

A G E N D A

POCOMOKE CITY MAYOR AND COUNCIL MEETING

6:30 p.m., Monday, January 23, 2017

City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of January 9, 2017.
3. Introduce Ordinance 429 to make changes to Zoning Code Section §230-34 (G), §230-35 (F); §230-41 (L); §230-42 (F) §230-48 (P); §230-49 (G); §230-63 (L); §230-64 (E); §230-71 (M); §230-72 (E); §230-78 (N); §230-79 (Q); regarding solar panels.
4. Proclamation National School Choice Week 2017
5. Appoint member to Board of Elections Supervisor for one year. (vacancy)
6. Swear in new member of Board of Elections Supervisor Allen Butler.
7. Authorize Mayor to sign letter to submit renewal of Sustainable Communities designation.

Correspondence:

Resignation letter from John Haynie from Board of Election of Supervisors
Thank you card from Karah Lacey
Maryland Department of Transportaion
Two letters from DHCD regarding Strategic Demolition Funds application
Letter from DHCD regarding Community Legacy application (Costen House)

Comments from the Audience
Mayor and Council items.
Adjourn

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING.

January 9, 2017

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The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, January 9, 2017. The meeting was called to order at 6:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Diane Downing, Brian
Hirshman, Dale Trotter, Esther Troast, George
Tasker
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Review Minutes:

In a motion (Troast, Trotter passed) to approve the minutes of the December 5, 2016 meeting as presented.

Review Bills:

In a motion (Tasker, Trotter passed) to approve the bills to be paid.

Mayor Morrison introduced Mr. Bunk Luffman, Intergovernmental Affairs for Eastern Shore Liaison for Governor Horgan.

Mr. Luffman stated that he has been visiting all municipalities meetings and introducing himself. He stated that he was here to help with any projects that the municipalities may have.

Mayor Morrison stated that he would like for Mr. Luffman to see the status on getting the lights back on the bridge on Rt. 13.

Mr. Luffman stated that he would check on the status of having the lights installed on the Rt. 13 bridge.

Mr. Morrison thanked Mr. Luffman for taking the time to visit our council meeting.

Appoint alternate members of the City's Board of Elections Supervisors for one-year term beginning February 2017:

Mayor Morrison asked for nominations for one-year term to the Board of Elections Supervisors for one-year term beginning February.

Councilwoman Troast stated that she would like to appoint Patty Forbush.

Councilman Tasker stated that he would like to appoint Alan Butler.

With no other nominations, Councilman Trotter made a motion, second by Councilman Hirshman to appoint Patty Forbush and Alan Butler.

Update on Clarke Ave. pump station project:

City Manager Crofoot stated that he had received a call from Ms. Denise McLeish asking him to sign the awarded loan in the amount of \$966,000, a grant in the amount of \$24,000 and the City's match would be \$8,000 and Maryland EWIP grant in the amount of \$1,000,000 with

the total project cost of \$1,998,000. The rate of the loan will be 1.375%, by signing in December. This application was approved and funds are available for project. Bids will go out in February or early March with construction to begin June 1st. City Manager Crofoot stated that the Council had authorized him to sign the agreement earlier. (A copy of the agreement is attached to the original minutes).

City Manager to discuss Xerox lease agreement for Police Department:

City Manager Crofoot stated that last year we updated the Xerox multi-lease with new equipment. Recently the Police Department activity has required them to make bulk copies. The equipment is not up to par to make the bulk copies. This lease agreement will be a cost savings to the City and he recommends approval.

In a motion (Hirshman, Trotter passed) to approve the Xerox lease agreement for the Police Department.

Discuss transferring property to Pocomoke City Volunteer Fire Company:

Mayor Morrison stated that the documents are in the emails that you received. We can go to settlement by the end of month. There were few changes, he asked City Attorney Crofoot if he had made the changes.

City Attorney Crofoot stated that he had made the changes in the contract of sale, but has not in the deed yet. As he is waiting to get the signed contract of sale back. The change was 180 days for the Fire Department to remove their equipment and supplies out of the storage buildings and we increased it to 270 days. Because there is some work to be completed at the VFW building before they can move their stuff in there.

In a motion (Tasker, Troast passed) to transfer of the VFW property to Pocomoke City Volunteer Fire Department for exchange to their quit claim deed to the storage sheds.

