition following the Ordinance for unsafe buildings. He stated that demolition notices have been posted for 2 weeks as required by Charter. Councilmember Trotter asked in what paper were the Public Notices published? Planning Director Brandewie stated it was in the Salisbury Times. There have been no responses received from the public regarding these properties to date. Councilwoman Troast addressed the audience for comments. James Jones, refused to give address but stated he is a resident of Pocomoke City, asked if the 4 properties listed are bad enough to require demolition. Planning Director Brandewie explained that all properties, with the exception of 408 Market Street, are in need of demolition but an offer could be made to the property owner. The property owners have all been given ample time to make arrangements for repairs. The previous 7 properties in discussion are already cleaned up, vacant lots. Debbie Jones-Grates, 222 Laurel Street, asked if property near hers was going to be torn down or burned because her mother is in her 90's and not able to get away from snakes that might come in during demolishment process. Terminex already told her she will have to have the property treated days prior to demolishment.

In a motion to move forward with demolition on 4 properties listed above (Trotter, Downing passed) @ 6:50 PM.

Councilmember Downing asked about the property that had the recent fire at 724 9th St. What is the next step to prevent it from sitting there for years? Planning Director Brandewie stated he will look into it and be prepared to issue clean-up notices if necessary.

City issues to be addressed

City Manager Cowger gave updates on projects. Blocked waterlines between 14th and 15th Streets on Linden Drive in the Heights has been completed with new lines, 15th Street is almost complete, an IOREX unit will be installed at Market and 15th St, we have representatives from City of Baltimore, Harford County and Pennsylvania coming to observe installation of the unit. After that, Linden Drive and Dorchester will be finished up. We have been on Market and 10th Street for the last 2 Sundays at

the lift station pumping. We need to redo 7 of them and we are looking into USDA grant money and emergency funding to help with cost of replacement. If there is a sewage backup that spills over into storm drains it would mean major fines from MDE. We are working on addressing funding for that project. The boardwalk at Mallard's is completely washed out. There was never a bulkhead put in and dirt keeps getting washed out deeper. Boat Docking competition will have to be on hold until a bulkhead can be put in. The estimate is approximately \$250,000 to \$300,000.00 for a bulkhead. Councilman Nock suggested trying to recover funds that were misappropriated in this town. The last thing to be addressed is the Armory. The City has applied for several grants and all have been denied. The deed states that when the City no longer uses the property ownership reverts back to the State. City Attorney will review the deed. Councilmember Downing stated that Commissioner Lockfaw was working on some type of funds for the Armory but Pocomoke City never heard any more. Josh Nordstrom stated once he is sworn in as the new Commissioner he will look into funds for the Armory. William Sparrow, 1955 Orchard Drive, said we need to involve our representatives and that there is money available through the Land Preservation Act. Everyone cannot afford the YMCA and there needs to be a place inside City limits for kids and families to go. Cambridge just received grant money.

Motion to table discussion for funding to repair Armory building until after contacting MD State representatives and grant writer (Trotter, Downing passed) @ 7:05 PM

Acclamation: Nock-aye, Trotter-aye, Troast-aye, Downing-aye, Tasker-aye; motion carried

Last City issue update is Cypress Park is scheduled to get work done in March/April 2019 timeframe. There is grant money we have to match. It will be an inhouse job but will be a major facelift for the park.

It was announced at the Mayor's Old-Fashioned Christmas event, the Council decided to name the new playground at the Cypress Park the "Bruce A. Morrison Park" with a formal celebration once park is finished.

City website-changes to operations

City Manager stated that the Council has had a lot of discussion about the website, Today's information in electronic media driven and Pocomoke has so many updates and changes happening we aren't able to update the website on a daily basis and get important info out to the public. Councilman Nock said that the website is in desperate need of updates. It needs to look modern. Councilman Tasker stated that he contacted the County IT to see if they would be able to work with us. The approval did come through for the County to work with us. The current IT arrangement that the City has would not be affected except for the website part of it.

In a motion to have the City work with the Worcester County IT to update the City website (Trotter, Nock passed) @ 7:12 PM

Acclamation: Nock-aye, Trotter-aye, Troast-aye, Downing-aye, Tasker-aye; motion carried

Finance Officer and City Manager to review and adjust FY 2019 budget

City Manager Cowger will meet with the Finance Director to review and make any adjustments or changes to the budget where needed. Any changes will be brought back to the January Council meeting.

Introduce recent Charter updates

introduction of City Charter updates tabled until after one more Work Session scheduled for December 10, 2018, 5:30 PM

Patricia S. Martin proposal to Council for Proclamation

Patricia Stille Martin presented a request to the Council for a Proclamation to celebrate the birthday, January 6, of Bishop Isaac Jenkins. Proclamation request was denied as at least 2 Proclamations have already been passed as early as 2012. Councilmember Troast said that Pocomoke City and the Council holds Bishop Isaac Jenkins in the highest regard for all the work that he accomplished.

Comments from Council

Councilmember Downing there are 2 potholes on 10th St.

Councilmember Trotter reminded everyone of the swearing in of Josh Nordstrom tomorrow and Matt Crisafulli today.

Comments from Audience

Rev. James Jones thanked the City for the Proclamation that was passed to recognize his wife of 45 years, Donna Jones, the support from the City and Council meant a lot to him and his family.

Ronnie White, 804 Walnut St, asked what construction work was going on at the Rt 13 bridge. City City Manager Cowger stated it's the 2nd phase of traffic light installation. They are a bit off schedule but will be done soon.

In a motion to close open session (Downing, Trotter passed) @ 7:25 PM

Acclamation: Nock-aye, Trotter-aye, Troast-aye, Downing-aye, Tasker-aye; motion carried

Approved: K.M. Beckett-El Soloh
City Clerk

Closed session minutes for 12/03/2018 are sealed but available to Mayor and Council in person in the City Clerk's office.

K.M. Beckett-El Soloh

City Clerk

Item #3



City of Pocomoke, MD

My Open Payable Report

As Of 01/04/2019

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 81-020-20101 - ACCOUNTS PAYABLE							
Vendor: AE0650							
350816	A. E. MOORE JANITORIAL					Payable Count: (1)	212.92
	CITY HALL PAPER PRODUCTS	01/04/2019	212.92	0.00	0.00	0.00	212.92
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	CITY HALL PAPER PRODUCTS		212.92	0.00	0.00	0.00	212.92
Distributions							
	Account Number		Account Name		Distribution Amount		
	01-170-00049		SUPPLIES		212.92		
Vendor: AL6596							
550907	ALARM ENGINEERING					Payable Count: (1)	65.00
	MALLARDS FIRE ALAM MONITORING	01/04/2019	65.00	0.00	0.00	0.00	65.00
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	MALLARDS FIRE ALAM MONITORING		65.00	0.00	0.00	0.00	65.00
Distributions							
	Account Number		Account Name		Distribution Amount		
	01-850-00073		RESTAURANT		65.00		
Vendor: ASCAP							
INV0002190	ASCAP					Payable Count: (1)	357.00
	MUSIC LICENSE	01/04/2019	357.00	0.00	0.00	0.00	357.00
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	MUSIC LICENSE		357.00	0.00	0.00	0.00	357.00
Distributions							
	Account Number		Account Name		Distribution Amount		
	01-630-00028		MUSIC LICENSE		357.00		
Vendor: AT0507							
INV0002191	AT&T/ATLANTA					Payable Count: (1)	12.86
	POLICE LONG DISTANCE	01/04/2019	12.86	0.00	0.00	0.00	12.86
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	POLICE LONG DISTANCE		12.86	0.00	0.00	0.00	12.86
Distributions							
	Account Number		Account Name		Distribution Amount		
	01-210-00020		TELEPHONE		12.86		
Vendor: AT0550							
IO521463	ATCO INTERNATIONAL					Payable Count: (1)	515.50
	MISC SUPPLIES	01/04/2019	515.50	0.00	0.00	0.00	515.50
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	MISC SUPPLIES		515.50	0.00	0.00	0.00	515.50
Distributions							
	Account Number		Account Name		Distribution Amount		
	01-340-00049		SUPPLIES		515.50		
Vendor: BARB							
1/13/19-2/12/19	BARBARA B. TULL					Payable Count: (1)	450.00
	1 MONTH RENT FOR HR OFFICE	01/04/2019	450.00	0.00	0.00	0.00	450.00
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	1 MONTH RENT FOR HR OFFICE		450.00	0.00	0.00	0.00	450.00

My Open Payable Report

As Of 01/04/2019

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: <u>BE2851</u> BESTEMPS OF SEAFORD							
<u>2677402</u>	PW CONTRACT LABORERS	01/04/2019	1,105.50	0.00	0.00	0.00	1,105.50
Payable Count: (3) 3,564.00							
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
PW CONTRACT LABORS		1,105.50	0.00	0.00	0.00	1,105.50	
Distributions							
Account Number		Account Name		Distribution Amount			
01-170-00052		LEASED		450.00			
Vendor: <u>ME6250</u> CARTER PROFESSIONAL SERVICES, LLC							
<u>6605</u>	BILLING SERVICES	01/03/2019	2,810.41	0.00	0.00	0.00	2,810.41
Payable Count: (1) 2,810.41							
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
BILLING SERVICES		2,810.41	0.00	0.00	0.00	2,810.41	
Distributions							
Account Number		Account Name		Distribution Amount			
01-340-00064		CONTRACT LABOR OR TEMP HELP		1,105.50			
Account Number		Account Name		Distribution Amount			
01-340-00064		CONTRACT LABOR OR TEMP HELP		1,344.75			
Vendor: <u>IN5030</u> CHESAPEAKE EMPLOYERS							
<u>2070422</u>	IWIF INITIAL INS PREMIUM	01/04/2019	39,939.00	0.00	0.00	0.00	39,939.00
Payable Count: (1) 39,939.00							
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
IWIF INITIAL PREMIUM		39,939.00	0.00	0.00	0.00	39,939.00	
Distributions							
Account Number		Account Name		Distribution Amount			
01-920-00013		WORKER'S COMPENSATION		26,759.13			
22-222-00013		WORKERS COMPENSATION		5,192.07			
61-360-00013		WORKER'S COMPENSATION		7,987.80			
Vendor: <u>CH1860</u> CHOPTANK ELECTRIC COMPANY							
<u>INV0002189</u>	MONTHLY ELECTRIC	01/03/2019	707.00	0.00	0.00	0.00	707.00
Payable Count: (1) 707.00							
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
MONTHLY ELECTRIC		707.00	0.00	0.00	0.00	707.00	
Distributions							
Account Number		Account Name		Distribution Amount			
01-348-00057		OPER.EXP-STREET & CHRISTMAS LIGHTS		500.00			
61-355-00030		HEAT AND ELECTRIC		207.00			

*Do Not Pay
Out for
Bids. Per
Bobby C.
1/7/19*

My Open Payable Report

As Of 01/04/2019

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: <u>CO2350</u> <u>INV0002196</u>	COMCAST CITY HALL HIGH SPEED INTERNET	01/04/2019	130.80	0.00	0.00	0.00	130.80
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	CITY HALL HIGH SPEED INTERNET		130.80	0.00	0.00	0.00	130.80
Distributions							
	Account Number	Account Name			Distribution Amount		
	01-170-00019	INTERNET SERVICE			130.80		
Payable Count: (1)							
							204.01
Vendor: <u>PA7116</u> <u>945652</u>	DELUXE PAYROLL PAYROLL	01/04/2019	204.01	0.00	0.00	0.00	204.01
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	PAYROLL		204.01	0.00	0.00	0.00	204.01
Distributions							
	Account Number	Account Name			Distribution Amount		
	01-170-00074	PAYROLL SUPPORT			204.01		
Payable Count: (1)							
							204.01
Vendor: <u>ENVIRO</u> <u>18-3176</u>	ENVIROCORP, INC. WASTE WATER LAB TESTING	01/04/2019	4,037.50	0.00	0.00	0.00	4,037.50
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	WASTE WATER LAB TESTING		4,037.50	0.00	0.00	0.00	4,037.50
Distributions							
	Account Number	Account Name			Distribution Amount		
	61-355-00044	LAB EXPENSE			4,037.50		
Payable Count: (1)							
							4,037.50
Vendor: <u>ER5698</u> <u>12/12/2018</u>	ERNEST E. HARMON SECURE-718, 720, 722 SHORT ST/509 MOORE	01/03/2019	400.00	0.00	0.00	0.00	400.00
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	SECURE-718 720 722 SHORT ST/509 MOORE		400.00	0.00	0.00	0.00	400.00
Distributions							
	Account Number	Account Name			Distribution Amount		
	01-510-00052	GRASS CUT, DEBRIS, MAINTENANCE-NOT CITY PROPERTY			400.00		
Payable Count: (2)							
							610.00
<u>12/18/2018</u>	724 9TH ST/BOARD UP	01/03/2019	210.00	0.00	0.00	0.00	210.00
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	724 9TH ST/BOARD UP		210.00	0.00	0.00	0.00	210.00
Distributions							
	Account Number	Account Name			Distribution Amount		
	01-510-00052	GRASS CUT, DEBRIS, MAINTENANCE-NOT CITY PROPERTY			210.00		
Payable Count: (2)							
							610.00
Vendor: <u>FE3231</u> <u>0465098</u>	FERGUSON ENTERPRISES, INC SUPPLIES FOR HEIGHTS PROJECT	01/04/2019	101.40	0.00	0.00	0.00	101.40
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	SUPPLIES FOR HEIGHTS PROJECT		101.40	0.00	0.00	0.00	101.40
Distributions							
	Account Number	Account Name			Distribution Amount		
	61-350-00082	WATER LINE REPLACEMENT			101.40		
Payable Count: (2)							
							240.90
<u>0465100</u>	SUPPLIES FOR HEIGHTS PROJECT	01/04/2019	139.50	0.00	0.00	0.00	139.50
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	SUPPLIES FOR HEIGHTS PROJECT		139.50	0.00	0.00	0.00	139.50

My Open Payable Report

As Of 01/04/2019

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number		Account Name		Distribution Amount			
61-350-00082		WATER LINE REPLACEMENT		139.50			
Vendor: <u>FLEETPR</u>	FLEETPRIDE				Payable Count: (1)		928.35
<u>16335893</u>	A-2 /REPAIR PARTS	01/04/2019	928.35	0.00	0.00	0.00	928.35
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
A-2 /REPAIR PARTS		928.35	0.00	0.00	0.00	928.35	
Distributions							
Account Number		Account Name		Distribution Amount			
22-222-00041		VEHICLE REPAIRS		928.35			
Vendor: <u>GE4040</u>	GEORGE, MILES & BUHR, LLC				Payable Count: (2)		17,688.08
<u>0064610</u>	CLARKE AVE PS REHAB EWIP PROJECT	01/04/2019	2,759.98	0.00	0.00	0.00	2,759.98
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
CLARKE AVE PS REHAB EWIP PROJECT		2,759.98	0.00	0.00	0.00	2,759.98	
Distributions							
Account Number		Account Name		Distribution Amount			
61-355-00109		WWTP PUMPING STATION REHAB		2,759.98			
<u>0064611</u>	CLARKE AVE CONSTRUCT/INSPECTION	01/04/2019	14,928.10	0.00	0.00	0.00	14,928.10
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
CLARKE AVE PS REHAB EWIP PROJECT		14,928.10	0.00	0.00	0.00	14,928.10	
Distributions							
Account Number		Account Name		Distribution Amount			
61-355-00109		WWTP PUMPING STATION REHAB		14,928.10			
Vendor: <u>IN7711</u>	INTERCOASTAL TRADING, INC.				Payable Count: (2)		6,904.80
<u>184552</u>	CHLORINE FOR WATER	01/04/2019	1,476.00	0.00	0.00	0.00	1,476.00
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
CHLORINE FOR WATER		1,476.00	0.00	0.00	0.00	1,476.00	
Distributions							
Account Number		Account Name		Distribution Amount			
61-350-00062		CHEMICALS		1,476.00			
<u>184554</u>	ALUM	01/04/2019	5,428.80	0.00	0.00	0.00	5,428.80
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
ALUM SULFATE		5,428.80	0.00	0.00	0.00	5,428.80	
Distributions							
Account Number		Account Name		Distribution Amount			
61-355-00062		CHEMICALS		5,428.80			
Vendor: <u>JAM</u>	JAMES G. WOOD				Payable Count: (1)		50.00
<u>INV0002198</u>	FINGERPRINTING REIMBURSEMENT	01/04/2019	50.00	0.00	0.00	0.00	50.00
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
FINGERPRINTING REIMBURSEMENT		50.00	0.00	0.00	0.00	50.00	
Distributions							
Account Number		Account Name		Distribution Amount			
01-210-00036		CONSULTING		50.00			
Vendor: <u>JO3339</u>	JOHN FUNK JR., INC.				Payable Count: (2)		969.07
<u>29714</u>	HEADWORKS SCREEN SYSTEM/REPAIRS	01/04/2019	745.57	0.00	0.00	0.00	745.57

My Open Payable Report

As Of 01/04/2019

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: LIBERTY							
<u>102086</u>	LIBERTY LP GAS, INC.					Payable Count: (5)	1,274.22
	PUBLIC WORKS PROPANE	01/03/2019	492.23	0.00	0.00	0.00	492.23
	Items						
	Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount		Net Amount
	PUBLIC WORKS	492.23	0.00	0.00	0.00		492.23
	Distributions						
	Account Number	Account Name	Distribution Amount				
	01-310-00030	HEAT AND ELECTRIC	492.23				
Vendor: MDIA							
<u>050341</u>	MIDDLE DEPART INSPECTION AGENCY					Payable Count: (2)	100.00
	700 CEDAR ST/INSPECTION	01/04/2019	50.00	0.00	0.00	0.00	50.00
	Items						
	Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount		Net Amount
	700 CEDAR ST/INSPECTION	50.00	0.00	0.00	0.00		50.00
<u>102087</u>	PROPANE MAINT SHOP/102 MAPLE	01/03/2019	105.36	0.00	0.00	0.00	105.36
	Items						
	Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount		Net Amount
	PROPANE	105.36	0.00	0.00	0.00		105.36
	Distributions						
	Account Number	Account Name	Distribution Amount				
	01-310-00030	HEAT AND ELECTRIC	105.36				
<u>102089</u>	FIRE DEPT PROPANE	01/03/2019	301.12	0.00	0.00	0.00	301.12
	Items						
	Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount		Net Amount
	FIRE DEPT PROPANE	301.12	0.00	0.00	0.00		301.12
	Distributions						
	Account Number	Account Name	Distribution Amount				
	01-265-00075	P.C. VOLUNTEER FIRE DEPT.	301.12				
<u>914091</u>	PROPANE/LOG CABIN	01/04/2019	275.12	0.00	0.00	0.00	275.12
	Items						
	Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount		Net Amount
	PROPANE/LOG CABIN	275.12	0.00	0.00	0.00		275.12
	Distributions						
	Account Number	Account Name	Distribution Amount				
	01-420-00030	HEAT AND ELECTRIC	275.12				
<u>92173</u>	PROPANE/LOG CABIN	01/04/2019	100.39	0.00	0.00	0.00	100.39
	Items						
	Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount		Net Amount
	PROPANE/LOG CABIN	100.39	0.00	0.00	0.00		100.39
	Distributions						
	Account Number	Account Name	Distribution Amount				
	01-420-00030	HEAT AND ELECTRIC	100.39				

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number		Account Name		Distribution Amount			
01-030-32301	BUILDING PERMITS				50.00		
<u>050344</u>	512 WALNUT/INSPECT	01/04/2019	50.00	0.00	0.00	0.00	50.00
Items							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
512 WALNUT/INSPECT	50.00	0.00	0.00	0.00	50.00		
Distributions							
Account Number		Account Name		Distribution Amount			
01-030-32301	BUILDING PERMITS				50.00		
Vendor: <u>NA6725</u>	NATIONAL BUSINESS FURNITURE				Payable Count: (1)		885.00
<u>ZK032122-TDQ</u>	NEW DESK FOR JEFF GLEASON/HR	01/03/2019	885.00	0.00	0.00	0.00	885.00
Items							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
NEW DESK FOR JEFF GLEASON/HR	885.00	0.00	0.00	0.00	885.00		
Distributions							
Account Number		Account Name		Distribution Amount			
01-135-00022	OFFICE EXPENSE				885.00		
Vendor: <u>ON6921</u>	ONE CALL CONCEPTS, INC				Payable Count: (1)		73.36
<u>8126134</u>	MONTHLY MS UTILITY TICKETS	01/04/2019	73.36	0.00	0.00	0.00	73.36
Items							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
MONTHLY MS UTILITY TICKETS	73.36	0.00	0.00	0.00	73.36		
Distributions							
Account Number		Account Name		Distribution Amount			
01-310-00020	TELEPHONE				73.36		
Vendor: <u>CL9888</u>	PENINSULA CLEANERS				Payable Count: (1)		219.50
<u>238-11514</u>	POLICE DRY CLEANING	01/03/2019	219.50	0.00	0.00	0.00	219.50
Items							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
POLICE DRY CLEANING	219.50	0.00	0.00	0.00	219.50		
Distributions							
Account Number		Account Name		Distribution Amount			
01-220-00050	UNIFORMS				219.50		
Vendor: <u>PO7150</u>	POCOMOKE CITY VOL FIRE CO				Payable Count: (1)		212.87
<u>COMMUNITY CENTER</u>	25 % FOR PROPANE FOR COMMUNITY CENTER	01/03/2019	212.87	0.00	0.00	0.00	212.87
Items							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
25% PROPANE FOR COMMUNITY CENTER	212.87	0.00	0.00	0.00	212.87		
Distributions							
Account Number		Account Name		Distribution Amount			
01-265-00075	P.C. VOLUNTEER FIRE DEPT.				212.87		
Vendor: <u>QUALITY</u>	QUALITY STAFFING SERVICES				Payable Count: (2)		3,395.00
<u>34541</u>	CONTRACT LABOR/HR-JEFF GLEASON/2- P WORKS	01/04/2019	2,030.00	0.00	0.00	0.00	2,030.00
Items							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
CONTRACT LABOR/HR/PW	2,030.00	0.00	0.00	0.00	2,030.00		
Distributions							
Account Number		Account Name		Distribution Amount			
01-135-00064	CONTRACT LABOR				1,400.00		
01-340-00064	CONTRACT LABOR OR TEMP HELP				630.00		
<u>34595</u>	CONTRACT LABOR/HUMAN RESOURCE/JEFF G	01/04/2019	1,365.00	0.00	0.00	0.00	1,365.00

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: <u>QU2136</u> QUEST DIAGNOSTICS INC.							
<u>9179500476</u>	PRE EMPLOYMENT TESTING	01/03/2019	165.69	0.00	0.00	0.00	165.69
Payable Count: (1) 165.69							
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
CONTRACT LABOR/HR/PW		1,365.00	0.00	0.00	0.00	1,365.00	
Distributions							
Account Number	Account Name			Distribution Amount			
01-135-00064	CONTRACT LABOR			1,365.00			
Vendor: <u>QU7290</u> QUILL CORP.							
<u>2874500</u>	TAK CORKBOARD	01/03/2019	149.99	0.00	0.00	0.00	149.99
Payable Count: (4) 272.75							
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
TAK CORKBOARD FOR HR FOR REQUIRED POSTING		149.99	0.00	0.00	0.00	149.99	
Distributions							
Account Number	Account Name			Distribution Amount			
01-135-00022	OFFICE EXPENSE			149.99			
<u>3403687</u>	CITY MGR OFFICE SUPPLIES	01/03/2019	111.23	0.00	0.00	0.00	111.23
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
CITY MGR OFFICE SUPPLIES		111.23	0.00	0.00	0.00	111.23	
Distributions							
Account Number	Account Name			Distribution Amount			
01-120-00022	OFFICE EXPENSE			111.23			
<u>3461097</u>	CITY MGR OFFICE SUPPLIES	01/03/2019	9.99	0.00	0.00	0.00	9.99
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
CITY MGR OFFICE SUPPLIES		9.99	0.00	0.00	0.00	9.99	
Distributions							
Account Number	Account Name			Distribution Amount			
01-120-00022	OFFICE EXPENSE			9.99			
<u>3596664</u>	CITY HALL OFFICE SUPPLIES	01/04/2019	1.54	0.00	0.00	0.00	1.54
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
CITY HALL OFFICE SUPPLIES		1.54	0.00	0.00	0.00	1.54	
Distributions							
Account Number	Account Name			Distribution Amount			
01-170-00049	SUPPLIES			1.54			
Vendor: <u>RI7729</u> RICHARD LYNCH & SON							
<u>4678</u>	REPAIR HOLE IN TRACK AT FAIRGROUNDS	01/03/2019	1,232.00	0.00	0.00	0.00	1,232.00
Payable Count: (1) 1,232.00							
Items							
Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
REPAIR HOLE IN TRACK AT FAIRGROUNDS		1,232.00	0.00	0.00	0.00	1,232.00	
Distributions							
Account Number	Account Name			Distribution Amount			
01-440-00070	FAIR EXPENDITURES			1,232.00			
Vendor: <u>RU5411</u> RUSTY MERRITT							
Payable Count: (2) 300.00							

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<u>481</u>	POLICE IT REPAIR	01/03/2019	100.00	0.00	0.00	0.00	100.00
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	POLICE IT REPAIR		100.00	0.00	0.00	0.00	100.00
Distributions							
	Account Number	Account Name	Distribution Amount				
	01-220-00060	RADIO COMMUNICATIONS	100.00				
<u>492</u>	MONTHLY WEBSITE MAINT	01/03/2019	200.00	0.00	0.00	0.00	200.00
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	WEBSITE MONTHLY MAINTENANCE		200.00	0.00	0.00	0.00	200.00
Distributions							
	Account Number	Account Name	Distribution Amount				
	01-170-00064	CONTRACT LABOR	200.00				
<u>Vendor: S11234</u>	SIMPSON'S TOWING					Payable Count: (1)	266.47
<u>INV0002201</u>	TOWING A-2 TO EMS BUILDING	01/04/2019	266.47	0.00	0.00	0.00	266.47
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	TOWING A-2 TO EMS BUILDING		266.47	0.00	0.00	0.00	266.47
Distributions							
	Account Number	Account Name	Distribution Amount				
	22-222-00041	VEHICLE REPAIRS	266.47				
<u>Vendor: ST8499</u>	STANDARD INSURANCE COMPANY					Payable Count: (1)	2,050.78
<u>INV0002193</u>	LIFE INS PREMIUM	01/04/2019	2,050.78	0.00	0.00	0.00	2,050.78
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	LIFE INS PREMIUM		2,050.78	0.00	0.00	0.00	2,050.78
Distributions							
	Account Number	Account Name	Distribution Amount				
	01-840-00016	OTHER EMPLOYEE INSURANCE	1,374.02				
	22-222-00016	OTHER EMPLOYEE INSURANCES	266.60				
	61-360-00016	OTHER EMPLOYEE INSURANCE	410.16				
<u>Vendor: TH6200</u>	THE LINCOLN NATIONAL LIFE INS. CO.					Payable Count: (1)	867.07
<u>INV0002192</u>	LONG TERM DISABILITY	01/04/2019	867.07	0.00	0.00	0.00	867.07
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	LONG TERM DISABILITY		867.07	0.00	0.00	0.00	867.07
Distributions							
	Account Number	Account Name	Distribution Amount				
	01-840-00016	OTHER EMPLOYEE INSURANCE	580.94				
	22-222-00016	OTHER EMPLOYEE INSURANCES	112.72				
	61-360-00016	OTHER EMPLOYEE INSURANCE	173.41				
<u>Vendor: TO8909</u>	TOM'S REFRIGERATION					Payable Count: (1)	237.50
<u>15379</u>	624 CEDAR ST/BLOCKAGE ON CITY SIDE	01/04/2019	237.50	0.00	0.00	0.00	237.50
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	624 CEDAR ST/BLOCKAGE ON CITY SIDE		237.50	0.00	0.00	0.00	237.50
Distributions							
	Account Number	Account Name	Distribution Amount				
	61-355-00043	OTHER REPAIRS	237.50				
<u>Vendor: TR8991</u>	TRI SUPPLY & EQUIPMENT					Payable Count: (1)	250.00
<u>600159-0001</u>	SILK SOCK/HEIGHTS PROJECT	01/04/2019	250.00	0.00	0.00	0.00	250.00

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: TY5466							
<u>26513</u>	TYLER BUSINESS FORMS					Payable Count: (1)	178.36
	1099 FORMS/1096 FORMS/ENVELOPES	01/04/2019	178.36	0.00	0.00	0.00	178.36
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	SILK SOCK/HEIGHTS PROJECT		250.00	0.00	0.00	0.00	250.00
Distributions							
	Account Number	Account Name			Distribution Amount		
	61-350-00082	WATER LINE REPLACEMENT			250.00		
Vendor: UN9200							
<u>INV0002194</u>	UNUM LIFE INSURANCE					Payable Count: (1)	737.32
	LONG TERM INS	01/04/2019	737.32	0.00	0.00	0.00	737.32
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	LONG TERM INS		737.32	0.00	0.00	0.00	737.32
Distributions							
	Account Number	Account Name			Distribution Amount		
	01-840-00016	OTHER EMPLOYEE INSURANCE			494.00		
	22-222-00016	OTHER EMPLOYEE INSURANCES			95.85		
	61-360-00016	OTHER EMPLOYEE INSURANCE			147.47		
Vendor: WA9307							
<u>INV0002199</u>	WASTE MANAGEMENT OF DELMARVA					Payable Count: (2)	995.52
	RECYCLE ROLL OFF	01/04/2019	567.52	0.00	0.00	0.00	567.52
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	RECYLCE ROLL OFF SERVICE		567.52	0.00	0.00	0.00	567.52
Distributions							
	Account Number	Account Name			Distribution Amount		
	01-326-00045	TIPPING FEE			567.52		
Vendor: WA3050							
<u>48280</u>	WATERFORD PRINTING					Payable Count: (2)	200.15
	TODD NOCK BUS CARDS	01/04/2019	107.75	0.00	0.00	0.00	107.75
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	TODD NOCK BUS CARDS		107.75	0.00	0.00	0.00	107.75
Distributions							
	Account Number	Account Name			Distribution Amount		
	01-110-00022	OFFICE EXPENSE			107.75		
<u>48288</u>	CHRISTMAS CARDS/ENVELOPES						
	CHRISTMAS CARDS/ENVELOPES	01/04/2019	92.40	0.00	0.00	0.00	92.40
Items							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	CHRISTMAS CARDS/ENVELOPES		92.40	0.00	0.00	0.00	92.40

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number	Account Name		Distribution Amount				
01-180-00029	COMMUNITY PROMOTIONS		92.40				

Vendor: WELLS **WELLS FARGO** **Payable Count: (1)** **3,278.74**
5005656589 2016 AMB LOAN PAYMENT 01/04/2019 3,278.74 0.00 0.00 0.00 3,278.74

Items

Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
2016 AMB LOAN PAYMENT	3,278.74	0.00	0.00	0.00	3,278.74

Distributions

Account Number	Account Name	Distribution Amount
22-222-00092	LOAN PRINCIPAL-2016 AMBULANCE	2,848.24
22-222-00093	LOAN INTEREST-2016 AMBULANCE	430.50

Vendor: B11540 **WILLIAM A. WARD JR.** **Payable Count: (1)** **681.06**
INV0002195 CHAIN SAW SUPPLIES/2 TIRES FOR WORKMAN TRUCK 01/04/2019 681.06 0.00 0.00 0.00 681.06

Items

Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
CHAIN SAW SUPPLIES/2 TIRES FOR WORKMAN TRI	681.06	0.00	0.00	0.00	681.06

Distributions

Account Number	Account Name	Distribution Amount
01-330-00049	SUPPLIES	573.68
01-340-00042	EQUIPMENT REPAIRS	107.38

Vendor: WO9580 **WOR-WIC COMMUNITY COLLEGE** **Payable Count: (1)** **40.00**
9904 POLICE TRAINING 01/04/2019 40.00 0.00 0.00 0.00 40.00

Items

Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
POLICE TRAINING	40.00	0.00	0.00	0.00	40.00

Distributions

Account Number	Account Name	Distribution Amount
01-230-00061	TRAINING	40.00

Vendor: XE9700 **XEROX CORPORATION** **Payable Count: (1)** **916.68**
NOV 2018 MONTHLY MAINT COPIER 01/04/2019 916.68 0.00 0.00 0.00 916.68

Items

Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
MONTHLY MAINT	916.68	0.00	0.00	0.00	916.68

Distributions

Account Number	Account Name	Distribution Amount
01-170-00052	LEASED	299.57
01-220-00052	LEASED	542.76
22-222-00052	LEASED	74.35

Payable Account 81-020-20101 Payable Count: (63) Total: **99,227.24**

Payable Account Summary

Account	Count	Amount
81-020-20101 - ACCOUNTS PAYABLE	63	99,227.24
Report Total:	63	99,227.24

Payable Fund Summary

Fund	Count	Amount
81 - DISBURSEMENT FUND	63	99,227.24
Report Total:	63	99,227.24



Added bill list
1/7/19
City of Pocomoke, MD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00695 - add bill list 1/7/2019

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: <u>CO2350 - COMCAST</u>										Vendor Total: 160.25
<u>INV0002207</u>	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	160.25	0.00	0.00	0.00	160.25
102 MAPLE ST INTERNET/TV	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
102 MAPLE ST INTERNET/TV	Service	0.00	0.00	160.25	0.00	0.00	0.00	0.00	160.25	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>01-310-00022</u>	OFFICE EXPENSE			160.25	100.00%					
Vendor: <u>CO2136 - DELMARVA POWER</u>										Vendor Total: 40.85
<u>INV0002202</u>	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	40.85	0.00	0.00	0.00	40.85
HUMAN RESOURCE ELECTRIC/B TULL BUILDING	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
HUMAN RESOURCE ELECTRIC/B TULL BUI...	Service	0.00	0.00	40.85	0.00	0.00	0.00	0.00	40.85	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>01-170-00030</u>	HEAT AND ELECTRIC			40.85	100.00%					
Vendor: <u>GU4100 - GUARDIAN-ALTERNATE FUNDED</u>										Vendor Total: 1,816.00
<u>INV0002204</u>	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	1,816.00	0.00	0.00	0.00	1,816.00
DENTAL INS	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
DENTAL INS	Service	0.00	0.00	1,816.00	0.00	0.00	0.00	0.00	1,816.00	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>01-840-00015</u>	HOSPITALIZATION INSURANCE			1,216.72	67.00%					
<u>22-222-00015</u>	HOSPITALIZATION			236.08	13.00%					
<u>61-360-00015</u>	HOSPITALIZATION INSURANCE			363.20	20.00%					
Vendor: <u>HQ4800 - HOLT PAPER AND CHEM CO</u>										Vendor Total: 238.81
<u>INV0002206</u>	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	238.81	0.00	0.00	0.00	238.81
FIRE DEPT CLEANING SUPPLIES	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
FIRE DEPT CLEANING SUPPLIES	Service	0.00	0.00	238.81	0.00	0.00	0.00	0.00	238.81	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>01-265-00075</u>	P.C. VOLUNTEER FIRE DEPT.			238.81	100.00%					
Vendor: <u>HM9310 - NFP/MID REGION</u>										Vendor Total: 2,937.00
<u>INV0002203</u>	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	2,937.00	0.00	0.00	0.00	2,937.00
FIRE MONTHLY INS PREM	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
FIRE DEPT MONTHLY INS. PREMIUM	Service	0.00	0.00	2,937.00	0.00	0.00	0.00	0.00	2,937.00	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>01-265-00075</u>	P.C. VOLUNTEER FIRE DEPT.			2,937.00	100.00%					

Payable Register

Packet: APPKT00695 - add bill list 1/7/2019

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: PEP - PEP-UP INC.										Vendor Total: 622.10
1496518	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	622.10	0.00	0.00	0.00	622.10
FUEL FOR THE MAINT. SHOP	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
DIESEL FUEL FOR THE SHOP	Service	0.00	0.00	622.10	0.00	0.00	0.00	622.10		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-340-00051	GAS AND OIL				622.10	100.00%				
Vendor: QUALITY - QUALITY STAFFING SERVICES										Vendor Total: 910.00
34643	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	910.00	0.00	0.00	0.00	910.00
CONTRACT LABOR/HR/JEFF GLEASON	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CONTRACT LABOR/HR/PW	Service	0.00	0.00	910.00	0.00	0.00	0.00	910.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-110-00064	CONTRACT LABOR				910.00	100.00%				
Vendor: RD4220 - R D GRIER AND SONS CO.										Vendor Total: 928.18
1340455	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	928.18	0.00	0.00	0.00	928.18
CEDAR ST LIFT STATION PARTS	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CEDAR ST LIFT STATION PARTS	Service	0.00	0.00	928.18	0.00	0.00	0.00	928.18		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
61-355-00047	TOOLS AND EQUIPMENT				928.18	100.00%				
Vendor: RC - R.C. HOLLOWAY COMPANY										Vendor Total: 164.21
387641	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	164.21	0.00	0.00	0.00	164.21
A2 AMBULANCE PARTS	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
A2 AMBULANCE PARTS	Service	0.00	0.00	164.21	0.00	0.00	0.00	164.21		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
22-222-00041	VEHICLE REPAIRS				164.21	100.00%				
Vendor: SU9877 - TERRAFORM POWER LLC										Vendor Total: 20,802.02
200100106513	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	20,802.02	0.00	0.00	0.00	20,802.02
SOLAR CHARGES	APBANK - AP Bank				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
10/2018 SOLAR CHARGES	Service	0.00	0.00	20,802.02	0.00	0.00	0.00	20,802.02		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-310-00030	HEAT AND ELECTRIC				531.33	2.55%				
01-440-00070	FAIR EXPENDITURES				541.08	2.60%				
01-170-00030	HEAT AND ELECTRIC				395.44	1.90%				
01-265-00075	P.C. VOLUNTEER FIRE DEPT.				5,141.49	24.72%				
01-240-00030	HEAT AND ELECTRIC				1,214.99	5.84%				
01-410-00030	HEAT AND ELECTRIC				5.92	0.03%				
22-222-00030	HEAT AND ELECTRIC				594.79	2.86%				
61-355-00030	HEAT AND ELECTRIC				6,488.55	31.19%				
61-350-00030	HEAT AND ELECTRIC				5,888.43	28.31%				

Payable Register

Packet: APPKT00695 - add bill list 1/7/2019

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: VE8002 - VERIZON									Vendor Total:	1,489.21
INV0002205	Invoice	1/7/2019	1/7/2019	1/7/2019	1/7/2019	1,489.21	0.00	0.00	0.00	1,489.21
MONTHLY TELEPHONE BILLS	APBANK - AP Bank				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MONTHLY TELEPHONE BILLS	Service	0.00	0.00	1,489.21	0.00	0.00	0.00	1,489.21

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
01-210-00020	TELEPHONE		579.87	38.94%
01-265-00075	P.C. VOLUNTEER FIRE DEPT.		98.32	6.60%
01-310-00020	TELEPHONE		46.12	3.10%
01-430-00049	SUPPLIES		29.57	1.99%
01-510-00020	TELEPHONE		60.00	4.03%
61-355-00020	TELEPHONE		128.96	8.66%
61-350-00020	TELEPHONE		187.84	12.61%
22-222-00020	TELEPHONE		109.28	7.34%
01-170-00020	Telephone		249.25	16.74%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	11	30,108.63	0.00	0.00	0.00	30,108.63	0.00	30,108.63
Grand Total:		30,108.63	0.00	0.00	0.00	30,108.63	0.00	30,108.63

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
01-110-00064	CONTRACT LABOR	910.00
01-170-00020	Telephone	249.25
01-170-00030	HEAT AND ELECTRIC	436.29
01-210-00020	TELEPHONE	579.87
01-240-00030	HEAT AND ELECTRIC	1,214.99
01-265-00075	P.C. VOLUNTEER FIRE DEPT.	8,415.62
01-310-00020	TELEPHONE	46.12
01-310-00022	OFFICE EXPENSE	160.25
01-310-00030	HEAT AND ELECTRIC	531.33
01-340-00051	GAS AND OIL	622.10
01-410-00030	HEAT AND ELECTRIC	5.92
01-430-00049	SUPPLIES	29.57
01-440-00070	FAIR EXPENDITURES	541.08
01-510-00020	TELEPHONE	60.00
01-840-00015	HOSPITALIZATION INSURANCE	1,216.72
	Total:	15,019.11

<u>Account</u>	<u>Name</u>	<u>Amount</u>
22-222-00015	HOSPITALIZATION	236.08
22-222-00020	TELEPHONE	109.28
22-222-00030	HEAT AND ELECTRIC	594.79
22-222-00041	VEHICLE REPAIRS	164.21
	Total:	1,104.36

<u>Account</u>	<u>Name</u>	<u>Amount</u>
61-350-00020	TELEPHONE	187.84
61-350-00030	HEAT AND ELECTRIC	5,888.43
61-355-00020	TELEPHONE	128.96
61-355-00030	HEAT AND ELECTRIC	6,488.55
61-355-00047	TOOLS AND EQUIPMENT	928.18
61-360-00015	HOSPITALIZATION INSURANCE	363.20
	Total:	13,985.16

Item # 5

Mayor and City Council
Pocomoke City, Maryland

Certificate
of Appreciation

Presented to

HEATHER RISER

Ms. Riser is the Art Teacher at Pocomoke Middle School where Ms. Bailey Suplick is a student.

Under the direction of Ms. Riser, Ms. Suplick recently custom designed the artwork for Pocomoke City's 2018 Holiday Greeting Card.

The Mayor and Council of Pocomoke City, Maryland do hereby congratulate Ms. Riser as well as her student, and we commend this project as an outstanding example of volunteerism and service to our community.

In witness whereof I have hereunto set my hand and caused this seal to be affixed

Esther J. Treast

Attest: *Paula M. Sparrow* Date: *01-07-19*

Item #5

Mayor and City Council
Pocomoke City, Maryland

Certificate
of Appreciation

Presented to

BAILEY SUPLUCK

Ms. Suplick is an Eighth-Grade student at Pocomoke Middle School and participates in the Art Program under the direction of teacher Heather Riser.

Ms. Suplick recently custom designed the artwork which was ultimately used as Pocomoke City's 2018 Holiday Greeting Card.

The Mayor and Council of Pocomoke City, Maryland do hereby congratulate Bailey Suplick; and we commend this project as an outstanding example of volunteerism and community service.

In witness whereof I have hereunto set my hand and caused this seal to be affixed

Esther S. Troast

Attest: *Paula Morrison* Date: 01-07-19

Item # 6

POCOMOKE CITY, MARYLAND

DANIEL L. BRANDEWIE
PLANNING DIRECTOR



OFFICE OF PLANNING,
HOUSING & ZONING

Memo

To: Bobby Cowger, City Manager

From: Dan Brandewie, Planning Director

A handwritten signature in black ink, consisting of the letters "DB" in a stylized, cursive font.