Second Public Hearing update of CDBG grants MD-08-CD-32 Housing Rehab; MD-12-CD-28, Housing Rehab and Me-11-CD-30 Ambulance Garage:

Councilman Trotter made a motion to go to Public Hearing on closeout of CDBG grants seconded by Councilwoman Downing.

City Manager Crofoot stated that these grants are in the closeout status.

CDBG grant MD-08-CD-32 Housing Rehab was in the amount of \$159,094 and twelve (12) housing were rehab; MD-12-CD-28 Housing Rehab, has been completed with a total of sixteen (16) houses being rehab, the total of the grant was for \$250,000; MD-11-CD-30 Ambulance Grant was in the amount of \$140,000 this grant was used to build a garage at our Ambulance Department for our ambulances. All grants were completed with twenty-eight houses being rehab and a garage at our Ambulance.

Hearing no comments from the audience Councilman Hirshman made a motion to close Public Hearing seconded by Councilwoman Troast.

City Manager Crofoot stated that he would like to ask for consideration, the three houses on Second Street for control burn was a fantastic job, very well coordinated operation, he thanked the Pocomoke Volunteer Fire Department and Public Works. He stated that he started

looking around for removal, so that we didn't have to remove it. He got an estimate from Reese Construction a flat fee of \$6,500 to remove all debris and level it out. He has not been able to get other quotes yet, he would like to get approval from Mayor and Council.

Councilwoman Downing asked why couldn't the City employees complete this job.

City Manager Crofoot stated that we have some equipment but we would need to rent dump trucks. Also, it would take them away from doing other projects in town, he would like for them to start cleaning the drainage ditches and swales.

After some discussion, it was determined to get other quotes before contracting with Reese Construction.

Correspondence:

Mayor Morrison read a "Certificate of Appreciation" from Assateague People of Delmarva. (A copy to original minutes).

Council items:

Councilman Tasker asked about the email that was sent from MDE.

City Manager Crofoot stated that yes, it was about hiring somebody while Mike Phillips is out. No, not having him available by phone is efficient. We have to have an operator's license on premises.

Mayor Morrison asked how long does it take to get the license.

City Manager Crofoot stated that he has asked Eric Gomez to start preparing to obtain his license. Once he has completed the courses than he would send another person.

In a motion (Troast, Trotter passed) to proceed with hiring a person from MDE at \$1,770 a week for an operator for the Wastewater Treatment Plant.

Councilwoman Troast thanked Mr. Crofoot for taking caring of her complaints earlier.

Councilman Trotter stated that he would like to thank the Fire Department for an outstanding job on the control burn of the houses on Second Street.

Comments from audience:

Ms. Monna VanEss stated that she knows the City will be working on the budget soon and she would like for them to consider closing the Golf Course. She stated that it is a terrible expense on the City.

Mr. Billy Sparrow stated that there are several lights out on Rt.13 Maryland to Virginia line. Also, would like to know who is in charge of the street lights in town, as somebody is falling down on their job as it used to be the Police Department when he was on Council.

Following a motion by Councilwoman Downing and seconded by Councilman Trotter, the Council voted to meet in a closed session at 7:04 P.M. in the Council Chambers. Present were Mayor Morrison, Councilman Hirshman, Councilman Trotter, Councilman Tasker, Councilwoman Downing, Councilwoman Troast, City Manager/City Attorney Crofoot, and City Clerk Carol Sullivan. The Mayor and Council discussed to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State of

Maryland Section 3-305 (b), (4) of the General Provisions Annotated Code of Maryland the meeting adjourned at 7:24 PM.

Approved: _____

Carol L. Sullivan
City Clerk

THE MAYOR AND CITY COUNCIL OF POCOMOKE CITY

ORDINANCE NO. 429

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL
OF POCOMOKE CITY AMENDING SECTION §230-34 (G), §230-35 (F); §230-41 (L); §230-42
(F) §230-48 (P); §230-49 (G); §230-63 (L); §230-64 (E); §230-71 (M); §230-72 (E); §230-78 (N);
§230-79 (Q); OF THE ZONING CHAPTER
OF THE POCOMOKE CITY CODE**

INTRODUCED BY: Mayor Bruce Morrison on behalf of the City Council

**AN ACT to amend § 230-§230-34 (G), §230-35 (F); §230-41 (L); §230-42 (F) §230-48 (P); §230-49
(G); §230-63 (L); §230-64 (E); §230-71 (M); §230-72 (E); §230-78 (N); §230-79 (Q); of the Pocomoke
City Zoning Ordinance, Chapter 230 the Pocomoke City Code**