Date: November 29, 2018

Subject: City Owned Surplus Properties

I have pulled together a list of seven properties currently owned by the City that may be available for sale to the public as surplus property. Most of the properties appear to have been bought at tax sale by the City for delinquent taxes. All consist of vacant lots. I have scanned a short version of the tax map images of the properties and photographs that can be made available to the Mayor and Council. I also have available a longer scan of information which includes photo's, tax maps and deeds as acquired by the City.

It would be my recommendation to ask the Mayor and Council to authorize staff to move forward with the disposal of these properties, and to request assistance from our City Attorney on how to proceed if the Council is in agreement.

There may be several more properties available but these are ones I was able to pull together in a short time frame. It may be appropriate at a later date to follow up with an additional public offering.

We also discussed on putting together a number of additional incentives to consider that would further encourage redevelopment in our core area of the City. This may be important in order to facilitate and induce new construction in the older parts of the town.

I would be available to present this information to Council at their next meeting.

"Friendliest Town on the Eastern Shore"

CITY HALL • 101 CLARKE ST. • P.O. BOX 29 • POCOMOKE CITY, MARYLAND 21851
PHONE 410.957.1633 EXT. 108 • FAX 410.957.0939 • www.cityofpocomokemd.gov

City Properties Available as Surplus Property

City Property 1

**Premises Address: 606 BANK ST. POCOMOKE CITY
District - 01 Account Number – 030558**

City Property 2

**Premises Address: EIGHTH ST
District - 01 Account Number – 036947**

City Property 3

**Premises Address: 603 FOURTH ST
District - 01 Account Number – 021192**

City Property 4

**Premises Address: 713 SHORT ST
District - 01 Account Number – 020285**

City Property 5

**Premises Address: 911 CLARKE AVE
District - 01 Account Number – 015141**

City Property 6

**Premises Address: 814 SECOND ST
District - 01 Account Number - 015710**

City Property 7

**Premises Address: 600 YOUNG ST
District - 01 Account Number - 021052**

City Property 1

Premises Address: 606 BANK ST. POCOMOKE CITY

District - 01 Account Number - 030558

Owner Name: CITY OF POCOMOKE

Deed Reference: /05098/ 00404

Legal Description: LOT 38 57.75 X 150 S SIDE 608 BANK ST PL WILLIAM I LONG

Map: 0401 Grid: 0018 Parcel: 0301

Lot: 38

Comments: Vacant lot. Water and sewer service available. Bought at tax sale in 2005 for 511.65; deed recorded in 2008. See plat 11, 226. No delinquent water/sewer charges.



NOTE: House is no longer on property.

606 BANK ST
01-030588
MAR 401 GRD 18 Parcel 501



City Property 2

Premises Address: EIGHTH ST

District - 01 Account Number - 036947

Owner Name: POCOMOKE CITY MARYLAND MAYOR & CITY COUNCIL OF POCOMOKE CITY

Deed Reference: /01154/ 00500

Legal Description: LOT 1 9925 SQ FT S/S 8TH ST SUBDIV LDS OF CITY OF POCOMOKE

Map: 0402 Grid: 0001 Parcel: 2729

Subdivision: 1216

Lot: 1 Plat No:138027

Comments: Part lot from Lot A as shown in survey. Vacant lot, water and sewer service available. No delinquent fees.





City Property 3

Premises Address: 603 FOURTH ST

District - 01 Account Number - 021192

Owner Name: POCOMOKE CITY

Deed Reference: /06288/ 00148

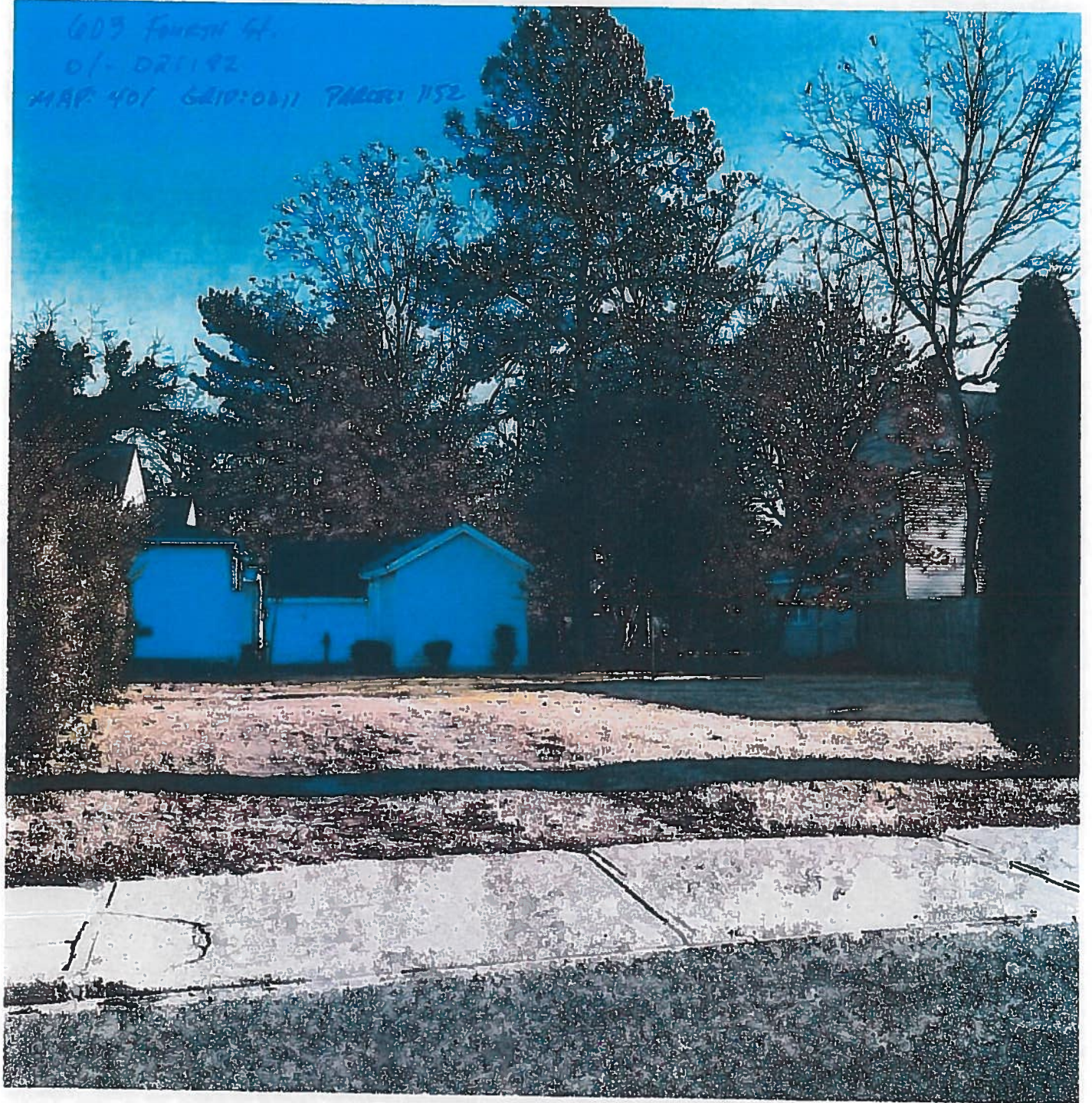
Legal Description: 67' X 98' X 60' X 94 E SIDE 603 FOURTH ST POCOMOKE

Map: 0401 **Grid:** 0011 **Parcel:** 1152

Comments: Bought at tax sale in 2011 for \$1,003.16. Deed recorded in 2013. Vacant Lot. Water and sewer service available. No delinquent fees.



603 Forest St.
07-021192
MAP 401 6410:0611 746261 1152



City Property 4

Premises Address: 713 SHORT ST

District - 01 Account Number - 020285

Owner Name: POCOMOKE CITY

Deed Reference: /06288/ 00155

Legal Description: LOT 25 40' X 80' E SIDE 713 SHORT ST PL MARION ATKINSON PROP

Map: 0401 **Grid:** 0016 **Parcel:** 1063

Comments: Bought at tax sale in May, 2011 for \$727.88. Deed recorded in Oct. 2013. Vacant lot. Water and sewer service available. No delinquent fees.



713 SHOOT ST
101 - 020 285
101 GRANT 16 FLOOR: 1063



City Property 5

Premises Address: 911 CLARKE AVE

District - 01 Account Number - 015141

Owner Name: POCOMOKE CITY

Deed Reference: /06288/ 00162

Legal Description: 60' X 114' E SIDE 911 CLARKE AVE POCOMOKE

Map: 0401 Grid: 0003 Parcel: 0775

Comments: Bought at tax sale in May, 2011 for \$1,554.74. Vacant lot. Water and sewer service available. No delinquent fees.





911 CIRA
01-015
MAY 10,

City Property 6

Premises Address: 814 SECOND ST

District - 01 Account Number - 015710

Owner Name: POCOMOKE CITY MARYLAND

Deed Reference: /03386/ 00151

Legal Description: LOT 2 W SIDE 814 SECOND ST PLAT A

Map: 0401 Grid: 0009 Parcel: 0854

Comments: Bought at tax sale in 2001 with multiple properties for \$3,958.44. Deed recorded in July, 2002. Vacant lot. Water and sewer service available. No delinquent fees.



814 SECOND ST.
01 015710
MAP: 0401 GRID: 0009 PARCEL 0854



City Property 7

Premises Address: 600 YOUNG ST

District - 01 Account Number - 021052

Deed Reference: /03386/ 00151

Legal Description: 40' X 120' S SIDE 600 YOUNG & SIXTH STS

Map: 0401 Grid: 0016 Parcel: 1045

Comments: Bought at tax sale in 2001 with multiple properties for \$1,229.55. Deed recorded in July, 2002. Vacant lot. Water and sewer service available. Vacant Lot.



600 Young St
01 021052
TAX MAP 404, GRID 16 Parcel 1043



Item # 7

POCOMOKE CITY, MARYLAND

DANIEL L. BRANDEWIE
PLANNING DIRECTOR



OFFICE OF PLANNING,
HOUSING & ZONING

Memo

To: Mayor and City Council
From: Daniel L. Brandewie *DB*
Date: November 16, 2018
Re: Zoning Map Amendment: Recommendation of Planning Commission
Request to set Public Hearing Date

In accordance with Zoning Ordinance, Section 230-112 Amendment Procedure, staff is forwarding to the Mayor and City Council the recommendation of the Planning Commission and supplemental background information for a zoning map amendment for the following:

Zoning Case No. 1-ZM-2018: request by Zaheer Ahmed (owner) to rezone a vacant .406 acre parcel from R-2 Single Family residential to B-2 General Business located on the south side of Linden Ave. adjacent to and west of the City Discount Pharmacy, 440 Linden Avenue, Map 401, Grid 21, Parcel 421. Tax Account ID: 01-023667.

Staff is requesting a public hearing date be set for **Monday, January 7, 6:30PM** in the Council Chambers. Upon confirmation of the public hearing date, staff will send appropriate notifications out and proceed with legal notices. A notice must be published for 2 consecutive weeks with the first notice appearing at least 14 days prior to the public hearing.

Cc: Bobby Cowger, City Manager
Michelle Beckett-El Soloh, City Clerk

"Friendliest Town on the Eastern Shore"

PLANNING Commission
~~POCOMOKE CITY BOARD OF ZONING APPEALS~~



Pocomoke City, Maryland

**POCOMOKE CITY
PLANNING & ZONING COMMISSION
POCOMOKE CITY, MARYLAND 21851**

APPLICATION NO.: REZONING 1-ZM-2018
RE: Zaheer Ahmed

The Pocomoke City Planning and Zoning Commission, upon consideration of all written exhibits and testimony received at a public hearing held on October 3, 2018, respectfully recommends the granting of a change in zoning on property owned by Zaheer Ahmed located on Tax Map #400, Parcel #421, from Residential-Two (R-2) to B-2 General Business.

The Planning & Zoning Commission found the following to be the facts in this case:

(1) That the property in question, which is currently zoned as a Residential-Two (R-2) District in the Pocomoke Zoning Ordinance and Map, borders a B-2 General Business zoned property on the south side of Linden Avenue, which is adjacent and west of the City Discount Pharmacy property.

(2) The undeveloped parcel of land (Lot 8 on the Plat Subdivision of Norris Young) referenced in the Worcester County Tax Records as Tax ID 01-023667 indicates the property is not residential and its use is commercial, therefore, there appears to have been an error in the Pocomoke Zoning Ordinance and Map for this property.

(3) There is a commercial real estate office to the east with adjoining B-2 properties and the property on the north side of Linden Avenue is a strip shopping center (B-2 General Business District), which is directly across from the proposed re-zoning.

(4) That compatibility with existing and proposed development for the area would not be affected as it is consistent with the Pocomoke City's Comprehensive Plan.

(5) That the reclassification would not constitute illegal spot-zoning. Rezoning to B-2 General Business would be better for the city and more in line with the Comprehensive Plan. Residential-Two (R-2) zoning is in contradiction to the Comprehensive Plan, and therefore, is not needed.

(6) That the reclassification to B-2 General Business would be in accordance with valid land use planning concepts and techniques.

(7) That there would not be a substantial change in the character of the neighborhood.

(8) That the existing Residential-Two (R2) zoning classification was a mistake.

(9) In arriving at its decision, the Planning and Zoning Commission found that there was sufficient evidence to support the allegation that there was a mistake in the original zoning and, therefore, agreed to recommend a change of zoning from Residential-Two (R-2) to B-2 General Business.

For these reasons, the request for change in zoning received a positive recommendation from the Planning and Zoning Commission by a unanimous vote.

Please be advised that this matter will be referred to the Mayor and Council, who will hold a public hearing on the rezoning of the property.

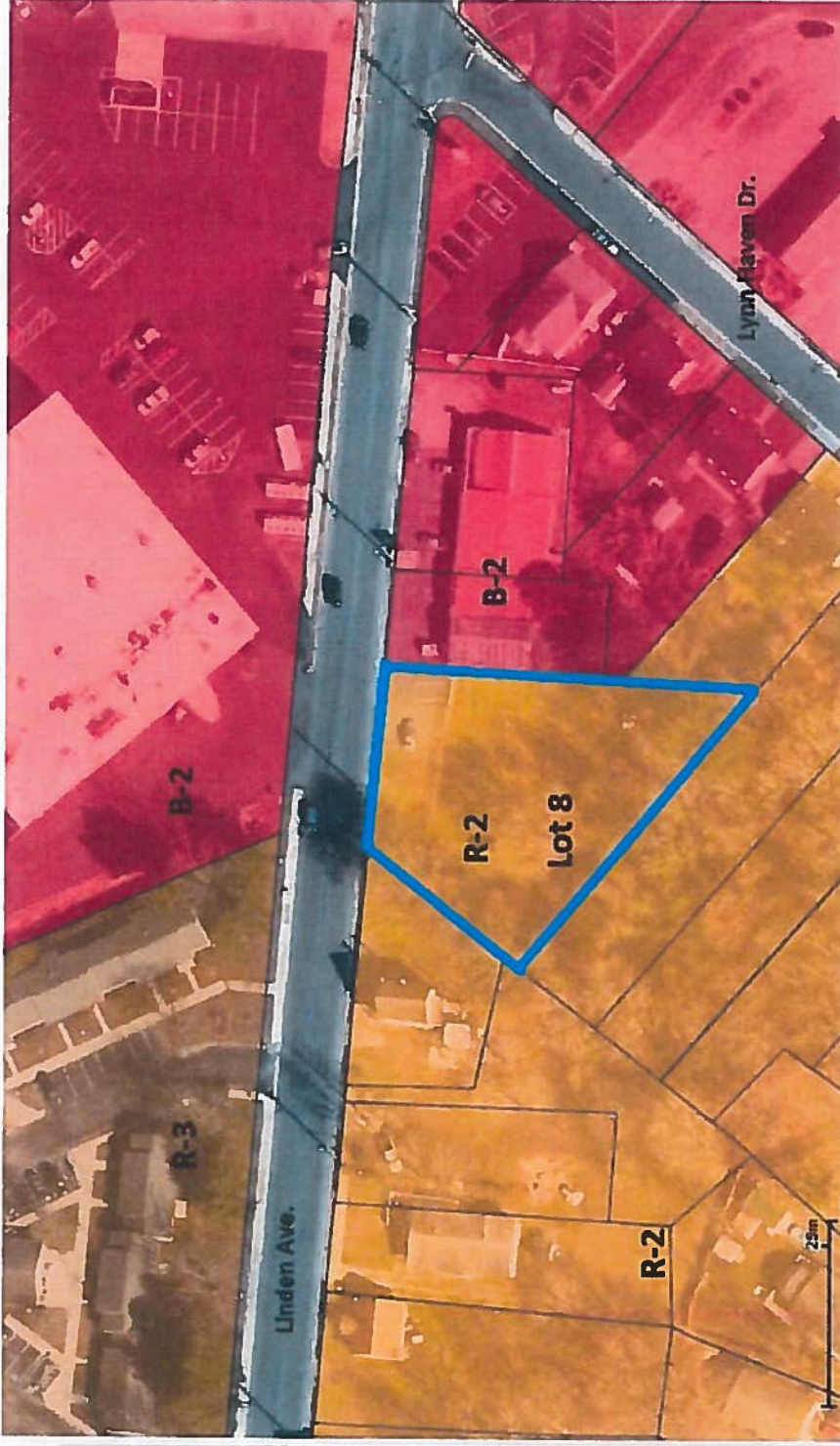
By order of the Planning and Zoning Commission of Pocomoke City this
12 day of October, 2018.



Alex Kagan, Chairman
Pocomoke City Planning & Zoning Commission

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- MD_Floodplain
- Effective FEMA Floodplain

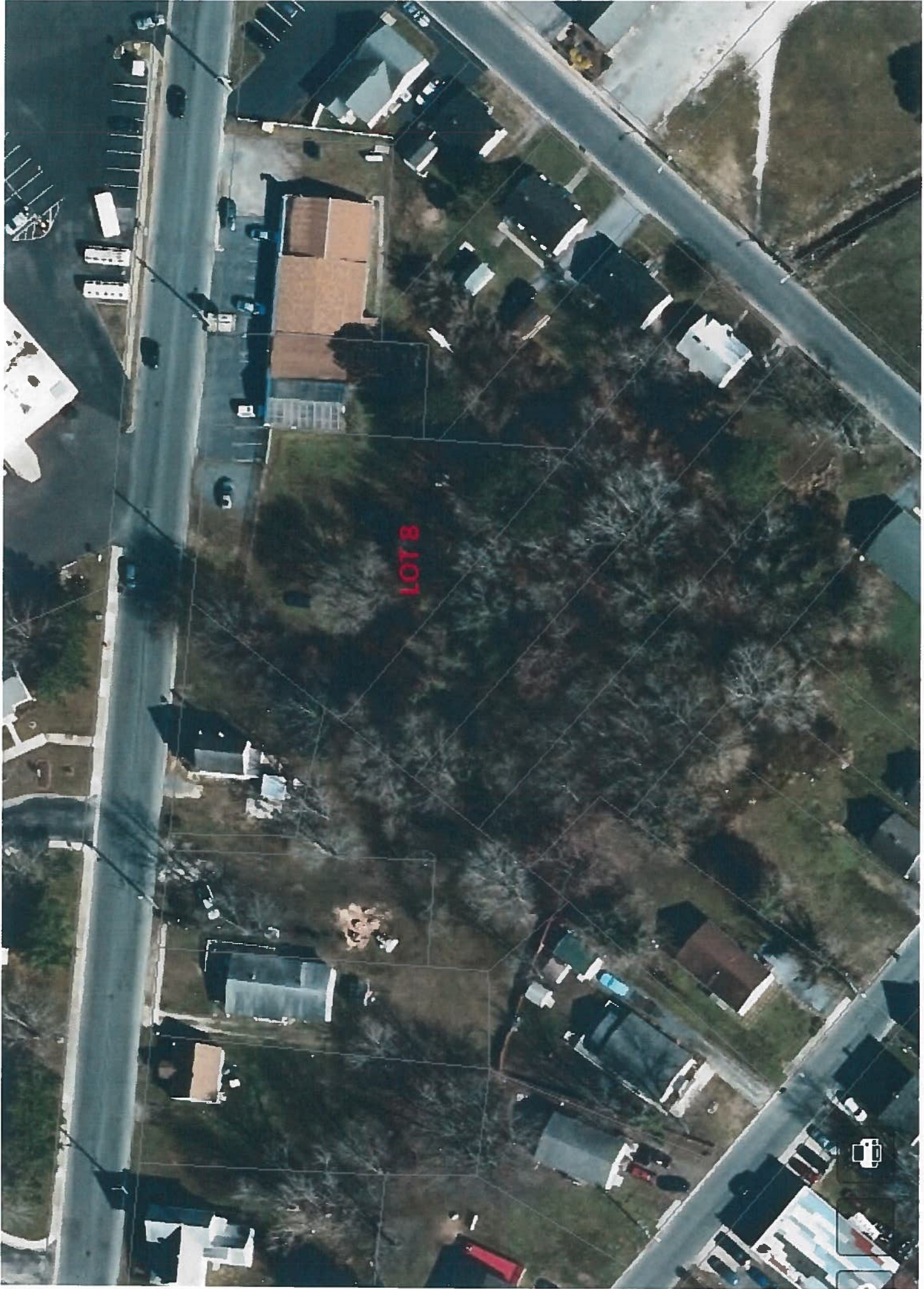


Pocomoke City Zoning Map Excerpt

EXISTING ZONING PATTERNS



Map 400, Grid, 21, Parcel 421
Lot 8, Tax Account: 01-023667
Zaheer Ahmed, et al



EXISTING LAND USE PATTERNS



CITY OF POCOMOKE, MD
DRAFT ORDINANCE NO. 443

AN ORDINANCE to amend the Zoning Map of Pocomoke City, created under City Code Section 230-7, to re-zone property consisting of 17,698 square feet, more or less, situated in the First Election District, Worcester County, Maryland located on Linden Avenue. The property is shown and designated on County Tax Map 400, Grid 0021 as Parcel 0421; the property is to be rezoned from R-2, Single Family Residential to B-2 General Business.