The purpose of this ordinance is to add and delete certain language to § 230-§230-34 (G), §230-35 (F); §230-41 (L); §230-42 (F) §230-48 (P); §230-49 (G); §230-63 (L); §230-64 (E); §230-71 (M); §230-72 (E); §230-78 (N); §230-79 (Q); of the Pocomoke City Zoning Ordinance to amend said sections to provide for continuance of non-conforming uses for solar panels in residential areas. The change will promote the continuation of said projects which have had a long-term and beneficial presence in the housing market in Pocomoke City, will provide continuity of living space for tenants, and will enable the continued financing thereof, all to piece, good order, and general welfare of Pocomoke City.

This amendment to the Pocomoke City Zoning Ordinance was recommended favorably by the Pocomoke City Planning Commission at a duly Public Held meeting held January 11, 2017.

MAYOR AND CITY COUNCIL OF POCOMOKE CITY

Bruce Morrison

INTRODUCED, read first time, January 23, 2017 ordered posted and public hearing scheduled on the 6th day February 2017 at 6:30 p.m. in the City Council Chambers, City Hall, 101 Clarke Avenue, Pocomoke City, Maryland 21851

By Order of:

Carol Sullivan, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held _____. Reported favorably with amendments; read second time and ordered to be considered on _____.

SECTION 1. *Be it hereby enacted by the City Council of Pocomoke City that be and it is hereby amended by adding at the end thereof, the following:*

CHAPTER 230 ZONING

ARTICLE V. R-1 Residence District.
§ 230 34. Conditional uses.

Conditional uses requiring Board authorization shall be as follows:

...

G. ~~The Board of Appeals may permit Solar Energy Equipment as an accessory use subject to the following:~~

~~(1) — Solar Energy Equipment may be on roofs of principal buildings or ground mounted.~~

~~(2) — Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Board of Appeals determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.~~

~~(3) — If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.~~

~~(4) — The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.~~

~~(5) — Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.~~

~~(6) — Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.~~

~~(7) — The Board of Appeals, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Board of Appeals to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.~~

~~(8) — The Board of Appeals may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.~~

~~(9) — The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Board of Appeals may order its removal and/or relocation as appropriate.~~

~~§ 230-35. Accessory uses.~~

~~Accessory buildings and uses are those building and uses customarily incidental to any principal use or authorized conditional use, including:~~

~~...~~

F. Solar Energy Equipment subject to the following:

(1) Solar Energy Equipment may be on roofs of principal buildings or ground mounted.

(2) Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Zoning Administrator determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.

(3) If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.

(4) The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.

(5) Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.

(6) Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.

(7) The Zoning Administrator, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Zoning Administrator to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.

(8) The Zoning Administrator may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.

(9) The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Zoning Administrator may order its removal and/or relocation as appropriate.

ARTICLE VI. R-2 Residence District

§ 230 41. Conditional uses.

Conditional uses requiring Board authorization shall be as follows:

...

~~L. The Board of Appeals may permit Solar Energy Equipment as an accessory use subject to the following:~~

- ~~(1) Solar Energy Equipment may be on roofs of principal buildings or ground mounted.~~
- ~~(2) Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Board of Appeals determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.~~
- ~~(3) If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.~~
- ~~(4) The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.~~
- ~~(5) Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.~~
- ~~(6) Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.~~
- ~~(7) The Board of Appeals, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Board of Appeals to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.~~

~~(8) — The Board of Appeals may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.~~

~~(9) — The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Board of Appeals may order its removal and/or relocation as appropriate.~~

§ 230 42. Accessory uses.

Accessory buildings and uses are those buildings and uses customarily incidental to any principal use or authorized conditional use, including:

...

F. Solar Energy Equipment subject to the following:

(1) Solar Energy Equipment may be on roofs of principal buildings or ground mounted.

(2) Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Zoning Administrator determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.

(3) If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.

(4) The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.

(5) Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.

(6) Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.

(7) The Zoning Administrator, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Zoning Administrator to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.

(8) The Zoning Administrator may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.

(9) The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Zoning Administrator may order its removal and/or relocation as appropriate.

ARTICLE VII. R-3 Multifamily District.

§ 230-48. Conditional uses.

Conditional uses requiring Board authorization shall be as follows:

...

~~P. The Board of Appeals may permit Solar Energy Equipment as an accessory use subject to the following:~~

~~(1) Solar Energy Equipment may be on roofs of principal buildings or ground mounted.~~

~~(2) Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Board of Appeals determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.~~

~~(3) If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.~~

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~~(5) Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.~~

~~(6) Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.~~

~~(7) The Board of Appeals, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Board of Appeals to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.~~

~~(8) The Board of Appeals may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.~~

~~(9) — The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Board of Appeals may order its removal and/or relocation as appropriate.~~

§ 230 49. Accessory uses.

Accessory uses in the R 3 District shall be as follows:

...

G. Solar Energy Equipment subject to the following:

- (1) Solar Energy Equipment may be on roofs of principal buildings or ground mounted.**
- (2) Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Zoning Administrator determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.**
- (3) If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.**
- (4) The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.**
- (5) Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.**
- (6) Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.**
- (7) The Zoning Administrator, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Zoning Administrator to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.**
- (8) The Zoning Administrator may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.**

(9) The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Zoning Administrator may order its removal and/or relocation as appropriate.

ARTICLE IX B-1 Shopping District

§ 230 63. Conditional uses.

Conditional uses requiring Board authorization shall be as follows:

...

~~L. — The Board of Appeals may permit Solar Energy Equipment as an accessory use subject to the following:~~

~~(1) — Solar Energy Equipment may be on roofs of principal buildings or ground mounted.~~

~~(2) — Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Board of Appeals determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.~~

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~~(5) — Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.~~

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~~(7) — The Board of Appeals, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Board of Appeals to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.~~

~~(8) — The Board of Appeals may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.~~

~~(9) — The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Board of Appeals may order its removal and/or relocation as appropriate.~~

§ 230 64. Accessory uses.

Accessory uses in the B 1 District shall be as follows:

...

E. Solar Energy Equipment subject to the following:

(1) Solar Energy Equipment may be on roofs of principal buildings or ground mounted.

(2) Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Zoning Administrator determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.

(3) If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.

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(6) Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.

(7) The Zoning Administrator, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Zoning Administrator to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.

(8) The Zoning Administrator may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.

(9) The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Zoning Administrator may order its removal and/or relocation as appropriate.

ARTICLE X B-2 General Business District

§ 230 71. Conditional uses.

Conditional uses requiring Board authorization shall be as follows:

...

~~M. — The Board of Appeals may permit Solar Energy Equipment as an accessory use subject to the following:~~

~~(1) — Solar Energy Equipment may be on roofs of principal buildings or ground mounted.~~

~~(2) — Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Board of Appeals determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.~~

~~(3) — If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.~~

~~(4) — The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.~~

~~(5) — Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.~~

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~~(9) — The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Board of Appeals may order its removal and/or relocation as appropriate.~~

§ 230 72. Accessory uses.

Accessory uses in the B 2 District shall be as follows:

...

E. Solar Energy Equipment subject to the following:

(1) Solar Energy Equipment may be on roofs of principal buildings or ground mounted.

(2) Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Zoning Administrator determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.

(3) If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.

(4) The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.

(5) Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.

(6) Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.

(7) The Zoning Administrator, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which would enable the Zoning Administrator to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.

(8) The Zoning Administrator may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.

(9) The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Zoning Administrator may order its removal and/or relocation as appropriate.

ARTICLE XI M-1 Light Industrial District

§ 230 78. Principal permitted uses.

Principal permitted uses in the M 1 District shall be as follows:

...

N. Solar energy equipment.

§ 230-79. Conditional uses.

Conditional uses requiring Board authorization shall be as follows:

...

~~Q.—The Board of Appeals may permit Solar Energy Equipment as an accessory use subject to the following:~~

~~(1)—Solar Energy Equipment may be on roofs of principal buildings or ground mounted.~~

~~(2)—Placement of Solar Energy Equipment is not permitted within the required front yard setback unless the Board of Appeals determines that it is adequately screened from view from the public way so as to preclude any glare from the equipment which would adversely impact the vision of motorists on the public way. It is understood that this equipment may on occasion, be visible from the public way even if located in the side or the rear yard.~~

~~(3)—If the solar energy equipment is unable to be located on the roof of the principal structure as is preferred, placement of ground-mounted solar energy equipment in the required side or rear yard may be permitted only if the equipment is not located in the required setback for a structure in the subject zone from the property line or a distance equal to the height of the accessory structure whichever is greater.~~