WHEREAS, the Planning and Zoning Commission, after a hearing on October 3, 2018 for Case No. REZONING 1-ZM-2018 (Permit Application # RZNE-000010-2018) determined there is sufficient evidence to recommend approval of the zoning change from R-2 to B-2; the property is adjacent to B-2 Zoning Districts; the property is used for commercial purposes and was likely a zoning map and ordinance error in designating the property R-2; the zoning change would be consistent with the Comprehensive Plan; it would not constitute spot zoning; the zoning change will not result in a substantial change in the character of the neighborhood; and therefore recommends to the Mayor and Council that Parcel 421 be re-zoned to B-2, General Business. The Commission's findings are incorporated as Exhibit A.

WHEREAS, the Mayor and Council of the Pocomoke City, after reviewing the record and receiving testimony determined that there is support and agreement with the Planning Commission's favorable recommendation for the reasons stated; and that the change is consistent with the Comprehensive Plan and Zoning Map and that the appropriate designation for the property is B-2, General Business.

SECTION 1: BE IT ENACTED AND ORDAINED BY THE CITY OF POCOMOKE CITY MARYLAND, IN LEGISLATIVE SESSION, THAT the Zoning Map of Pocomoke City is amended by reclassifying the property described below from its existing R-2, Single Family Residential District to B-2, General District, and the property being more particularly described as follows:

Property located on Linden Avenue consisting of approximately 17,698 square feet; shown and designated as parcel 421 on tax map 400 and more particularly described as LOT 8 96' x 192.63' 95.23' x 186.41' PL SUBDIV NORRIS YOUNG, Tax Account 01-023667, in a deed from Mark A. & Diane B. Frostrom to Zaheer Ahmed & Sahmim Atiya and recorded among the Land Records of Worcester County at Liber 4195, Folio 304.

SECTION II. SEVERABILITY. Should any provisions, section, paragraph or subparagraph of this Article, including any code or text adopted hereby, be declared null and void, illegal, unconstitutional, or otherwise determined to be unenforceable by a court having competent jurisdiction, the same shall not affect the validity, legality, or enforceability of any other provision, sections, paragraph or subparagraph hereof, including any code or text adopted hereby. Each such provision, section, paragraph or subparagraph is expressly declared to be and is deemed severable.

SECTION III. ADDITION TO CODE. It is the intention of the Council, and it is hereby ordained, that the provisions of this ordinance shall be come and be made a part of the Code of Ordinances, and the Sections or Official Zoning Map of the ordinance may be amended or renumbered to accomplish such intention.

SECTION IV. EFFECTIVE DATE. BE IF FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF POCOMOKE CITY THAT this Ordinance Number 443 shall take effect 10 days after approval by the Mayor and Council.

This Ordinance was introduced and read at a meeting of the City Council of the Pocomoke City, Maryland, held on the _____ day of January 2019, and, passed for Second Reading. In accordance with Section 12 of the Charter of Pocomoke City, Maryland, a statement of the substance of the Ordinance shall be published in a newspaper or newspapers having general circulation in Pocomoke City within 30 days of its effective date.

DATE INTRODUCED

DATE PASSED

JANUARY 7, 2019

ESTHER TROAST
1ST VICE PRESIDENT,
POCOMOKE CITY COUNCIL

ATTEST:

APROVED BY ME THIS ___ DAY
_____, 2019

Michelle, City Clerk

Bruce Morrison, MAYOR



AMENDED FY2019 Budget by M&C on January 07, 2019

City of Pocomoke, MD

Account Summary

Fiscal Year 2019 Period 07/01/2018 THRU 06/30/2019

		Proposed Total Budget	Proposed Change
Fund: 01 - GENERAL FUND			
Revenue			
Department: 030 - OPERATING REVENUES			
01-030-31101	REAL TAXES-FULL YEAR	2,517,654	2,517,654
01-030-31102	PUBLIC UTILITIES	175,000	175,000
01-030-31103	PERSONAL PROPERTY TAXES	4,000	4,000
01-030-31104	RAILROADS	3,000	3,000
01-030-31105	ORDINARY BUS CORP	659,625	671,809
01-030-31107	REAL PROPERTY MAINTENANCE: GRASS CUT, REPAIRS, ETC	50,000	50,000
01-030-31121	INT - DELINQUENT TAXES	30,000	30,000
01-030-31301	DISC ALLOWED ON TAXES	(6,000)	(6,000)
01-030-31303	ENTERPRISE ZONE CREDITS	(2,000)	(2,000)
01-030-31401	INCOME TAXES	185,000	185,000
01-030-31501	ROOM TAXES	145,000	145,000
01-030-31502	ADMISSIONS & AMUSEMENTS	1,500	1,500
01-030-31601	STATE HIGHWAY TAXES	150,000	150,000
01-030-32201	BEER, WINE, LIQUOR LICENSE	7,000	7,000
01-030-32203	TRADERS LICENSE	15,000	15,000
01-030-32204	OCCUPATIONAL LICENSES	1,000	1,000
01-030-32206	FRANCHISE FEES	50,000	50,000
01-030-32208	LOCAL BUSINESS LICENSES	9,500	9,500
01-030-32301	BUILDING PERMITS	15,000	38,681
01-030-33103	POLICE OTHER GRANTS	30,000	30,000
01-030-33303	STATE POLICE PROT AID	40,000	40,000
01-030-33304	DNR GRANTS (90% Open Air Space - Playground \$25,057)	500	25,557
01-030-33306	CIRCUIT RIDER GRANT	17,375	47,375
01-030-33315	RESTAURANT LEASE	36,000	36,000
01-030-33505	ECONOMIC DEVELOPMENT	455,000	465,000
01-030-34102	ZONING & SUBDIVISION FEES	3,000	3,000
01-030-34105	FAIRGR.GRANT/RACES	30,000	30,000
01-030-34108	MISC OTHER	3,000	3,000
01-030-34205	INFRACTIONS	1,000	1,000
01-030-34304	MARINE FUEL SALE	0	10,000
01-030-34305	TRASH DISPOSAL FEE	245,400	245,400
01-030-34806	BOAT SLIP RENTAL FEES	500	2,151
01-030-35101	INTEREST & DIVIDENDS	1,000	1,000
01-030-35200	CREDIT CARD REIMBURSEMENT FEES	3,000	3,000
01-030-35201	FACILITY RENTS	3,000	3,000
01-030-35202	LAND RENTS	2,500	2,500
01-030-35204	COUNTY FIRE DEPARTMENT FUNDS	43,000	43,000
01-030-35206	STALL RENTS	10,000	10,000
01-030-35401	PRIOR YEAR CARRYOVER REVENUE	0	165,214
Department: 030 - OPERATING REVENUES Total:		4,934,554	5,212,341
Department: 036 - OTHER FINANCING SOURCES			
01-036-36101	INSURANCE PROCEEDS	1,500	1,500
01-036-36105	SPECIAL MISCELLANEOUS REVENUE-LAW SUIT RECOVERY	0	18,830
Department: 036 - OTHER FINANCING SOURCES Total:		1,500	20,330
Department: 037 - TRANSFERS IN			
01-037-37601	TRANSFER - WATER/SEWER	(2,420)	(2,420)
Department: 037 - TRANSFERS IN Total:		(2,420)	(2,420)
Revenue Total:		4,933,634	5,230,251

Expense		Proposed Total Budget	Proposed Change
Department: 110 - LEGISLATIVE			
01-110-00001	SALARIES	30,000	30,000
01-110-00002	SALARIES-ADMINISTRATION	54,439	33,823
01-110-00020	TELEPHONE	720	720
01-110-00021	TRAVEL	7,500	7,500
01-110-00024	DUES AND SUBSCRIPTIONS	0	4,500
01-110-00022	OFFICE EXPENSE	4,695	4,695
01-110-00061	TRAINING & CERTIFICATION	500	500
01-110-00064	CONTRACT LABOR	0	1,500
01-110-00080	CAPITAL OUTLAY	3,805	3,805
Department: 110 - LEGISLATIVE Total:		101,659	87,043
Department: 120 - EXECUTIVE - CITY MANAGER			
01-120-00001	SALARIES	85,000	84,000
01-120-00002	SALARIES-SUPERVISION	49,005	53,331
01-120-00020	TELEPHONE	1,500	1,500
01-120-00021	TRAVEL	1,000	1,000
01-120-00022	OFFICE EXPENSE	2,000	2,000
01-120-00024	DUES AND SUBSCRIPTIONS	2,000	2,000
01-120-00041	VEHICLE REPAIRS	500	500
01-120-00051	GAS AND OIL	1,200	1,200
01-120-00080	CAPITAL OUTLAY	0	5,000
Department: 120 - EXECUTIVE - CITY MANAGER Total:		142,205	150,531
Department: 125 - EXECUTIVE - CITY MAYOR			
01-125-00001	SALARIES	7,500	7,500
01-125-00020	TELEPHONE	1,000	1,500
01-125-00021	TRAVEL	2,600	2,100
01-125-00022	OFFICE EXPENSE	500	500
Department: 125 - EXECUTIVE - CITY MAYOR Total:		11,600	11,600
Department: 130 - ELECTIONS			
01-130-00001	SALARIES	1,200	1,200
01-130-00057	OPERATING EXPENSES	1,200	1,200
Department: 130 - ELECTIONS Total:		2,400	2,400
Department: 135 - HUMAN RESOURCES			
01-135-00027	ADVERTISING	0	2,600
01-135-00052	LEASED	0	5,400
01-135-00064	CONTRACT LABOR	0	50,000
Department: 135 - HUMAN RESOURCES Total:		0	58,000
Department: 140 - FINANCIAL ADMINISTRATION			
01-140-00001	SALARIES	79,290	81,246
01-140-00002	SALARIES-SUPERVISION	67,000	72,000
01-140-00019	INTERNET SERVICE	1,600	0
01-140-00020	TELEPHONE	1,440	1,440
01-140-00022	OFFICE EXPENSE	5,000	5,000
01-140-00023	POSTAGE	5,000	5,000
01-140-00024	DUES AND SUBSCRIPTIONS	200	200
01-140-00025	AUDIT	24,000	28,175
01-140-00040	BLDG REPAIRS/RENOVATIONS	1,000	1,000
01-140-00064	CONTRACT LABOR	4,000	400
Department: 140 - FINANCIAL ADMINISTRATION Total:		188,530	194,461
Department: 150 - LAW			
01-150-00026	LEGAL	24,000	24,000
Department: 150 - LAW Total:		24,000	24,000
Department: 165 - BOARD OF ZONING APPEALS			
01-165-00057	OPERATING EXP-BOARD OF ZONING	1,000	1,000
Department: 165 - BOARD OF ZONING APPEALS Total:		1,000	1,000
Department: 170 - GENERAL SERVICES			
01-170-00019	INTERNET SERVICE	1,500	2,525
01-170-00020	Telephone	4,000	4,000
01-170-00022	OFFICE EXPENSE	300	300
01-170-00024	DUES AND SUBSCRIPTIONS	750	750
01-170-00027	ADVERTISING-HUMAN RESOURCES	1,200	0
01-170-00030	HEAT AND ELECTRIC	7,200	7,200
01-170-00040	BLDG REPAIRS/RENOVATIONS	12,000	12,000
01-170-00049	SUPPLIES	5,000	5,000

		Proposed Total Budget	Proposed Change
01-170-00052	LEASED	4,000	4,000
01-170-00055	DATA PROCESSING SUPPORT	35,000	35,000
01-170-00056	COMPUTER SUPPLIES	500	0
01-170-00064	CONTRACT LABOR	15,000	15,000
01-170-00074	PAYROLL SUPPORT	6,000	6,000
01-170-00099	BANK & CREDIT CARD FEES	15,000	15,000
Department: 170 - GENERAL SERVICES Total:		107,450	106,775
Department: 180 - OTHER			
01-180-00029	COMMUNITY PROMOTIONS	25,000	25,625
01-180-00039	ARMORY	625	0
Department: 180 - OTHER Total:		25,625	25,625
Department: 210 - POLICE ADMIN AND CONTROL			
01-210-00001	SALARIES - CLERICAL	104,750	107,412
01-210-00002	SALARIES-SUPERVISION	75,000	75,000
01-210-00003	SALARIES - OVERTIME	0	3,395
01-210-00020	TELEPHONE	20,000	20,000
01-210-00022	OFFICE EXPENSE	7,500	7,500
01-210-00023	POSTAGE	500	500
01-210-00024	DUES AND SUBSCRIPTIONS	1,500	1,500
01-210-00036	CONSULTING	2,000	2,000
01-210-00055	DATA PROCESSING SUPPORT	4,000	4,000
Department: 210 - POLICE ADMIN AND CONTROL Total:		215,250	221,307
Department: 220 - POLICE PATROL AND INVESTIGATION			
01-220-00001	SALARIES	620,000	633,000
01-220-00002	SALARIES-SUPERVISION	116,500	119,411
01-220-00003	SALARIES - OVERTIME	65,000	52,055
01-220-00020	POLICE TELEPHONE	350	350
01-220-00021	TRAVEL	1,000	1,000
01-220-00022	OFFICE EXPENSE	500	500
01-220-00024	DUES AND SUBSCRIPTIONS	700	700
01-220-00041	VEHICLE REPAIRS	37,500	37,500
01-220-00042	EQUIPMENT REPAIRS	1,500	1,500
01-220-00043	BUILDING REP./PEST CONTROL	6,000	6,000
01-220-00047	TOOLS AND EQUIPMENT	3,500	3,500
01-220-00048	AMMUNITION	5,500	5,500
01-220-00049	SUPPLIES	5,500	5,500
01-220-00050	UNIFORMS	12,000	12,000
01-220-00051	GAS AND OIL	45,000	45,000
01-220-00052	LEASED	32,000	32,000
01-220-00060	RADIO COMMUNICATIONS	4,500	4,500
01-220-00064	CONTRACT LABOR/TOWING	4,500	4,500
01-220-00080	CAPITAL OUTLAY	80,431	80,431
Department: 220 - POLICE PATROL AND INVESTIGATION Total:		1,041,981	1,044,947
Department: 230 - POLICE TRAINING			
01-230-00021	TRAVEL	1,500	1,500
01-230-00049	SUPPLIES	500	500
01-230-00061	TRAINING	3,000	3,000
Department: 230 - POLICE TRAINING Total:		5,000	5,000
Department: 240 - POLICE SUPPORT SERVICES			
01-240-00001	SALARIES	120,000	122,683
01-240-00003	SALARIES - OVERTIME	0	9,550
01-240-00030	HEAT AND ELECTRIC	10,000	10,000
Department: 240 - POLICE SUPPORT SERVICES Total:		130,000	142,233
Department: 265 - FIRE DEPARTMENT			
01-265-00063	DONATIONS	43,000	43,000
01-265-00075	P.C. VOLUNTEER FIRE DEPT.	107,000	107,000
Department: 265 - FIRE DEPARTMENT Total:		150,000	150,000
Department: 285 - K-9 EXPENDITURES			
01-285-00057	OPERATING EXPENSES	1,500	1,500
Department: 285 - K-9 EXPENDITURES Total:		1,500	1,500
Department: 290 - DRUG ENFORCEMENT			
01-290-00057	OPERATING EXPENSES	1,500	1,500
01-290-00058	COM.CRIME PREV/EVENTS	10,000	10,000
01-290-00059	GRANT EXPENDITURES	14,000	14,000
Department: 290 - DRUG ENFORCEMENT Total:		25,500	25,500

		Proposed Total Budget	Proposed Change
Department: 310 - PUBLIC WORKS GEN ADMIN			
01-310-00002	SALARIES-SUPERVISION	54,060	56,763
01-310-00019	INTERNET	1,600	1,600
01-310-00020	TELEPHONE	2,000	2,000
01-310-00022	OFFICE EXPENSE	1,500	1,500
01-310-00030	HEAT AND ELECTRIC	12,000	12,000
01-310-00040	BLDG REPAIRS/RENOVATIONS	2,500	2,500
01-310-00042	EQUIPMENT REPAIRS	2,000	2,000
01-310-00047	TOOLS AND EQUIPMENT	2,000	2,000
01-310-00049	SUPPLIES	2,500	2,500
01-310-00050	UNIFORMS	2,000	2,000
01-310-00060	RADIO COMMUNICATIONS	1,500	1,500
01-310-00064	CONTRACT LABOR	2,750	1,535
01-310-00066	MOSQUITO CONTROL	5,000	5,000
Department: 310 - PUBLIC WORKS GEN ADMIN Total:		91,410	92,898
Department: 320 - STREET SANITATION			
01-320-00001	SALARIES	15,000	15,000
01-320-00042	EQUIPMENT REPAIRS	5,000	2,500
01-320-00049	SUPPLIES	1,000	1,000
01-320-00051	GAS AND OIL	1,000	1,000
Department: 320 - STREET SANITATION Total:		22,000	19,500
Department: 325 - WASTE COLLECTION			
01-325-00001	SALARIES	74,152	57,232
01-325-00003	SALARIES - OVERTIME	4,500	4,500
01-325-00041	VEHICLE REPAIRS	10,000	10,000
01-325-00049	SUPPLIES	1,000	1,000
01-325-00051	GAS AND OIL	16,000	0
Department: 325 - WASTE COLLECTION Total:		105,652	72,732
Department: 326 - WASTE DISPOSAL			
01-326-00045	TIPPING FEE	135,000	135,000
01-326-00046	RECYCLE CREDIT	(6,500)	(6,500)
Department: 326 - WASTE DISPOSAL Total:		128,500	128,500
Department: 330 - GROUND MAINTENANCE			
01-330-00001	SALARIES	70,824	109,123
01-330-00042	EQUIPMENT REPAIRS	9,500	9,500
01-330-00049	SUPPLIES	3,000	1,500
01-330-00051	GAS AND OIL	1,500	0
Department: 330 - GROUND MAINTENANCE Total:		84,824	120,123
Department: 340 - STREET AND HIGHWAYS			
01-340-00001	SALARIES	89,794	109,051
01-340-00002	SALARIES-SUPERVISION	45,490	51,189
01-340-00003	SALARIES- OVERTIME	9,000	9,000
01-340-00041	VEHICLE REPAIRS	10,000	10,000
01-340-00042	EQUIPMENT REPAIRS	10,000	10,000
01-340-00043	OTHER REPAIRS	15,000	5,000
01-340-00047	TOOLS AND EQUIPMENT	7,000	7,000
01-340-00049	SUPPLIES	10,000	10,000
01-340-00051	GAS AND OIL	10,000	30,000
01-340-00064	CONTRACT LABOR OR TEMP HELP	25,000	25,000
01-340-00080	CAPITAL OUTLAY	28,143	28,143
01-340-00081	CONST/PAVING	50,000	198,890
Department: 340 - STREET AND HIGHWAYS Total:		309,427	493,273
Department: 348 - STREET LIGHTING			
01-348-00057	OPER.EXP-STREET & CHRISTMAS LIGHTS	175,000	175,000
Department: 348 - STREET LIGHTING Total:		175,000	175,000
Department: 349 - MECHANICAL-AUTO DEPARTMENT			
01-349-00002	SALARY ADMINISTRATION	45,000	45,240
01-349-00003	SALARIES-OVERTIME	2,000	2,000
01-349-00020	TELEPHONE	700	700
01-349-00022	OFFICE EXPENSE	1,000	1,000
01-349-00047	TOOLS AND EQUIPMENT	3,000	3,000
01-349-00051	GAS AND OIL	1,500	0
Department: 349 - MECHANICAL-AUTO DEPARTMENT Total:		53,200	51,940

		Proposed Total Budget	Proposed Change
Department: 410 - GOLF COURSE			
01-410-00052	LEASE	6,607	6,607
Department: 410 - GOLF COURSE Total:		6,607	6,607
Department: 420 - LOG CABIN			
01-420-00030	HEAT AND ELECTRIC	2,500	2,500
01-420-00040	BLDG REPAIRS/RENOVATIONS	2,500	2,500
01-420-00049	SUPPLIES	100	100
01-420-00064	CLEANING	1,500	1,500
Department: 420 - LOG CABIN Total:		6,600	6,600
Department: 430 - RAILROAD STATION			
01-430-00030	HEAT AND ELECTRIC	1,000	1,000
01-430-00040	BLDG REPAIRS/RENOVATIONS	5,000	5,000
01-430-00049	SUPPLIES	1,000	1,000
Department: 430 - RAILROAD STATION Total:		7,000	7,000
Department: 440 - PARKS			
01-440-00032	ELECTRIC	2,000	4,100
01-440-00042	EQUIPMENT REPAIRS	1,000	1,000
01-440-00043	OTHER REPAIRS	5,000	5,000
01-440-00047	TOOLS AND EQUIPMENT	500	500
01-440-00049	SUPPLIES	3,000	900
01-440-00064	CLEANING	1,500	1,500
01-440-00070	FAIR EXPENDITURES	40,000	40,000
01-440-00080	CAPITAL OUTLAY (PLAYGROUND EQUIPMENT)	0	27,841
Department: 440 - PARKS Total:		53,000	80,841
Department: 460 - DOCKS, DOCK AREA, AND MARINA			
01-460-00001	SALARIES	0	5,649
01-460-00051	MARINE FUEL	0	9,306
01-460-00057	OPERATING EXPENSE	5,000	26,213
01-460-00080	CAPITAL OUTLAY	0	3,089
01-460-00081	CONSTRUCTION	0	5,682
Department: 460 - DOCKS AND DOCK AREA Total:		5,000	49,939
Department: 470 - CIRCUIT RIDER			
01-470-00001	SALARIES	25,000	25,000
01-470-00064	CONTRACT LABOR (DIRECT PAY HEALTH INSURANCE)	0	2,725
Department: 470 - CIRCUIT RIDER Total:		25,000	27,725
Department: 510 - HOUSING AND URBAN DEVELOPMENT			
01-510-00001	SALARIES	20,200	20,200
01-510-00002	SALARIES-SUPERVISION	60,000	63,000
01-510-00020	TELEPHONE	1,500	1,500
01-510-00021	TRAVEL	500	500
01-510-00022	OFFICE EXPENSE	2,000	2,000
01-510-00024	DUES AND SUBSCRIPTIONS	600	600
01-510-00026	LEGAL	1,000	1,000
01-510-00041	VEHICLE REPAIRS	500	500
01-510-00051	GAS AND OIL	500	500
01-510-00052	GRASS CUT, DEBRIS, MAINTENANCE-NOT CITY PROPERTY	13,160	10,160
01-510-00055	DATA PROCESSING SUPPORT	12,870	12,870
01-510-00057	DEMOLITION	15,000	33,830
01-510-00061	TRAINING AND CERTIFICATION	1,000	1,000
01-510-00080	CAPITAL OUTLAY	1,000	1,000
Department: 510 - HOUSING AND URBAN DEVELOPMENT Total:		129,830	148,660
Department: 630 - EVENTS PROMOTION AND COORDINATOR			
01-630-00002	SALARY-SUPERVISOR	38,500	40,259
01-630-00021	TRAVEL	1,000	1,000
01-630-00022	OFFICE EXPENSE	1,000	1,000
01-630-00027	ADVERTISING	7,965	7,965
01-630-00028	MUSIC LICENSE	2,000	2,000
01-630-00029	BANDS AND MUSIC	7,770	7,770
01-630-00057	OPERATING EXPENSES/EVENT SUPPLIES	5,440	5,440
01-630-00064	CONTRACT LABOR	1,000	1,000
01-630-00102	COMMUNITY SPECIAL EVENTS	9,825	9,825
Department: 630 - EVENTS PROMOTION AND COORDINATOR Total:		74,500	76,259

		Proposed Total Budget	Proposed Change
Department: 730 - PRINCIPAL OTHER			
01-730-00090	PRIN.-REST,SWEEPER,PD BUILDING	25,043	25,043
01-730-00110	PRINCIPAL-17 GMC TERRAIN	0	2,481
Department: 730 - PRINCIPAL OTHER Total:		25,043	27,524
Department: 760 - INTEREST OTHER			
01-760-00091	INTEREST-REST,SWEEPER,PD BUILDING	38,215	38,215
01-760-00111	INTEREST-17 GMC TERRAIN	0	759
Department: 760 - INTEREST OTHER Total:		38,215	38,974
Department: 770 - DEBT SERVICE - 1 ACCT FUND 01			
01-770-00091	ROUGH MOWER-INTEREST PAYMENT	144	144
Department: 770 - DEBT SERVICE - 1 ACCT FUND 01 Total:		144	144
Department: 810 - PAYROLL COST			
01-810-00010	FICA	137,015	140,861
01-810-00011	FEDERAL HOSPITALIZATION	30,556	31,456
01-810-00012	RETIREMENT AND PENSION	177,719	182,130
Department: 810 - PAYROLL COST Total:		345,290	354,447
Department: 820 - WORKER'S COMPENSATION			
01-820-00013	WORKER'S COMPENSATION	138,725	138,725
Department: 820 - WORKER'S COMPENSATION Total:		138,725	138,725
Department: 840 - INSURANCE			
01-840-00014	UNEMPLOYMENT INSURANCE	13,325	13,325
01-840-00015	HOSPITALIZATION INSURANCE	677,000	602,948
01-840-00016	OTHER EMPLOYEE INSURANCE	24,500	24,500
01-840-00017	TAX FEE HEALTH INSURANCE	3,804	3,804
01-840-00067	VEHICLE & LIABILITY INS.	64,500	64,500
Department: 840 - INSURANCE Total:		783,129	709,077
Department: 850 - OTHER			
01-850-00063	DONATIONS-SADD	500	500
01-850-00064	DONATIONS-SAMARITAN SHELTER	3,000	3,000
01-850-00065	DONATIONS-WOR.CO.YOUTH/FAMILY	2,500	2,500
01-850-00068	COUNTY PROPERTY TAX	840	840
01-850-00070	CONTINGENCY	100,000	100,000
01-850-00071	CHAMBER OFFICE	3,000	3,000
01-850-00073	RESTAURANT	4,000	4,000
01-850-00074	MARVA DONATION	10,000	10,000
01-850-00075	DISCOVERY CENTER	10,000	10,000
01-850-00076	DONATION XMAS PARADE	4,000	4,000
01-850-00077	DONATION COSTON HOUSE	7,000	7,000
01-850-00078	DONATION-STURGIS SCHOOL	2,000	2,000
01-850-00079	DONATION SAVE THE YOUTH	1,500	1,500
01-850-00080	DONATION - BIKE WEEK	500	500
01-850-00081	CRICKET CENTER	1,000	1,000
01-850-00087	COMMISSION ON AGING	1,500	1,500
01-850-00088	POCOMOKE LITTLE LEAGUE	500	500
Department: 850 - OTHER Total:		151,840	151,840
Expense Total:		4,952,464	5,230,251
Fund: 01 - GENERAL FUND Surplus (Deficit):		0	0

Proposed Total Budget
Proposed Change

Fund: 22 - AMBULANCE FUND

Revenue

Department: 030 - OPERATING REVENUES

22-030-33510	WORCESTER SUPPORT FUNDS	488,000	<u>488,000</u>
22-030-33511	SOMERSET SUPPORT FUNDS	12,000	<u>12,000</u>
22-030-33515	INSURANCE CLAIMS	475,000	<u>475,000</u>
22-030-33520	MEMBERSHIPS	23,325	<u>23,325</u>
22-030-33525	DONATIONS	1,000	<u>1,000</u>

Department: 030 - OPERATING REVENUES Total: 999,325 999,325

Revenue Total: 999,325 999,325

Expense

Department: 222 - AMBULANCE

22-222-00001	SALARIES	284,864	<u>291,125</u>
22-222-00002	SALARIES - SUPERVISION	73,235	<u>76,424</u>
22-222-00003	SALARIES - PART-TIME	115,000	<u>115,000</u>
22-222-00004	SALARIES - OVERTIME	57,000	<u>57,000</u>
22-222-00010	FICA	23,142	<u>23,728</u>
22-222-00011	FEDERAL HOSPITAL	7,744	<u>7,881</u>
22-222-00012	RETIREMENT	16,641	<u>17,302</u>
22-222-00013	WORKERS COMPENSATION	26,917	<u>26,917</u>
22-222-00015	HOSPITALIZATION	119,820	<u>108,986</u>
22-222-00016	OTHER EMPLOYEE INSURANCES	15,500	<u>15,500</u>
22-222-00017	TAX FEE HEALTH INSURANCE	636	<u>636</u>
22-222-00020	TELEPHONE	3,144	<u>3,144</u>
22-222-00022	OFFICE SUPPLIES	3,145	<u>3,145</u>
22-222-00025	MEDICAL CLAIM AID	49,383	<u>49,383</u>
22-222-00030	HEAT AND ELECTRIC	7,750	<u>7,750</u>
22-222-00040	BUILDING REPAIRS/RENOVATIONS	1,549	<u>1,549</u>
22-222-00041	VEHICLE REPAIRS	14,315	<u>14,315</u>
22-222-00042	EQUIPMENT REPAIRS	5,000	<u>5,000</u>
22-222-00046	MEDICAL SUPPLIES	19,500	<u>19,500</u>
22-222-00047	TOOLS AND EQUIPMENT	349	<u>349</u>
22-222-00049	SUPPLIES	3,500	<u>3,500</u>
22-222-00050	UNIFORMS	1,676	<u>1,676</u>
22-222-00051	GAS AND OIL	18,652	<u>18,652</u>
22-222-00052	LEASED	869	<u>869</u>
22-222-00061	TRAINING	446	<u>446</u>
22-222-00064	CONTRACT LABOR	6,355	<u>6,355</u>
22-222-00067	GENERAL INSURANCE	14,610	<u>14,610</u>
22-222-00080	CAPITAL OUTLAY	19,000	<u>19,000</u>
22-222-00090	LOAN PRINCIPAL-AMBULANCE	23,256	<u>23,256</u>
22-222-00091	LOAN INTEREST -AMBULANCE	896	<u>896</u>
22-222-00092	LOAN PRINCIPAL-2016 AMBULANCE	34,129	<u>34,129</u>
22-222-00093	LOAN INTEREST-2016 AMBULANCE	5,216	<u>5,216</u>

Department: 222 - AMBULANCE Total: 973,239 973,239

Department: 910 - OPERATING TRANSFERS OUT

22-910-00076	FUND TRANSFER TO W/S	26,086	<u>26,086</u>
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Department: 910 - OPERATING TRANSFERS OUT Total: 26,086 26,086

Expense Total: 999,325 999,325

Fund: 22 - AMBULANCE FUND Surplus (Deficit): 0 0

Proposed Total Budget

Proposed Change

Fund: 61 - WATER AND SEWER FUND

Revenue

Department: 030 - OPERATING REVENUES

61-030-34401	WATER CHARGES	668,000	<u>668,000</u>
61-030-34402	WATER CONNECTION CHARGE	13,500	<u>13,500</u>
61-030-34403	MISC AND LATE CHARGES	59,000	<u>59,000</u>
61-030-34404	RETURN CHECK FEE	950	<u>950</u>
61-030-34411	SEWER CHARGES	750,000	<u>750,000</u>
61-030-34412	SEWER CONNECTION CHARGE	13,500	<u>13,500</u>
61-030-34416	SEWAGE HAULERS	400,000	<u>400,000</u>
61-030-34417	WATER LINE REPLACEMENT	1,100,000	<u>1,100,000</u>
61-030-34418	WWTP PUMPING STATION REHAB	2,337,400	<u>2,337,400</u>
61-030-35302	PRIOR YEARS CARRYOVER-HEBRON BANK LOAN LIFT STATION REPAIR	0	<u>298,450</u>
Department: 030 - OPERATING REVENUES Total:		5,342,350	<u>5,640,800</u>

Department: 035 - NON OPERATING REVENUES

61-035-25090	TRANSFER FROM GENERAL FUND	2,420	<u>2,420</u>
61-035-36109	ELECTRIC CREDIT-GENERATOR USE	2,000	<u>2,000</u>
Department: 035 - NON OPERATING REVENUES Total:		4,420	<u>4,420</u>

Department: 037 - TRANSFERS IN

61-037-25091	TRANSFER FROM AMBULANCE FUND	26,086	<u>26,086</u>
Department: 037 - TRANSFERS IN Total:		26,086	<u>26,086</u>

Revenue Total: 5,372,856 5,671,306

Expense

Department: 350 - WATER

61-350-00001	SALARIES	149,795	<u>86,397</u>
61-350-00002	SALARIES-SUPERVISION	18,020	<u>34,125</u>
61-350-00003	SALARIES-OVERTIME	2,500	<u>2,500</u>
61-350-00020	TELEPHONE	3,200	<u>3,200</u>
61-350-00022	OFFICE EXPENSE	2,200	<u>2,200</u>
61-350-00023	POSTAGE	2,000	<u>2,000</u>
61-350-00024	DUES AND SUBSCRIPTIONS	500	<u>500</u>
61-350-00030	HEAT AND ELECTRIC	50,000	<u>50,000</u>
61-350-00040	BLDG REPAIRS/RENOVATIONS	1,000	<u>1,000</u>
61-350-00041	VEHICLE REPAIRS	2,500	<u>2,500</u>
61-350-00042	EQUIPMENT REPAIRS	50,000	<u>50,000</u>
61-350-00043	OTHER REPAIRS	500	<u>500</u>
61-350-00044	LAB EXPENSE	6,000	<u>6,000</u>
61-350-00047	TOOLS AND EQUIPMENT	4,500	<u>22,520</u>
61-350-00049	SUPPLIES	10,000	<u>10,000</u>
61-350-00050	UNIFORM	1,000	<u>1,000</u>
61-350-00051	GAS AND OIL	2,000	<u>2,000</u>
61-350-00056	COMPUTER SUPPLIES	300	<u>300</u>
61-350-00061	TRAINING & CERTIFICATION	2,000	<u>2,000</u>
61-350-00062	CHEMICALS	28,000	<u>28,000</u>
61-350-00064	CONTRACT LABOR	50,000	<u>50,000</u>
61-350-00080	CAPITAL OUTLAY	86,420	<u>86,420</u>
61-350-00082	WATER LINE REPLACEMENT	1,100,000	<u>1,100,000</u>
61-350-00083	ENGINEERING SERVICES	5,000	<u>5,000</u>
Department: 350 - WATER Total:		1,577,435	<u>1,548,162</u>

Department: 355 - SEWER

61-355-00001	SALARIES (Paul Taylor \$31310.13 to 01-330-00001)	153,729	<u>128,742</u>
61-355-00002	SALARIES-SUPERVISION	18,020	<u>34,125</u>
61-355-00003	SALARIES-OVERTIME	27,000	<u>27,000</u>
61-355-00020	TELEPHONE	3,700	<u>3,700</u>
61-355-00021	TRAVEL	1,000	<u>1,000</u>
61-355-00022	OFFICE EXPENSE	3,300	<u>3,300</u>
61-355-00023	POSTAGE	2,000	<u>2,000</u>
61-355-00024	DUES AND SUBSCRIPTIONS	700	<u>700</u>
61-355-00030	HEAT AND ELECTRIC	130,000	<u>130,000</u>
61-355-00040	BLDG REPAIRS/RENOVATIONS	2,250	<u>2,250</u>
61-355-00041	VEHICLE REPAIRS	7,500	<u>7,500</u>
61-355-00042	EQUIPMENT REPAIRS	60,000	<u>80,000</u>
61-355-00043	OTHER REPAIRS	8,775	<u>8,775</u>
61-355-00044	LAB EXPENSE	36,000	<u>36,000</u>
61-355-00045	TIPPING FEE	500	<u>500</u>

		Proposed Total Budget	Proposed Change
61-355-00047	TOOLS AND EQUIPMENT	18,000	28,000
61-355-00049	SUPPLIES	15,000	15,000
61-355-00050	UNIFORMS	1,000	1,000
61-355-00051	GAS AND OIL	12,000	12,000
61-355-00052	LEASED	2,000	2,000
61-355-00055	DATA PROCESSING SUPPORT	500	500
61-355-00056	COMPUTER SUPPLIES	500	500
61-355-00061	TRAINING/CERTIFICATION	1,200	2,510
61-355-00062	CHEMICALS	100,000	100,000
61-355-00064	CONTRACT LABOR	134,050	134,050
61-355-00080	CAPITAL OUTLAY	0	18,020
61-355-00083	ENGINEERING CONSULTING FIRM	25,000	25,000
61-355-00089	LIFT STATION REPAIR	0	298,450
61-355-00099	PENALTY FEE	10,000	10,000
61-355-00109	WWTP PUMPING STATION REHAB	2,337,400	2,337,400
	Department: 355 - SEWER Total:	3,111,124	3,450,022
Department: 360 - OTHER			
61-360-00010	FICA	34,121	34,814
61-360-00011	FEDERAL HOSPITALIZATION	7,949	8,111
61-360-00012	RETIREMENT AND PENSION	29,830	30,543
61-360-00013	WORKER'S COMPENSATION	41,410	41,410
61-360-00015	HOSPITALIZATION INSURANCE	176,500	163,756
61-360-00016	OTHER EMPLOYEE INSURANCE	15,000	15,000
61-360-00017	TAX FEE HEALTH INSURANCE	982	982
61-360-00067	GENERAL INSURANCE	18,000	18,000
61-360-00070	CONTENGENCY	46,000	46,000
61-360-00090	PRINCIPAL	144,141	144,141
61-360-00091	INTEREST	108,651	108,651
61-360-00095	PRINCIPAL-WATER PLANT WELL LOAN	17,267	17,267
61-360-00096	INTEREST-WATER PLANT WELL LOAN	5,447	5,447
61-360-00097	INTEREST-WATER LINE REPLACEMENT LOAN	16,250	16,250
61-360-00098	INTEREST-WWTP PUMPING STATION REHAB LOAN	22,750	22,750
	Department: 360 - OTHER Total:	684,297	673,122
	Expense Total:	5,372,856	5,671,306
	Fund: 61 - WATER AND SEWER FUND Surplus (Deficit):	0	0
	Report Surplus (Deficit):	0	0

Item #9

EMERGENCY RESOLUTION NO. 518

WHEREAS, the Mayor and Council of Pocomoke City wish to borrow money from Hebron Savings Bank in the amount up to \$298,450.00 to refund the General Fund for repairs completed to Water treatment Plant; and

WHEREAS, the City of Pocomoke, Maryland, pursuant to the Annotated Code of Maryland, Local Gov't § 19-302 and Section C-61A of the Pocomoke City Charter, is authorized to borrow money for City maintenance to be payable quarterly for ten (10) years (120 months), principal plus fixed interest for 36 months (interest rate to be reviewed at 36 months) resulting in \$7,804.34 due quarterly, unsecured; backed by the full faith and credit of Pocomoke City, MD.

NOW THEREFORE, BE IT RESOLVED THAT,

1. The First Vice President of Pocomoke City, Maryland, is hereby authorized to sign the appropriate forms and documents on behalf of the City in order to authorize a loan in the amount of \$298,450.00 for ten years [at a fixed rate of interest no more than 4.71% for 36 months] with Hebron Savings Bank; and

2. The above Resolution was introduced at a meeting of the Mayor and City Council of Pocomoke City on January 7, 2019 and was passed on the same date.

THE MAYOR AND COUNCIL OF
POCOMOKE CITY, MARYLAND

PASSED this day ___ of ___, 2019

Esther Lang-Troast, 1st Vice-president

Diane Downing, 2nd Vice-President

Todd Nock

George Tasker

R. Dale Trotter

Attest:

Michelle Beckett-El Soloh
City Clerk

Winters Quarter Golf Course Green Renovation Project- Cost Takeoff:

Unit Area, Rates and Cost

Average Green Area =	3,000
Unit Sprigging Rate (bushel/acre)	800
Unit Cost of Sprigs/bushel =	\$3.00

Irrigation Repairs:

Estimate to change out heads =	\$ 1,000.00
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Grassing:

Total Green Area (s.f.) =	27000
Total Green Area (acres) =	0.6198347
Sprigging Material Req. (bu.) =	495.86777
Total Sprigging Cost (\$) =	\$ 1,487.60

Grow In:

		Cost
Ronstar (27k)	100 LBS. - 2 bags	\$250
Starter (27k)(10-10-10)	150 LBS - 2.5 bags	\$75
Urea (27k) (46-0-0) (4 Aps.)	150 LBS - 3 bags	\$120
Top Dressing	20 Tons	\$500
Total Grow In Cost =		\$945

Total Grassing and Grow in cost =	\$ 3,432.60
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This Takeoff assumes the following:

- A minuscule amount of funding is available to re-establish and maintain green playing surface.
- That a turf bred for fairway use would be acceptable on greens as mowing heights would need to remain at 0.5" vs. around 0.125" for typical green height.
- Grassing project and grow in would be performed 'in-house' with sufficient expertise and labor available.
- Irrigation would require minimal repair.

Item #10

Item # 11

CHARTER

TITLE I

General Corporate Powers

§ C-1. General Corporate Powers

TITLE II

Corporate Limits

§ C-2. Corporate Limits

TITLE III

The Council

§ C-3. Number, Selection, Term

§ C-4. Qualifications of Council Members

§ C-5. Salary of Councilmembers

§ C-6. Meetings of Council

§ C-7. Council to be Judge of

Qualifications of its Members

§ C-8. President of the Council

§ C-9. Quorum

§ C-10. Procedure of Council

§ C-11. Vacancies in Council

§ C-12. Ordinances and Resolutions

§ C-13. Veto

§ C-14. Files of Ordinance and Resolutions

TITLE IV

The Mayor

§ C-15. Selection and Term.

§ C-16. Qualifications of Mayor.

§ C-17. Salary of the Mayor.

§ C-18. Powers and Duties.