~~(4)—The solar energy equipment must be adequately screened from view of residential neighbors by appropriate vegetative screening or appropriate and adequate solid fencing.~~

~~(5)—Any proposed fencing must comply with all applicable height requirements. Natural colored fencing is preferred.~~

~~(6)—Roof mounted Solar Energy Equipment shall be located so as not to increase the total height of the structure above the maximum allowable height of the structure on which it is located, in accordance with the applicable zoning regulations.~~

~~(7)—The Board of Appeals, prior to issuing a permit for the placement of any solar energy equipment, shall be provided with any requested information in regard to proving compliance with this section. This information may include a sun and shadow diagrams specific to the subject proposed installation which~~

~~would enable the Board of Appeals to determine if solar access will be impaired due to the proposed location or to the location of objects which may obstruct the solar access.~~

~~(8) — The Board of Appeals may also require submission of detailed information, including maps, plans or dimensioned sketches, showing the proposed location, including setbacks from property lines or distances from structures which are used for habitation on neighboring properties.~~

~~(9) — The Zoning Administrator may also require the submission of an as-built plan showing the actual location of any installed solar energy equipment. If the equipment is not installed as permitted, the Board of Appeals may order its removal and/or relocation as appropriate.~~

SECTION 3. BE IT FURTHER ENACTED by the City Council of Pocomoke City that this Act shall take effect on the ____ day of _____, 2017.

PASSED this _____ day of _____, 2017.

ATTEST:

CITY COUNCIL OF POCOMOKE CITY

Carol Sullivan, Clerk

George Tasker

Esther Troast

Diane Downing

Dale Trotter

Brian Hirshman

Approved:

Bruce Morrison, Mayor

4

A Proclamation Commemorating Pocomoke City School Choice Week

WHEREAS all children in Pocomoke City should have access to the highest-quality education possible; and,

WHEREAS Pocomoke City recognizes the important role that an effective education plays in preparing all students in Pocomoke City to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Pocomoke City; and,

WHEREAS Pocomoke City is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Bruce A. Morrison do hereby recognize January 22-28, 2017 as Pocomoke City **SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.

Vice President of the City Council

Bruce A. Morrison, Mayor

Attest

January 23, 2017

Dated

POCOMOKE CITY, MARYLAND

MAYOR

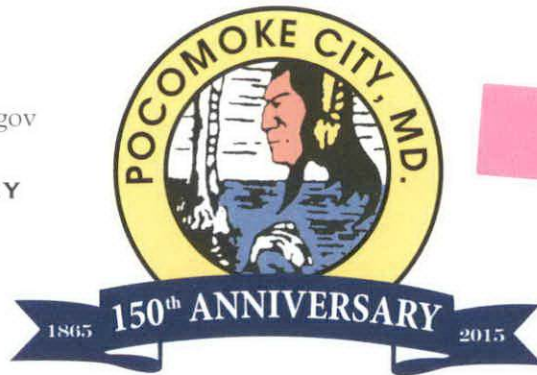
BRUCE A. MORRISON

mayormorrison@cityofpocomokemd.gov

CITY MANAGER / ATTORNEY

ERNEST A. CROFOOT

ernie@cityofpocomokemd.gov



CITY COUNCIL

DIANE DOWNING

DAVID HIRSHMAN

JOHN R. TASKER

ESTHER TROAST

DALE TROTTER

OATH OF OFFICE

I, Allen Butler, do swear that I will support the Constitution of the United States, and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of Pocomoke City Board of Election of Supervisors according to the Constitution and laws of this State.

Allen Butler

Administered by and subscribed
before me this 23rd, day of
January 2017

Bruce A. Morrison

"Friendliest Town on the Eastern Shore"