TITLE V

City Manager

§ C-19. Appointment of City Manager

§ C-20. Qualifications of Manager

§ C-21. Salary of Manager

§ C-22. Removal of Manager

§ C-23. Powers and Duties

§ C-24. General Powers

TITLE VI

General Powers

§ C-25. Exercise of Powers

§ C-26. Enforcement

TITLE VII

Registration, Nominations, and Elections

§ C-27. Voters

§ C-28. Board of Supervisors of Elections

§ C-29. Removal

§ C-30. Duties

§ C-31. Notice

§ C-32. Registration

§ C-33. Appeal

§ C-34. Nominations

§ C-35. Election of Mayor and Councilmembers

§ C-36. Conduct of Elections

§ C-37. Special Elections

§ C-38. Vote Count

§ C-39. Preservation of Ballots and Voting-Machine Totals

§ C-40. Vacancies

§ C-41. City Residents

§ C-42. Regulations and Control

§ C-43. Removal of Elected or Appointed City Official

§ C-44. Penalties

TITLE VIII

Finance

§ C-45. Finance Director

§ C-46. Duties of Finance Director

- § C-47. Bond of Finance Director
- § C-48. Fiscal Year
- § C-49. Budget
- § C-50. Budget Adoption
- § C-51. Appropriations
- § C-52. Transfer of Funds
- § C-53. Over-Expenditure Forbidden
- § C-54. Appropriation Lapse After One Year
- § C-55. Checks
- § C-56. Taxable Property
- § C-57. Budget Authorized Levy
- § C-58. Notice of Tax Levy
- § C-59. When Taxes Are Overdue
- § C-60. Sale of Tax-Delinquent Property
- § C-61. Fees
- § C-62. Audit
- § C-63. General Obligation Bonds
- § C-64. Tax-Anticipation Borrowing
- § C-65. Payment of Indebtedness
- § C-66. Previous Issues
- § C-67. Purchasing and Contracts
- § C-68. City Clerk
- § C-69. City Attorney
- § C-70. Chief of Police
- § C-71. Duties of Chief of Police

- § C-72. Authority to Employ Personnel
- § C-73. Merit System
- § C-74. Unclassified and Classified Service
- § C-75. Prohibitions

TITLE IX

Public Ways and Sidewalks

- § C-76. Definition of Public Ways

- § C-77. Control of Public Ways
- § C-78. Public Ways: Powers
- § C-79. Sidewalks: Powers

TITLE X

Water and Sewers

- § C-80. Powers
- § C-81. Placing Structures in Public Ways
- § C-82. Obstructions
- § C-83. Entering on County Public Ways
- § C-84. Connections
- § C-85. Charge for Connections C-
- § 86. Improper Uses
- § C-87. Private Systems
- § C-88. Extensions Beyond Boundaries
- § C-89. Right of Entry
- § C-90. Pollution of Water Supply
- § C-91. Contracts for Water
- § C-92. Charges

TITLE XI

Special Assessments

- § C-93. Power: Special Assessments
- § C-94. Procedure

TITLE XII

Town Property

- § C-95. Acquisition, Possession and Disposal
- § C-96. Condemnation
- § C-97. City Buildings
- § C-98. Protection of City Property

TITLE XIII

General Provisions

- § C-99. Oath of Office
- § C-100. Official Bonds
- § C-101. Prior Rights and Obligations
- § C-102. Effect of Charter on Existing Ordinances
- § C-103. Seperability

[HISTORY: Adopted by the Mayor and Council of Pocomoke City 2-7-1966, effective 3-29-1966. Amendments noted where applicable.]

TITLE I
General Corporate Powers

§ C-1. General Corporate Powers.

The inhabitants of Pocomoke City within the corporate limits legally established from time to time, are hereby constituted and continued a body corporate by the name of "Pocomoke City," with all the privileges of a body corporate, by that name to sue and be sued, to plead and be impleaded in any court of law or equity, to have and use a common seal and to have perpetual succession, unless the Charter and the corporate existence are legally abrogated.

TITLE II
Corporate Limits

§ C-2. Corporate Limits.

The courses and distances showing the exact corporate limits of the City shall be filed at all times with the Clerk of the Circuit Court for Worcester County, the Commissioner of the Land Office and the Director of the Department of Legislative Reference. In addition, a copy of the courses and distances describing the corporate boundaries shall be on file in the office of the City Manager. All the officials named in this section are hereby directed to file or record all such descriptions of corporate boundaries so filed with them, each in a suitable book or place, properly indexed and reasonably available for public inspection during normal business hours.

TITLE III
The Council

§ C-3. Number, Selection, Term.

All legislative powers of the City shall be vested in a Council consisting of five (5) Councilmembers. Each Councilmember shall be elected as hereinafter provided and shall hold office for a term of four (4) years, or until the succeeding Councilmember takes office. The regular term of Councilmembers shall expire on the second Tuesday in April following the election of their successors. Councilmembers holding office at the time this Charter becomes effective shall continue to hold office for the term for which they were elected and until the succeeding Councilmembers take office under the provisions of this Charter.

§ C-4. Qualification of Councilmembers. [Amended 1-20-1986 by Res. No. 153; 12-15-1986 by Res. No. 159; 8-7-1989 by Res. No. 185-A; 5-15-2000 by Res. No. 324; and 6-16-03 by Res. No. C-03-01]

Councilmembers shall be at least twenty-one (21) years of age, shall have resided in the City and in the

legislative district which they seek to represent for at least one (1) year immediately preceding their election, shall be registered voters of the City, and must reside in the legislative district which they represent. If a Councilmember ceases to reside within the corporate limits, he or she must resign from office. If, however, a Councilmember ceases to reside in the legislative district which he or she represents, and takes up residence in another district within the corporate limits, he or she must immediately resign unless there is less than twelve (12) months remaining in the Councilmember's term, in which case the Councilmember will be allowed to complete the term of office.

§ C-5. Salary of Councilmembers.

Each Councilmember shall receive an annual salary which shall be equal for all Councilmembers and shall be as specified from time to time by an Ordinance passed by the Council in the regular course of its business; provided, however, that the salary specified at the time any Councilmember takes office shall be in effect for all Councilmembers during the period for which he was elected. The Ordinance making any change in the salary paid to the Councilmembers, either by way of increase or decrease, shall be finally ordained prior to the next municipal election for all Councilmembers and shall be effective for each and all Councilmembers at the beginning of the succeeding term of office and not staggered for each Councilmember.

§ C-6. Meetings of the Council. [Amended 9-8-1987 by Res. No. 168]

The Council shall meet at a convenient time and date during the first week following an election for the purpose of organization, after which the Council shall meet regularly at such times as may be prescribed by its rules, but not less frequently than once each month. Special meetings shall be called by the City Manager upon the request of the Mayor or a majority of the members of the Council. All meetings of the Council herein shall be open to the public, except for special closed sessions as authorized by State Sunshine laws, and the rules of the Council shall provide that the residents of the City shall have a reasonable opportunity to be heard at any meeting in regard to any municipal question.

§ C-7. Council to be Judge of Qualifications of its Members.

The Council shall be the judge of the election and qualification of its members.

§C-8. President of the Council. [Amended 12-20-1982 by Res. No. 132]

The Mayor shall serve as President of the Council. The Mayor may take part in all discussions, but shall have no vote. The Council shall elect a Vice-President and Second Vice-President of the Council from among its members who shall act as President of the Council in the absence of the Mayor, President and/or Vice-President of the Council as the case may be. In the absence of the

¹ Editor's Note: See the Annotated Code of Maryland, Art. 41, ~ 1-205, and the State Government Article of the Annotated Code of Maryland, ~ 10-501 through 10-512.

Mayor and Vice-Presidents, the remaining Councilmembers may designate one of its members to act as Temporary President of the Council until the return of the Mayor or Vice-Presidents.

§ C-9. Quorum.

A majority of the members of the Council shall constitute a quorum for the transaction of business, but no Ordinance shall be approved nor any action taken without the favorable votes of a majority of the whole number of members of the Council.

§ C-10. Procedure of Council.

The Council shall determine its own order of business. It shall keep a journal of its proceedings and enter therein the yeas and nays upon final action on any question, Resolution or Ordinance. At any other time, if required by any one member, the journal shall be open to public inspection. (All meetings shall be conducted under “Robert’s Rules of Order.”)

§C-11. Vacancies in Council.

Vacancies in the Council shall be filled as provided in Section C-40 of this Charter.

§ C-12. Ordinances and Resolutions. [Amended 10-14-1968 by Res. No. 18]

No Ordinance or Resolution shall be passed at the meeting at which it is introduced. At any regular or special meeting of the Council held not less than six, nor more than sixty (60) days, after the meeting at which an Ordinance or Resolution was introduced, it shall be passed, or passed as amended, rejected, or its consideration deferred to some specified future date. In cases of emergency the above requirement may be suspended by the affirmative votes of four members of the Council. Every Ordinance or Resolution, unless it be passed as an emergency Ordinance or Resolution shall unless otherwise provided in the Ordinance or Resolution, become effective upon approval by the Mayor or passage by the Council over his/her veto. A fair summary of each Ordinance shall be published at least once in a newspaper or newspapers having general circulation in the municipality within thirty (30) days of its effective date. An Emergency Ordinance or Resolution shall become effective on the date specified in the Ordinance or Resolution, but no Ordinance or Resolution shall become effective until approved by the Mayor or passed over his/her veto by the Council.

§ C-13. Veto.

All Ordinances and Resolutions passed by the Council shall be promptly delivered by the City Manager to the Mayor for his/her approval or disapproval. If the Mayor approves any Ordinance or Resolution, he shall sign it. If the Mayor disapproves any Ordinance or Resolution, he shall not sign it. The Mayor shall return all Ordinances and Resolutions to the City Manager within six (6) days after delivery to him/her (including the days of delivery and return and excluding Sunday with his/her approval or disapproval. Any Ordinance approved by the Mayor shall be

law. Any Ordinance or Resolution disapproved by the Mayor shall be returned with a message stating the reasons for his/her disapproval. Any disapproved Ordinance or Resolution shall not become effective unless subsequently passed by a favorable vote of four-fifths of the whole Council within thirty-five (35) calendar days from the time of the return of the Ordinance or Resolution. If the Mayor fails to return any Ordinance or Resolution within six (6) days of the delivery as aforesaid, it shall be deemed to be approved by the Mayor and shall become effective in the same manner as an Ordinance or Resolution signed by him/her.

§C-14. Files of Ordinances and Resolutions.

Ordinances and Resolutions shall be permanently filed by the City Manager and shall be kept available for public inspection.

**TITLE IV
The Mayor**

§C-15. Selection and Term. [Amended 5-15-00 by Res. No. 323]

The Mayor shall be elected as hereinafter provided and shall hold office for a term of four (4) years or until his/her successor is elected and qualified. The newly elected Mayor shall take office on the second Tuesday of April following his/her election.

§C-16. Qualifications of Mayor. [Amended 12-15-1986 by Res. No. 160; 05-15-00 by Res. No. 324]

The Mayor must be at least twenty-five (25) years of age, must have resided in the City for at least one (1) year immediately preceding his/her election and must be a registered voter of the City. If the Mayor files a certificate of nomination for any municipal elective office other than Mayor, he or she must resign as Mayor effective 12:01 a.m. on the second Tuesday in April of the current year.

§C-17. Salary of the Mayor.

The Mayor shall receive an annual salary as set from time to time by an Ordinance passed by the Council in the regular course of business. Provided, however, that no change shall be made in the salary for any Mayor during the term for which he was elected. The Ordinance making any change in the salary paid to the Mayor, either by way of increase or decrease, shall be finally ordained prior to the municipal election to elect the next succeeding Mayor, and shall take effect only as to the next succeeding Mayor.

§ C-18. Powers and Duties of the Mayor.

- A. The Mayor shall be recognized as head of the City government for all ceremonial

purposes.

- A. The Mayor shall have the power to veto Ordinances and Resolutions passed by the Council as provided in Section C-13.

The Mayor shall have such other powers and perform such other duties as may be prescribed by this Charter, or as may be required of him/her by the Council, not inconsistent with this Charter.

TITLE V City Manager

§ C-19. Appointment of City Manager.

The Council shall appoint an officer of the City who shall have the title of City Manager and shall have the powers and perform the duties as provided in this Charter. Neither the Mayor nor any member of the Council shall receive such appointment during the term for which he/she shall have been elected, nor within one (1) year after the expiration of his/her term.

§ C-20. Qualifications of City Manager.

The City Manager shall be chosen on the basis of his/her executive ability and administrative qualifications with special reference being made to his/her actual experience in, or knowledge of, accepted practice in respect to the duties of his/her office, as hereinafter set forth. At the time of his/her appointment, he need not be a resident of the City or the State of Maryland but during his/her tenure of office he shall reside within five (5) miles of the City limits within (1) year of hire date.

§ C-21. Salary of City Manager.

The City Manager's compensation shall be assessed annually during the fiscal year budget review and increased or decreased by the approval of the Council.

§ C-22. Removal of City Manager.

The Council shall appoint the City Manager for an indefinite term and may remove him/her by a majority vote of its members. At least thirty (30) days before such removal shall become effective, the Council shall, by a majority vote of its members, adopt a preliminary Resolution stating the reason for his/her removal. The City Manager may reply in writing and may request a public hearing, which shall be held not earlier than twenty (20) days nor later than thirty (30) days after filing of such a request. After such public hearing, if one be requested, and after full consideration, the Council, by majority vote of its members, may adopt a final Resolution of removal. By the preliminary Resolution the Council may suspend the City

Manager from duty, but shall in any case cause to be paid any unpaid balance of his/her salary and his/her salary for the next two (2) calendar months following adoption of the preliminary Resolution.

§ C-23. Powers and Duties of City Manager.

- A. The City Manager shall be responsible to the Mayor and Council for the proper administration of all affairs of the City and, to that end, subject to the personnel provisions of this Charter, he/she shall have power and shall be required to appoint, and when necessary for the good of the service, suspend or remove all officers and employees of the City except as otherwise provided by this Charter and except as he/she may authorize the head of a department or office to appoint, suspend or remove subordinates in such department or office. All new hires for the positions of City Clerk, Deputy Clerk, Finance Director, Water Department Billing, Cashier, Accounts Payable and all other Heads of Departments positions shall be brought to the attention of the Council by the City Manager.
- B. Neither the Mayor nor any member of the Council shall be appointed to any position of employment with the City during the term for which he/she shall have been elected, nor within one (1) year after the expiration of his/her term. [Amended by Resolution No. 444 adopted May 2, 2011.]
- C. The City Manager shall attend all Council meetings and shall arrange for minutes of all Council meetings to be recorded.
- D. The City Manager shall have complete supervision over the financial administration of the City government. He/she shall prepare or have prepared annually a budget and submit it to the Council. He/she shall supervise the administration of the budget as adopted by the Council. He/she shall supervise the disbursement of all moneys and have control over all expenditures to assure that budget appropriations are not exceeded.
- E. The Manager shall perform such other duties as may be prescribed by this Charter or required of him/her by the Council, not inconsistent with this Charter

**TITLE VI
General Powers**

§ C-24. General Powers.

- A. General powers outlined. The Council shall have the power to pass all such Ordinances not contrary to the Constitution and laws of the State of Maryland or this Charter as it may deem necessary for the good government of the City; for the protection and preservation of the City's property, rights, and privileges; for the preservation of peace and good order; for securing persons and property from violence, danger or destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare and happiness of the residents of the City and visitors thereto and sojourners therein.
- B. Specific powers. The Council shall have, in addition, the power to pass Ordinances or

Resolutions not contrary to the laws and Constitution of this State, for the following specific purposes:

- (1) Advertising. To provide for advertising for the purposes of the City for printing and publishing statements as to the business of the City.
- (2) Aisles. To regulate and prevent the obstruction of aisles in public halls, churches and places of amusement, and to regulate the construction and operation of the doors and means of egress therefrom.
- (3) Amusements. To provide in the interest of the public welfare for licensing, regulating, or restraining theatrical or other public amusements.
- (4) Appropriations. To appropriate municipal moneys for any purpose within the powers of the Council.
- (5) Auctioneers. To regulate the sale of all kinds of property at auction within the City and to license auctioneers.
- (6) Billboards. To license, tax and regulate, restrain or prohibit the erection or maintenance of billboards within the City, the placing of signs, bills and posters of every kind and description on any building, fence, post, billboard, pole, or other place within the City.
- (7) Buildings. To make reasonable regulations in regard to buildings and signs to be erected, constructed or reconstructed in the City, and to grant building permits for the same; to formulate a building code and a plumbing code and to appoint a building inspector and a plumbing inspector, and to require reasonable charges for permits and inspections; to authorize and require the inspection of all buildings and structures and to authorize the condemnation thereof in whole or in part when dangerous or insecure, and to require that such buildings and structures be made safe or taken down.
- (8) Cemeteries. To regulate or prohibit the interment of bodies within the City and to regulate cemeteries.
- (9) Codification. To provide for the codification of all Ordinances which have been or may hereafter be passed.
- (10) Community services. To provide, maintain, and operate community and social services for the preservation and promotion of the health, recreation, welfare, and

enlightenment of the inhabitants of the City.

- (11) Cooperative activities. To make agreements with other municipalities, counties, districts, bureaus, commissions, and governmental authorities for the joint performance of or for cooperation in the performance of any governmental functions.
- (12) Curfew. Curfew can be established for the safety of the City by City Manager, Mayor and Council
- (13) Dangerous conditions. To compel persons about to undertake dangerous improvements to execute bonds with sufficient sureties conditioned that the owner or contractor will pay all damages resulting from such work which may be sustained by any persons or property.
- (14) Departments. To create, change, and abolish offices, departments, or agencies, other than the offices, departments and agencies established by this Charter; to assign additional functions or duties to offices, departments, or agencies established by this Charter, but not including the power to discontinue or assign to any other office, department or agency any function or duty assigned by this Charter to a particular office, department or agency.
- (15) Domestic Animals. To regulate the keeping of domestic animals in the City, and to provide, wherever the county does not license or tax dogs, for the licensing and taxing of the same; to provide for the disposition of homeless dogs and dogs on which no license fee or taxes are paid.
- (16) Elevators. To require the inspection and licensing of elevators and to prohibit their use when unsafe or dangerous or without a license.
- (17) Explosives. To regulate or prevent the storage of gunpowder, oil, or any other explosive or combustible matter; to regulate or prevent the use of firearms, fireworks, bonfires, explosives, or any other similar things which may endanger persons or property.
- (18) Filth. To compel the occupant of any premises, building or outhouse situated in the City, when the same has become filthy or unwholesome, to abate or cleanse the condition; and after reasonable notice to the owners or occupants to authorize such work to be done by the proper officers and to assess the expense thereof against such property, making it collectible by taxes or against the occupant or occupants.
- (19) Finances. To levy, assess and collect ad valorem property taxes; to expend municipal funds for any public purpose; to have general management and control of the finances of the City.

- (20) Fire. To suppress fires and prevent the dangers thereof and to establish and maintain a fire department; to contribute funds to volunteer fire companies serving the City; to inspect buildings for the purpose of reducing fire hazards, to issue regulations concerning fire hazards, and to forbid and prohibit the use of fire-hazardous buildings and structures permanently or until the conditions of City fire-hazard regulations are met; to install and maintain fireplugs where and as necessary, and to regulate their use, and to take all other measures necessary to control and prevent fires in the City.
- (21) Food. To inspect and to require the condemnation of, if unwholesome, and to regulate the sale of, any food products.
- (22) Franchise. To grant and regulate franchises to water companies, electric light companies, gas companies, telegraph and telephone companies, transit companies, taxicab companies, and any others which may be deemed advantageous and beneficial to the City, subject, however, to the limitations and provisions of Article 23 of the Annotated Code of Maryland. No franchise shall be granted for a longer period than fifty (50) years.
- (23) Gambling. To comply with State and County laws regarding gambling.
- (24) Garbage. To prevent the deposit of any unwholesome substance either on private or public property, and to compel its removal to designated points; to require slops, garbage, ashes and other waste or other unwholesome materials to be removed to designated points, or to require the occupants of the premises to place them conveniently for removal.
- (25) Grants-in-aid. To accept gifts and grants of Federal or of State funds from the Federal or State governments or any agency thereof, and to expend the same for any lawful public purpose, agreeably to the conditions under which the gifts or grants were made.
- (26) Hawkers. To license, tax, regulate, suppress and prohibit hawkers and itinerant dealers, peddlers, pawnbrokers and all other persons selling any articles on the streets of the City, and to revoke such licenses for cause.
- (27) Health. To protect and preserve the health of the City and its inhabitants; to appoint a public health officer, and to define and regulate his/her powers and duties; to prevent the introduction of contagious diseases into the City; to establish quarantine regulations and to authorize the removal and confinement of persons having contagious or infectious diseases, to prevent and remove all nuisances; to inspect, regulate and abate any buildings, structures or places which cause or may cause unsanitary conditions or conditions detrimental to health; provided, that nothing herein shall be construed to affect in any manner any of the powers and duties of the State Board of Health, the County Board of Health, or any public general or local law relating to the subject of health.

- (28) House numbers. To regulate the numbering of houses and lots and to compel owners to renumber the same or in default thereof to authorize and require the same to be done by the City at the owner's expense, such expense to constitute a lien upon the property collectible as tax moneys.
- (29) Jail. To establish and regulate a station house or lockup for temporary confinement of violators of the laws and Ordinances of the City or use the County jail for such purpose.
- (30) Licenses. Subject to any restriction imposed by the public general laws of the State, to license and regulate all persons beginning or conducting transient or permanent business in the City for the sale of any goods, wares, merchandise, or services, to license and regulate any business, occupation, trade, calling, or place of amusement or business, to establish and collect fees and charges for all licenses and permits issued under the authority of this Charter.
- (31) Liens. To provide that any valid charges, taxes or assessments made against any real property within the City shall be liens upon such property, to be collected as municipal taxes are collected.
- (32) Lights. To provide for the lighting of the City.
- (33) Livestock. To regulate and prohibit the running at large of cattle, horses, swine, fowl, sheep, goats, dogs or other animals; to authorize the impounding, keeping, sale and redemption of such animals when found in violation of the Ordinance in such cases provided.
- (34) Markets. To obtain by lease or rent, own, construct, purchase, operate and maintain public markets within the City.
- (35) Minor privileges. To regulate or prevent the use of public ways, sidewalks, and public places for signs, awnings, posts, steps, railings, entrances, racks, posting handbills and advertisements, and display of goods, wares and merchandise.
- (36) Noise. To regulate or prohibit unreasonable ringing of bells, crying of goods or sounding of whistles and horns.
- (37) Nuisances. To prevent or abate by appropriate Ordinance all nuisances in the City which are so defined at common law, by this Charter, or by the laws of the State of Maryland, whether the same be herein specifically named or not; to regulate, to prohibit, to control the location of, or to require the removal from the City of all trading in, handling of, or manufacture of any commodity which is or may become offensive, obnoxious, or injurious to the public comfort or health. In this connection the City may regulate, prohibit, control the location of, or require the removal from the City of such things as stockyards, slaughterhouses, cattle or hog pens, tanneries, and renderies. This listing is by way of enumeration, not limitation.

- (38) Obstructions. To remove all nuisances and obstructions from the streets, lanes and alleys and from any lots adjoining thereto, or any other places within the limits of the City.
- (39) Parking facilities. To license and regulate and to establish, obtain by purchase, by lease or by rent, own, construct, operate and maintain parking lots and other facilities for off-street parking.
- (40) Parking meters. To install parking meters on the streets and public places of the City in such places as they shall by Ordinance determine, and by Ordinance to prescribe rates and provisions for the use thereof, except that the installation of parking meters on any street or road maintained by the State Highway Administration of Maryland must first be approved by the Administration.
- (41) Parks and recreation. To establish and maintain public parks, gardens, playgrounds, and other recreational facilities and programs to promote the health, welfare, and enjoyment of the inhabitants of the City.
- (42) Police force. To establish, operate, and maintain a police force. All City policemen shall, within the municipality, have the powers and authority of constables in this State.
- (43) Police powers. To prohibit, suppress, and punish within the City all vice, gambling, and games of chance; prostitution and solicitation therefor and the keeping of bawdy houses and houses of ill fame; all tramps and vagrants; all disorder, disturbances, annoyances, disorderly conduct, obscenity, public profanity and drunkenness.
- (44) Property. To acquire by conveyance, purchase or gift, real or leasable property for any public purposes, to erect buildings and structures thereon for the benefit of the City and its inhabitants; and to convey any real or leasehold property when no longer needed for the public use, after having given at least twenty days' public notice of the proposed conveyance; to control, protect and maintain public buildings, grounds and property of the City.
- (45) Quarantine. To establish quarantine regulations in the interests of the public health.
- (46) Regulations. To adopt by Ordinance and enforce within the corporate limits police, health, sanitary, fire, building, plumbing, traffic, speed, parking, and other similar regulations not in conflict with the laws of the State of Maryland or with this Charter.
- (47) Sidewalks. To regulate the use of sidewalks and all structures in, under or above the

²Editor's Note: Amended during codification; see Ch. I, General Provisions, Att. II.

same; to require the owner or occupant of premises to keep the sidewalks in front thereof free from snow or other obstructions; to prescribe hours for cleaning sidewalks.

- (48) Sweepings. To regulate or prevent the throwing or depositing of sweepings, dust, ashes, offal, garbage, paper, handbills, dirty liquids, or other unwholesome materials into any public way or onto any public or private property in the City.
- (49) Taxicabs. To license, tax and regulate public hackmen, taxicab men, draymen, drivers, cabmen, porters and expressman, and all other persons pursuing like occupations.
- (50) Vehicles. To regulate and license wagons and other vehicles not subject to the licensing powers of the State of Maryland.
- (51) Voting machines. To purchase, lease, borrow, install, and maintain voting in City elections by paper ballots or electronic machines.
- (52) Zoning. To exercise the powers as to planning and zoning, conferred upon municipal corporations generally in Article 66B of the Annotated Code of Maryland, and such other legislation as the General Assembly of Maryland has passed or may subsequently pass.
- (53) Indemnification. To provide for the defense and indemnification of municipal officials and employees against claims and legal actions arising out of or relating to their official duties or employment for or on behalf of the City. [Added 1-3-1979 by Res. No. 98, approved 1-3-1979]

- B. Saving clause. The enumeration of powers in this section is not to be construed as limiting the powers of the City to the several subjects mentioned.

§ C-25. Exercise of powers.

For the purpose of carrying out the powers granted in this Title or elsewhere in this Charter, the Council may pass all necessary Ordinances and Resolutions. All the powers of the City shall be exercised in the manner prescribed by this Charter, or, if the manner be not prescribed, then in such manner as may be prescribed by Ordinance or Resolution.

§C-26. Enforcement.

To ensure the observance of the Ordinances and Resolutions of the City, the Council shall have the power to provide that

³Editor's Note: Amended during codification; see Ch. I, General Provisions, Al.1. II.

violation thereof shall be a misdemeanor or municipal infraction and shall have the power to affix thereto penalties of a fine not exceeding one thousand dollars (\$1,000.) and/or imprisonment for up to six (6) months for misdemeanors. Any person subject to any fine, forfeiture or penalty by virtue of any Ordinance or Resolution passed under the authority of this Charter shall have the right of appeal within ten (10) days to the Circuit Court of the county in which the fine, forfeiture, or penalty was imposed. The Council may provide that, where the violation is of a continuing nature and is persisted in, a conviction for one violation shall not be a bar to a conviction for a continuation of the offense subsequent to the first or any succeeding conviction.

TITLE VII Registration, Nominations, and Elections

§ C-27. Voters. (Amended 2-1-1971 by Res. No. 35, approved 2-2-1971; 4-19-1993 by Res. No. 2251

Every person who, (a) is a citizen of the United States, (b) is at least eighteen (18) years of age, (c) has resided in the City for at least thirty (30) days next preceding and City election, and (d) is registered in accordance with the provisions of this Charter, shall be a qualified voter of the City. Every qualified voter of the City shall be entitled to vote at any or all City elections, subject to the provisions of Section C-35 and any other applicable provisions of this Code.

§ C-28. Board of Supervisors of Elections. [Amended 5-15-2000 by Res. No. 3271

There shall be a Board of Supervisors of Elections consisting of five (5) members and two (2) alternates who shall be appointed by the Council on or before the fourth Monday in January in every even-numbered year. The terms of members of the Board of Supervisors of Elections shall begin on the first Monday in February in the year in which they are appointed and shall run for two (2) years. Members of the Board of Supervisors of Elections shall be qualified voters of the City and shall not hold or be candidates for any elective office during their term of office. The board shall appoint one of its members as Chairman. Vacancies on the board shall be filled by the Council for the remainder of the unexpired term. The compensation of the members of the board shall be determined by the Council.

§ C-29. Removal.

Any member of the Board of Supervisors of Elections may be removed for good cause by the Council. Before removal, the member of the Board of Supervisors of Elections to be removed shall be given a written copy of the charges against him/her and shall have a public hearing on them before the Council, if he/she so requests within ten (10) days after receiving the written copy of the charges against him/her.

§C-30. Duties.

The Board of Supervisors of Elections shall be in charge of the registration of voters, nominations and all City elections. The City Clerk may appoint election clerks or other employees to assist it in any/all of its duties.

§ C-31. Notice. [Amended 2-3-1975 by Res. No. 71; 5-15-2000 by Res. No. 326)

The Board of Supervisors of Elections shall give at least four (4) weeks' notice of every election by an advertisement published in at least one newspaper of general circulation in the City, and by posting a notice thereof in some public place or places in the City, and are authorized to give two (2) weeks' notice of the deadline for filing a certificate of nomination for election to the offices of City Council or Mayor in a manner the Board determines appropriate.

§ C-32. Reserved [Amended by Resolution No. 443 approved May 2, 2011]

§ C-33. Reserved [Amended by Resolution No. 443 approved May 2, 2011)

§C-34. Nominations. [Amended 5-15-2000 by Res. No. 325; and 06-16-03 by Res. C-03-01).

Persons may be nominated for elective office in the City by filing a certificate of nomination. The fee to file a certificate of nomination shall be \$25.00. The certificate of nomination shall state the following: (1) the office for which the candidate is seeking the nomination, and (2) the name of the candidate. The certificate shall be filed with the Board of Election Supervisors at least sixty (60) calendar days prior to the election, except in the event a person currently holding a municipal elective office files a certificate of nomination and a letter or resignation from the currently held municipal elective public office, a candidate may file a certificate of nomination for the office affected by the resignation until a day which is thirty (30) days prior to the election. No person shall file for nomination to more than one (1) elective public office or hold more than one elective public office at any one time.

§C-35. Election of Mayor and Councilmembers.

~~A. [Amended 5-15-2000 by Res. NO. 323] On the first Tuesday in April in 2021 the Mayor shall be elected for a four (4) year term. On the first Tuesday in April every two (2) years thereafter a Mayor shall be elected to serve for a period of two years, until the first Tuesday in April in 2002 and every three years thereafter, to serve for a period of three years.~~

[Amended 1-6-1986 by Res. No. 151] The City shall be divided by law into five (5) legislative districts for the election of members of the City Council. Each legislative district shall contain one Councilmember who shall be elected by the registered voters of that

⁴Editor's Note: This Resolution also provided as follows: "Any section or sections of the existing Charter of Pocomoke City, Maryland which are inconsistent with this Amendment are hereby repealed."

legislative district only. All Councilmembers shall serve for a period of four (4) years.

- (1) Each legislative district shall consist of adjoining territory, be relatively compact in form, and include substantially the same population as other districts. Due regard shall be given to all constitutional standards in creating the legislative districts.
- (2) From time to time as based on the latest U.S. Census Bureau data and after public hearing, the Council may reestablish boundaries of the legislative districts for elections of the members of the Council.
- (3) The City shall retain the present staggered-term election system as originally established by Resolution No. 1 of 2-7-66 and included in the Charter of 1968. On the first Tuesday of April in 1986 the qualified voters of Legislative Districts 1 and 2 shall elect their respective Councilmembers. On the first Tuesday of April 1987 the qualified voters of Legislative District 3 shall elect their Councilmember. On the first Tuesday of April in 1988, the qualified voters of Legislative Districts 4 and 5 shall elect their respective Councilmembers. On the first Tuesday of April in 1989, and every year thereafter, each position on the Council which shall become vacant on the second Tuesday in April of that year shall be filled by an election of the qualified voters in that legislative district of the City.

§ C-36. Conduct of Elections. [Amended 3-19-1973 by Res. No. 50, approved 3-20-1973]

It shall be the duty of the Board of Supervisors of Elections to provide for each special and general election a suitable place or places for voting and suitable ballot boxes and ballots and/or voting machines. The ballots and/or voting machines shall show the name of each candidate nominated for elective office in accordance with the provisions of this Charter, arranged in alphabetical order by office with no party designation of any kind. The Board of Supervisors of Elections shall keep the polls open from 7:00 a.m. to 7:00 p.m. on election days or for longer hours if the Council requires it. In the event that there is no contest for any of the offices for which an election shall be proper, the Board of Supervisors of Elections are authorized and directed to cancel the election with respect to said office or offices after giving public notice thereof by publication for two successive weeks in a newspaper or newspapers having general circulation in the City, and to certify as elected the candidate or candidates therefor who have filed a valid certificate of nomination pursuant to Section C-34 of the Charter.

§ C-37. Special elections.

All special City elections shall be conducted by the Board of Supervisors of Elections.

§ C-38. Vote count.

Within twenty-four (24) hours after the closing of the polls, the Board of Supervisors of Elections shall determine the vote cast for each candidate or question and shall certify the results of the election to the City Manager who shall cause the results to be recorded in the minutes of the Council. The candidate for Mayor with the highest number of votes in the general election shall be declared elected as Mayor. The candidate or candidates for Councilmember with the highest number of votes in each general election shall be declared elected as Councilmembers.

§ C-39. Preservation of ballots and voting-machine totals.

All ballots used in any City election shall be preserved for at least one (1) year from the date of the election. In any City election in which voting machines are used, after the voting machines have been locked against voting, a tabulation of votes appearing on the public counters shall be made, then all voting machines used shall be sealed for a six (6) months' period. In the event that the voting machines used cannot be sealed for six (6) months, the Mayor and Council shall pass an Ordinance setting forth the procedure to be followed for a certification and the preservation of all votes cast on such voting machines.

§C-40. Vacancies. [Amended 8-8-1988 by Res. No. 179]

In case of a vacancy on the Mayor or Council for any reason, the Council may either leave the office vacant until the next election for that District or fill such vacancy for the unexpired term by either appointing some qualified person to fill such vacancy or by a special election held either in conjunction with the next General Election or at any other time specified by the Council. In case of a vacancy in the office of Mayor for any reason, the Council may either leave the office vacant until the next General Election or fill such vacancy for the remainder of the term by either appointing some qualified person to fill the vacancy or by a special election.

§ C-41. City Residents.

All City residents shall have equal privileges in registering, voting, and holding City offices.

§ C-42. Regulation and Control.

The Council shall have the power to provide by Ordinance or Resolution in every respect not covered by the provisions of this Charter for the conduct of registration, nomination, and City elections and for the prevention of fraud in connection therewith, and for a recount of ballots in case of doubt or fraud.

§ C-43. Removal of Elected or Appointed City Official.

Any City official, elected or appointed, who can no longer perform the full scope of his/her duties can be voted out before the end of his/her term by a majority vote by the Council.

§ C-44. Penalties.

Any person who (a) fails to perform any duty required of him/her under the provisions of this Title or any

Ordinances passed thereunder, (b) in any manner willfully or corruptly violates any of the provisions of this Title or any Ordinances passed thereunder, or (c) willfully or corruptly does anything which will or will tend to affect fraudulently any registration, nomination or City election, shall be deemed guilty of a misdemeanor. Any officer or employee of the City government who is convicted of a misdemeanor under the provisions of this section shall immediately, upon conviction thereof, cease to hold such office or employment.

TITLE VIII Finance

§ C-45. Finance Director.

- A. There shall be a Finance Director appointed by the City Manager with the approval of the Council. He/she shall serve at the pleasure of the City Manager. His/her compensation shall be determined by the Council.
- B. The financial powers of the City, except as otherwise provided by this Charter, shall be exercised by the Finance Director under the direct supervision of the City Manager.

§ C-46. Duties of Finance Director.

Under the supervision of the City Manager, the Finance Director shall have authority and shall be required to:

- A. Prepare at the request of the City Manager an annual budget to be submitted by the City Manager to the Council.
- B. Supervise and be responsible for the disbursement of all moneys and have control over all expenditures to assure that budget appropriations are not exceeded.
- C. Maintain a general accounting system for the City in such form as the Council may require, not contrary to State law.
- D. Submit at the end of each fiscal year, and at such other times as the Council may require, a complete financial report to the Council through the City Manager.
- E. Ascertain that all taxable property within the City is assessed for taxation.
- F. Collect all taxes, special assessments, license fees, liens and all other revenues (including utility revenues) of the City and all other revenues for whose collection the City is responsible, and receive any funds receivable by the City.
- G. Have custody of all public moneys, belonging to or under the control of the City, except as to funds in the control of any set of trustees, and have custody of all bonds and notes of the City.

- H. Do such other things in relation to the fiscal or financial affairs of the City as the Mayor, Council or City Manager may require or as may be required elsewhere in this Charter.

§ C-47. Bond of Finance Director.

The Finance Director and any City employee who the City Manager and Council deem necessary, shall provide a bond with such corporate surety and in such amount as the Council, by Ordinance, may require.

§ C-48. Fiscal Year.

The City shall operate on an annual budget. The fiscal year of the City shall begin on the first day of July and shall end on the last day of June in each year. Such fiscal year shall constitute the tax year, the budget year and the accounting year.

§ C-49 Budget.

The City Manager, on such date as the Council by Resolution shall determine, but at least thirty-two (32) days before the beginning of any fiscal year, shall submit a budget to the Council. The budget shall provide a complete financial plan for the budget year and shall contain estimates of anticipated revenues and proposed expenditures for the coming year. The total of the anticipated revenues shall equal or exceed the total of the proposed expenditures. The budget shall be a public record in the office of the City Manager and open to public inspection by any one during normal business hours.

§ C-50. Budget Adoption.

Before adopting the budget, the Council shall hold a public hearing thereon after two (2) weeks' notice thereof in some newspaper or newspapers having general circulation within the municipality. The Council may insert new items or may increase or decrease the items of the budget. Where the Council shall increase the total proposed expenditures. It shall also increase the total anticipated revenues in an amount at least equal to such proposed expenditures. The budget shall be prepared and adopted in the form of a Resolution before the first day of July in every year.

⁵Editor's Note: See Ch. 11, Budget.

§C-51. Appropriations.

No public money may be expended without having been appropriated by the Council. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes named therein.

§ C-52. Transfer of Funds.

Any transfer of funds between major appropriations for different purposes by the City Manager must be approved by the Council before becoming effective.

§ C-53. Over-Expenditures Forbidden.

No officer or employee shall, during any budget year expend or contract to expend any money or incur any liability or enter into any contract which, by its terms, involves the expenditure of money for any purpose, in excess of the amounts appropriated for or transferred to that general classification of expenditure pursuant to this Charter. Any contract, verbal or written, made in violation of this Charter, shall be null and void. Nothing in this section contained, however, shall prevent the making of contracts or the spending of money for capital improvements to be financed in whole or in part by the issuance of bonds, nor the making of contracts of lease or for services for a period exceeding the budget year in which such contract is made, when such contract is permitted by law.

§ C-54. Appropriation Lapse After One Year.

All appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully encumbered. Any unexpended and unencumbered funds shall be considered a surplus at the end of the budget year and shall be included among the anticipated revenues for the next succeeding budget year.

§ C-55. Checks. [Amended 12-20-1982 by Res. No. 132]

All checks issued in payment of salaries and other municipal obligations shall be issued and signed by the City Clerk or in the event of his/her absence or disability the Council may authorize some other officer of the City to issue and sign such checks. All checks must be countersigned by one of the Vice-Presidents of the City Council or in their absence, by the President of the City Council. In the absence of the President and Vice-Presidents of the City Council, the Temporary President of the Council must countersign the checks.

§ C-56. Taxable property.

All real property and all tangible personal property within the corporate limits of the City or personal property which may have a situs there by reason of the residence of the owner therein, shall be subject to taxation for municipal purposes, and the assessment used shall be the same as that for State and county taxes. Except that the Mayor and Council may, whenever it shall seem expedient for the encouragement of the establishment of manufactures and manufacturing industries in the City, provide by Ordinance for the exemption from taxation for municipal purposes, for a period of time not to exceed ten (10) years, lands, machinery, tools, implements and buildings located in Pocomoke City and used by such manufactures in the usual conduct of their manufacturing business. No authority is given by this section to impose taxes on any property which is exempt from taxation by any Act of the General Assembly.

§ C-57. Budget Authorizes Levy.

From the effective date of the budget, the amount stated therein as the amount to be raised by the property tax shall constitute a determination of the amount of the tax levy in the corresponding year and the tax rate determined shall be passed as a Resolution by the Council.

§ C-58. Notice of Tax Levy.

Immediately after the levy is made by the Council in each year, the City Clerk shall give notice of the making of the levy by posting a notice thereof in some public place or places in the City. He/she shall make out and mail or deliver in person to each taxpayer or his/her agent at his/her last known address a bill or account of the taxes due from him/her. This bill or account shall contain a statement of the amount of real and personal property with which the taxpayer is assessed, the rate of taxation, the amount of taxes due, and the date on which the taxes will bear interest. Failure to give or receive any notice required by this section shall not relieve any taxpayer of the responsibility to pay on the dates established by this Charter all taxes levied on his/her property.

§ C-59. When Taxes Are Over-Due. [Amended 6-12-1972 by Res. No. 48; 8-2-1982 by Res. No. 130, approved 8-2-1982]

The taxes provided for in Section C-56 of this Charter shall be due and payable on the first day of July in the year for which they are levied, and shall be overdue and in arrears on the first day of the following October. Discounts for payments made prior to the first day of October shall be at the rate established by Resolution of the Council. Taxes shall bear interest while in arrears at the rate established by Resolution of the Council. All taxes not paid and in arrears after the first day of the following January shall be collected as provided in Section C-59.

§ C-60. Sale of Tax-Delinquent Property. [Amended 6-12-1972 by Res. No. 49]

A list of all property on which the City taxes have not been paid and which are in arrears, as provided by Section C-58 of this Charter, shall be turned over by the City Clerk to the official of the County responsible for the sale of tax delinquent property as provided in State law. All property listed thereon shall, if necessary and if not sold for taxes by this County official, be sold by the City Clerk, in the manner prescribed by State law.

§ C-61. Fees.

All fees received by an officer or employee of the City government in his/her official capacity shall belong to the City government and be accounted for to the City.

§ C-62. Audit.

The financial books and accounts of the City shall be audited annually as required by Article 19 of the Annotated Code of Maryland, (1957 Edition, as amended).

§ C-63. General Obligation Bonds. [Added 10-14-1968 by Res. No. 19]

The City shall have the power to borrow money for any public purpose, including the refinancing of any outstanding indebtedness, and to evidence such borrowing by the issue and sale of its general obligation bonds, or notes issued in anticipation thereof, the same to be issued and sold in the manner prescribed in Sections 31-37, inclusive, of Article 23A of the Annotated Code of Maryland (1957 Edition) (1966 Replacement Volume), title "Corporations-Municipal," subtitle "Home Rule," subheading "Creation of Municipal Public Debt," provided, however, that if the Ordinance or Ordinances authorizing the issue and sale of any of such bonds or notes shall so specify, the bonds or notes may be sold at private sale, without advertisement or publication of notice of sale, or solicitation of competitive bids.

§C-64. Tax-Anticipation Borrowing.

During the first six months of any fiscal year, the City shall have the power to borrow in anticipation of the collection of the property tax levied for that fiscal year, and to issue tax-anticipation notes or other evidences of indebtedness as evidence of such borrowing. Such tax-anticipation notes or other evidences of indebtedness shall be a first lien upon the proceeds of such tax and shall mature and be paid not later than six months after the beginning of the fiscal year in which they are issued. No tax-anticipation notes or other evidences of indebtedness shall be issued which will cause the total tax-anticipation indebtedness of the City to exceed fifty per centum (50%) of the property tax levy for the fiscal year in which such notes or other evidences of indebtedness are issued. All tax-anticipation notes or other evidences of indebtedness shall be authorized by Ordinance before being issued. The Council shall have the power to regulate all matters concerning the issuance and sale of tax-anticipation notes.

§ C-65. Payment of Indebtedness.

The power and obligation of the City to pay any and all bonds, notes, or other evidences of indebtedness issued by it under the authority of this Charter shall be unlimited and the City shall levy ad valorem taxes upon all the taxable property of the City for the payment of such bonds, notes, or other evidences of indebtedness and interest thereon, without limitation of amount. The faith and credit of the City is hereby

pledged for the payment of the principal of and the interest on all bonds, note, or other evidences of indebtedness, hereafter issued under the authority of this Charter, whether or not such pledge be stated in the bonds, notes, or other evidences of indebtedness, or in the Ordinance authorizing their issuance.

§ C-66. Previous Issues.

All bonds, notes, or other evidences of indebtedness validly issued by the City previous to the effective date of this Charter and all Ordinances or Resolutions passed concerning them are hereby declared to be valid, legal and binding and of full force and effect as if herein fully set forth.

§ C-67. Purchasing and Contracts. [Amended 4-16-1973 by Res. No. 51, approved 4-17-1973; 10-19-1987 by Res. No. 170; 11-20-1995 by Res. No. 266]

All purchases and contracts for the City government shall be made by the City Manager. The Council may provide by Ordinance or Resolution for rules and regulations regarding the use of competitive bidding and contracts for all City purchases and contracts. All expenditures for supplies, materials, equipment, construction of public improvements, or contractual services involving more than five (5) thousand dollars (\$5,000.00) shall be made on written contract. The City Manager shall be required to advertise for sealed bids, in such manner as may be prescribed by Ordinance or Resolution for all such contracts except in those instances where the Council determines that it would be in the best interest of the City to waive the requirements for advertising and/or sealed bids. Such written contracts shall be awarded to the bidder who offers the lowest or best bid, quality of goods and work, time of delivery or completion, and responsibility of bidders being considered. All such written contracts shall be approved by the Council before becoming effective. The City Manager shall have the right to reject all bids and re-advertise. The City Manager, at any time in his/her discretion, may employ City forces for the construction or reconstruction of public improvements without advertising for (or re-advertising for) or receiving bids. All written contracts may be protected by such bonds, penalties and conditions as the City Manager may require.

§ C-68. City Clerk.

There shall be a City Clerk appointed by the City Manager, with approval by the Council, He/she shall serve at the pleasure of the City Manager. It shall be the power and duty of the City Clerk to attend all meetings of the Council and other Board meetings and act as City Clerk thereof. His/her compensation shall be determined by the City Manager, with approval of the Council.

§ C-69. City Attorney.

The City Manager, with the approval of the Council, can appoint a City Attorney. The City Attorney shall be a member of the Bar of the Maryland Court of Appeals. The city Attorney shall be the legal advisor of the City and shall perform such duties in connection as may be required by the City Manager or Council. His/her /Her compensation shall be determined by the City Manager, with approval of the Council.

§ C-70. Chief of Police.

The City shall appoint a qualified person to be Chief of Police who shall hold office until his/her successor has been qualified, unless sooner removed as authorized herein. The City has one (1) year to appoint or hire a qualified person. The qualified person must live within (15) miles of the City limits within (1) year after employment. The person should be a graduate of a Maryland State Police Academy.

§ C-71. Duties of Chief of Police.

To establish, operate and maintain a police force. All City policemen, within the municipality, shall have the powers and authority of constables in this State.

§ C-72. Authority to Employ Personnel

The City shall have the power to employ such officers and employees as it deems necessary to execute the powers and duties provided by this Charter or other State law and to operate the City government by authority of the Council.

§ C-73. Merit System.

The City may provide by Ordinance or Resolution for appointments and promotions in the administrative services on the basis of merit and fitness. To carry out this purpose the Council shall have the power to adopt such rules and regulations governing the operation of a merit as it deems desirable or necessary. Among other things these rules and regulations may provide for competitive examinations, the use of eligible lists, a classification plan, a compensation plan, a probation period, appeals by employees included within the classified service from dismissal or other disciplinary action and vacation and sick leave regulations.

§ C-74. Unclassified and Classified Service.

- A. The Civil Service of the City shall be divided into the unclassified and classified service.
- B. The unclassified service shall comprise the following offices and positions, which shall not be included within the merit system:
 - (1) The Mayor, the Councilmembers, and persons appointed to fill vacancies in these positions.
 - (2) The City Manager and the City Attorney.
 - (3) The heads of all offices, departments and agencies and members of City Boards and Commissioners.
 - (4) Part-time, temporary, and unpaid offices and positions.
- C. The classified service shall comprise all positions not specifically included by this section in the unclassified service. All offices and positions included in the classified service shall be subject to any merit system rules and regulations which may be adopted.

§ C-75. Prohibitions.

- A. If a merit system is adopted, no person in the classified service of the City or seeking admission thereto shall be appointed, promoted, demoted, removed, or in any way favored or discriminated against because of his/her political or religious opinions or affiliations or any other factors not related to ability to perform the work; no person shall willfully or corruptly commit or attempt to commit any fraud preventing the impartial execution of the personnel provisions of this Charter or of the rules and regulations made thereunder; no officer or employee in the classified service of the City shall continue in such position after becoming a candidate for nomination or election to any public office; no person seeking appointment to or promotion in the classified service of the City shall either directly or indirectly give, render, or pay any money, service, or other valuable thing to any person for or on account of, or in connection with, his/her appointment, proposed appointment, promotion, or proposed promotion; no person shall orally, by letter, or otherwise, solicit or be in any manner concerned in soliciting any assessment, subscription, or contribution for any political party or political purpose whatever from any person holding a position in the classified service of the City; no person holding a position in the classified service of the City shall make any contribution to the campaign funds of any political party or any candidate for public office or take any part in the management, affairs, or political campaign of any political party or candidate for public office, further than in the exercise of his/her right as a citizen to express his/her opinion and to cast his/her vote.
- B. Any person who by him/herself or with others willfully or corruptly violates any of the provisions of this section shall be guilty of a misdemeanor and shall, upon conviction thereof, be punished by a fine not exceeding one thousand dollars (\$1,000.) and/or imprisonment for up to six (6) months. Any person who is convicted under this section shall, for a period of five years, be ineligible for appointment to or employment in a position in the City service, and shall, if an officer or employee of the City, immediately forfeit the office or position he holds.

§ C-76. Retirement System.

The City shall have the power to do all things necessary to include its officers and employees, or any of them, within any retirement system or pension system under the terms of which they are admissible, and to pay the employer's share of the cost of any such retirement or pension system out of the general funds of the City.

§ C-77. Compensation of Employees.

The compensation of all officers and employees of the City shall be set annually by a Resolution or Ordinance passed by the Council, subject to the restrictions imposed upon establishing the salaries of the Councilmembers and Mayor.

§ C-78. Employee Benefit Program.

The City is authorized and empowered, by Ordinance or Resolution, to provide for or participate in hospitalization or other forms of benefit or welfare programs for its officers and employees, and to expend public moneys of the City for such programs.

TITLE IX
Public Ways and Sidewalks

§ C-79. Definition of Public Ways.

⁶Editor's Note: Amended during codification; see Ch. 1, General Provisions, Art. II.

The term "public ways" as used in this Charter shall include all streets, avenues, roads, highways, public thoroughfares, lanes and alleys.

§ C-80. Control of Public Ways.

The City shall have control of all public ways in the City except such as may be under the jurisdiction of the Maryland State Highway Administration. Subject to the laws of the State of Maryland and this Charter, the City may do whatever it deems necessary to establish, operate and maintain in good condition the public ways of the City.

§ C-81. Public Ways: Powers.

The City shall have the power:

- A. To establish, regulate and change from time to time the grade lines, width, and construction materials of any City public way or part thereof, bridges, curbs, and gutters.
- B. To grade, lay out, construct, open, extend and make new City public ways.
- C. To grade, straighten, widen, alter, improve, or close up any existing City public way or part thereof.
- D. To pave, surface, repave, or resurface any City public way or part thereof.
- E. To install, construct, reconstruct, repair, and maintain curbs and/or gutters along any City public way or part thereof.
- F. To construct, reconstruct, maintain and repair bridges.
- G. To name the City public ways.
- H. To have surveys, plans, specifications, and estimates made for any of the above activities or projects or parts thereof.

- I. To require and order the owner of any property abutting on any public way in the City to perform any projects authorized by Subsection E of this section at the owner's expense according to reasonable plans and specifications. If, after due notice, the owner fails to comply with the order within a reasonable time, the City may do the work and the expense thereof shall be a lien on the property and shall be collectible in the same manner as are City taxes or by suit at law. [Added 3-20-1972 by Res. No. 44]

§ C-82. Sidewalks: powers.

The City shall have the power:

- A. To establish, regulate, and change from time to time the grade lines, width, and construction materials of any sidewalk or part thereof on City property along any public way or part thereof.
- B. To grade, lay out, construct, reconstruct, pave, repave, repair, extend, or otherwise alter sidewalks on City property along any public way or part thereof.
- C. To require that the owners of any property abutting on a sidewalk keep the sidewalk clear of all ice, snow, and other obstructions.
- D. To require and order the owner of any property abutting on any public way in the City to perform any projects authorized by this section at the owner's expense according to reasonable plans and specifications. If, after due notice, the owner fails to comply with the order within a reasonable time, the City may do the work and the expense shall be a lien on the property and shall be collectible in the same manner as are City taxes or by suit at law.

**TITLE X
Water and Sewers**

§ C-83. Powers.

The City shall have the power:

- A. To construct, operate and maintain a water system and and water plant.
- B. To construct, operate, and maintain a sanitary sewerage system and a sewage treatment plant.
- C. To construct, operate and maintain a storm-water drainage system and storm-water sewers.
- D. To construct, maintain, reconstruct, enlarge, alter, repair, improve, or dispose of all parts, installations, and structures of the above plants and systems.
- E. To have surveys, plans, specifications, and estimates made for any of the above plants and systems or parts thereof or the extension thereof.

- F. To do all things it deems necessary for the efficient operation and maintenance of the above plants and systems.

§ C-79. Placing structures in public ways.

Any public-service corporation, company, or individual, before beginning any construction of or placing of or changing the location of any main, conduit, pipe, or other structure in the public ways of the City, shall submit plans to the City and obtain written approval upon such conditions and subject to such limitations as may be imposed by the City. Any public-service corporation, company, or individual violating the provisions of this section shall be guilty of a misdemeanor. If any unauthorized main, conduit, pipe or other structure interferes with the operation of the water, sewerage, or storm-water systems, the City may order it removed.

§ C-80. Obstructions.

All individuals, firms, or corporations having mains, pipes, conduits or other structures, in, on or over any public way in the City or in the County which impede the establishment, construction or operation of any City sewer or water main shall, upon reasonable notice, remove or adjust the obstructions at their own expense to the satisfaction of the City. If necessary, to carry out the provisions of this section, the City may use its condemnation powers provided in Section C-94. Any violation of an Ordinance passed under the provisions of this section may be made a misdemeanor.

§ C-81. Entering on county public ways.

The City may enter upon or do construction in, on or over any county public way for the purpose of installing or repairing any equipment or doing any other things necessary to establish, operate, and maintain the water system, water plant, sanitary sewerage system, sewage treatment plant, or storm-water sewers provided for in this Charter. Unless required by the county, the City need not obtain any permit or pay any charge for these operations, but it must notify the county of its intent to enter on the public way and must leave the public way in a condition not inferior to that existing before.

§ C-82. Connections.

The City shall provide a connection with water and sanitary sewer mains for all property abutting on any public way in which a sanitary sewer or water main is laid. When any water main or sanitary sewer is declared for operation by the City, all abutting property owners, after reasonable notice, shall connect all fixtures with the water or sewer main. The City may require that, if it considers existing fixtures unsatisfactory, satisfactory ones be installed and may require that all cesspools, sink drains, and privies be abandoned, filled, removed or left in such a way as not to injure public health. All wells found to be polluted or a menace to health may be ordered to be abandoned and closed. Any violation of an Ordinance passed under the provisions of this section may be made a misdemeanor.

§C-83. Charge for connections.

The City may make a charge, the amount to be determined by the Council, for each connection made to the City's water or sewer mains. This charge shall be uniform throughout the City, but may be changed from year to year. Arrangements for the payment of this charge shall be made before the connection is made.

§ C-84. Improper uses.

In order to prevent any leakage or waste of water or other improper use of the City's water system or sewage disposal system, the City may require such changes in plumbing, fixtures or connections as it deems necessary to prevent such waste or improper use.

§ C-85. Private systems.

The City may, by Ordinance, provide that no water supply, sewerage, or storm-water drainage system, and no water mains, sewers, drains, or connections therewith, shall be constructed or operated by any person or persons, firm, corporation, institution or community, whether upon private premises or otherwise, and may provide that cesspools or other private methods of sewage disposal shall be operated and maintained in such a manner that they do not and will not be likely to affect adversely the public comfort and health, and any cesspool or other private method of sewage disposal affecting or likely to affect adversely the public comfort and health may be deemed a nuisance and may be abated by the City. Any violation of an Ordinance passed under the provisions of this section may be made a misdemeanor.

§ C-86. Extensions beyond boundaries.

The City shall have the power to extend its water or sewerage systems beyond the City limits.

§ C-87. Right of entry.

Any employee or agent of the City while in the necessary pursuit of his/her official duties with regard to the water or sewage disposal systems operated by the City, shall have the right of entry, for access to water or sewer installations, at all reasonable hours, and after reasonable advance notice to the owner, tenant, or person in possession, upon any premises and into any building in the City or in the county served by the City's water or sewage disposal system. Any restraint or hindrance offered to such entry by any owner, tenant, or person in possession, or the agent of any of them, may, by Ordinance, be made a misdemeanor.

§ C-88. Pollution of water supply.

No person shall do anything which will discolor, pollute or tend to pollute any water used or to be used in the City water supply system. Any violation of the provisions of this section shall be a misdemeanor.

§ C-89. Contracts for water.

The City, if it deems it advisable, may contract with any party or parties, inside or outside the City, to obtain water or to provide for the removal of sewage.

§ C-90. Charges. [Amended 02-07-2000 by Res. No. 321]

The City shall have the power to charge and collect such service rates, water rates, ready-to-serve charges, or other charges as it deems necessary for water supplied and for the removal of sewage. These charges are to be billed and collected by the City, and if bills are unpaid within thirty days, the service may be discontinued. Utility bills which are over 30 days in arrears be set at 16% per year. All charges shall be a lien on the property, collectible in the same manner as City taxes or by suit at law.

TITLE XI
Special Assessments

§ C-91. Power: special assessments.

The City shall have the power to levy and collect taxes in the form of special assessments upon property in a limited and determinable area for special benefits conferred upon such property by the installation or construction of parking lots, of water mains, sanitary sewer mains, storm-water sewers, curbs, and gutters and by the construction and paving of public ways and sidewalks or parts thereof, and to provide for the payment of all or any part of the above projects out of the proceeds of such special assessment. The cost of any project to be paid in whole or in part by special assessments may include the direct cost thereof, the cost of any land acquired for the project, the interest on bonds, notes or other evidences of indebtedness issued in anticipation of the collection of special assessments, a reasonable charge for the services of the administrative staff of the City, and any other item of cost which may reasonably be attributed to the project.

C-92. Procedure.

The procedure for special assessments, wherever authorized in this Charter, shall be as follows:

- A. The cost of the project being charged for shall be assessed according to the front-foot rule of apportionment or some other equitable basis determined by the Council.
- B. The amount assessed against any property for any project or improvement shall not exceed the value of the benefits accruing to the property therefrom, nor shall any special assessment be levied which shall cause the total amount of special assessments levied by the City and outstanding against any property at any time, exclusive of delinquent installments, to exceed twenty-five per centum (25%) of the assessed value of the property after giving effect to the benefit accruing thereto from the project or improvement for which assessed.

- C. When desirable, the affected property may be divided into different classes to be charge
- D. different rates, but, except for this, any rate shall be uniform.
- E. All special assessment charges shall be levied by the Council by Ordinance. Before levying any special assessment charges, the Council shall hold a public hearing. The City Manager shall cause notice to be given stating the nature and extent of the proposed project, the kind of materials to be used, the estimated cost of the project, the portion of the cost to be assessed, the number of installments in which the assessment may be paid, the method to be used in apportioning the cost, and the limits of the proposed area of assessment. The notice shall also state the time and place at which all persons interested, or their agents or attorneys, may appear before the Council and be heard concerning the proposed project and special assessment. Such notice shall be given by sending a copy thereof by mail to the owner of record of each parcel of property proposed to be assessed and to the person in whose name the property is assessed for taxation and by publication of a copy of the notice at least once in a newspaper of general circulation in the City. The City Manager shall present at the hearing a certificate of publication and mailing of copies of the notice, which certificate shall be deemed proof of notice, but failure of any owner to receive the mailed copy shall not invalidate the proceedings. The date of hearing shall be set at least ten days and not more
- F. Any interested person feeling aggrieved by the levying of any special assessment under the provisions of this section shall have the right to appeal to the Circuit Court for the County within ten days after the levying of any assessment by the Council.
- G. Special assessments may be made payable in annual or more frequent installments over such period of time, not to exceed thirty years, and in such manner as the Council may determine. The Council shall determine on what date installments shall be due and payable. Interest may be charged on installments at the rate to be determined by the Council.
- H. All special assessment installments shall be overdue six months after the date on which they became due and payable. All special assessments shall be liens on the property and all overdue special assessments shall be collected in the same manner as City taxes or by suit at law.
- I. All special assessments shall be billed and collected by the City Clerk.

TITLE XII Town Property

§ C-93. Acquisition, possession and disposal.

The City may acquire real, personal, or mixed property, for any public purpose by purchase, gift, bequest, devise, lease, condemnation, or otherwise and may sell, lease or otherwise dispose of any property belonging to the City. All municipal property, funds, and franchise of every kind belonging to or in the possession of the City (by whatever prior name known) at the time this Charter becomes effective are vested in the City, subject to the terms and conditions thereof.

§ C-94. Condemnation.

The City shall have the power to condemn property of any kind, or interest therein, or franchise connected therewith, in fee or as an easement, for any public purpose. Any activity, project, or improvement authorized by the provisions of this Charter or any other State law applicable to the City, shall be deemed to be a public purpose. The manner of procedure in case of any condemnation proceeding shall be that established in the Real Property Article of the Annotated Code of Maryland, §12-101 et seq.

§ C-95. City buildings.

The City shall have the power to acquire, to obtain by lease or rent, to purchase, construct, operate, and maintain all buildings and structures it deems necessary for the operation of the City government.

§ C-96. Protection of city property.

The City shall have the power to do whatever may be necessary to protect City property and to keep all City property in good condition.

**TITLE XIII
General Provisions**

§ C-97. Oath of office.

- A. Before entering upon the duties of their offices, the Mayor, the Councilmembers, the City Manager, the members of the Board of Supervisors of Elections, and all other persons elected or appointed to any office of profit or trust in the City government shall take and subscribe the following oath or affirmation:

"I, _____ do swear (or affirm, as the case may be), that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and Laws thereof; and that I will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of _____, according to the Constitution and Laws of this State."

- B. The Mayor shall take and subscribe this oath or affirmation before the Clerk of the Circuit Court for the County or before one of the sworn deputies of the Clerk. All other persons taking and subscribing the oath shall do so before the Mayor.

§ C-98. Official bonds.

Editor's Note: Amended during codification; see Ch. I, General Provisions, Art. II.

Item # 12
last Appointments
1/8/18 Minutes

January 8, 2018

The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, January 8, 2018. The meeting was called to order at 6:30 P.M.

Present: Acting Mayor Esther Troast
Council Members: Diane Downing, Brian Hirshman,
Dale Trotter, George Tasker
City Manager Robert L. Cowger, Jr
City Attorney Roscoe Leslie
City Clerk: Carol L. Sullivan

Review Minutes:

In a motion (Trotter, Hirshman passed) to approve the minutes of the January 8, 2018 meeting.

Review and approval of bills:

In a motion (Tasker, Trotter passed) the bills presented to be paid. (Copy of bill list attached to original minutes).

Ms. Stacey Wiesner, of Discovery Center to ask for a waiver on loan balance.

This item was postponed until next meeting.

Appoint members to the City's Board of Election Supervisors for two-year term beginning February 2018:

Acting Mayor Troast recommended Curtis Milbourne, Patty Forbush, Larry Fykes, Grace Holland, Sylvia Fletcher, Corey Dean, and Alan Butler.

In a motion (Downing, Trotter passed) to appoint Curtis Milbourne, Patty Forbush, Larry Fykes, Grace Holland, Sylvia Fletcher, Corey Dean, and Alan Butler to the City's Board of Election Supervisors for a two-year term beginning February 2018. -

Second Reading Resolution No. 512 to amend Chapter 3 of Employees handbook:

Acting Mayor Troast read for the record.

A RESOLUTION OF THE MAYOR AND COUNCIL OF POCOMOKE CITY, MARYLAND
TO AMEND CHAPTER 3 OF EMPLOYEE HANDBOOK POLICES TO ADD
COMPENSATORY TIME EXEMPT EMPLOYEES

In a motion (Tasker, Hirshman passed) to amend Chapter 3 of Employees Handbook to add compensatory time exempt employees.