POCOMOKE CITY, MARYLAND

MAYOR

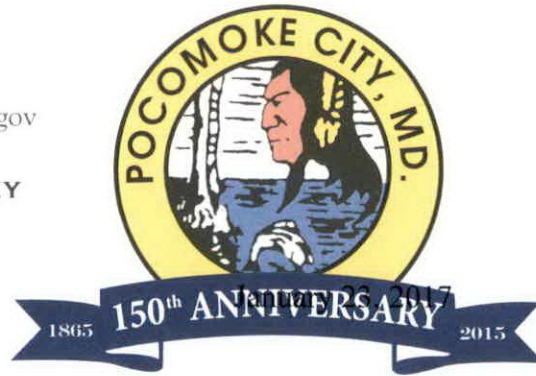
BRUCE A. MORRISON

mayormorrison@cityofpocomokemd.gov

CITY MANAGER / ATTORNEY

ERNEST A. CROFOOT

ernie@cityofpocomokemd.gov



CITY COUNCIL

DIANE DOWNING

BRIAN HIRSHMAN

GEORGE TASKER

ESTHER TROAST

DALE TROTTER

DHCD

Sustainable Community

7800 Harkins Road

Lanham, MD 20706



On behalf of Pocomoke City, I hereby approve the application for renewal of the Sustainable Communities designation for the Pocomoke City Sustainable Community Area. I understand that the Disclosure Authorization and Certification from the original Sustainable Communities application continues to apply to the applicant local government, and as such the applicant agrees that not attaching an objection constitutes consent to the information being made available to the public, and a waiver of any rights the applicant may have regarding this information under Maryland's Access to Public Records Act, State Government Article, Section 10-611 et seq. of the Annotated Code of Maryland.

I also confirm that I am named or a former holder of my current title is named as an executor of the Sustainable Communities designation for my local government in the Local Government Authorization submitted with the original application.

Authorized Signature

Bruce Morrison, Mayor

Type Name and Title

January 23, 2017

Date

"Friendliest Town on the Eastern Shore"

13 January, 2017

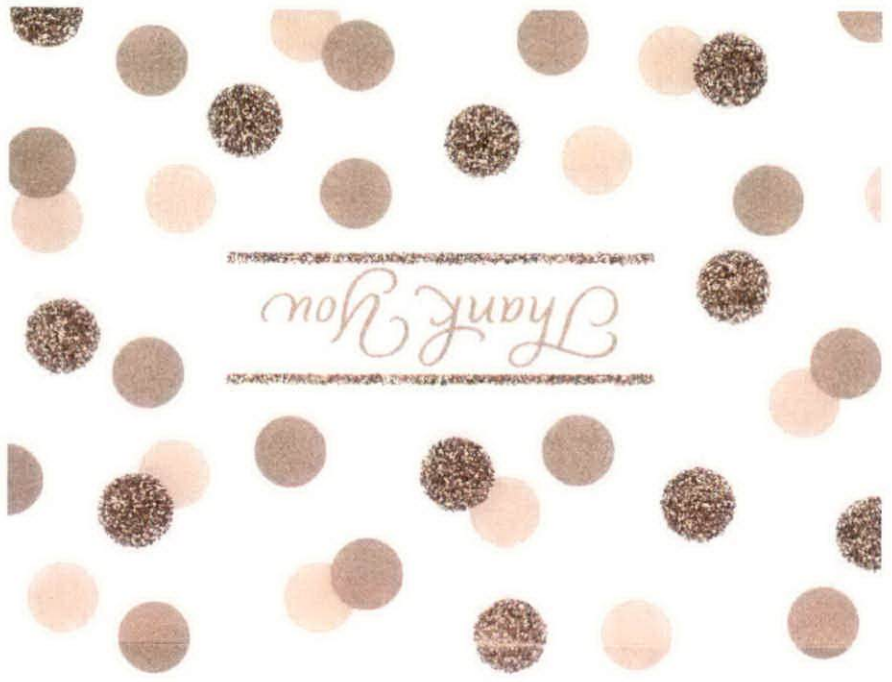
City of Pocomoke, Mayor and Council:

My work schedule this year will prevent me from attending to my duties as a member of the Pocomoke City Board of Election Supervisors. Accept this as my resignation from the board, effective immediately.

V/r

A handwritten signature in black ink, appearing to read 'W J Haynie', with a long horizontal line extending to the right from the end of the signature.

Wm Jon Haynie



Thank You

Hallmark

MADE WITH PAPER FROM
WELL-MANAGED FORESTS
MADE IN CHINA

Dear Mayor & City Council,

Thank you so much for the beautiful flowers you sent following the birth of my daughter, Mollie. I am so lucky to work with such thoughtful people. Thank you again

Sincerely,

Karah Carey



Maryland Department of Transportation
The Secretary's Office

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

January 6, 2017

The Honorable Bruce A. Morrison
Mayor of Pocomoke City
P.O. Box 29
City Hall
101 Clarke Avenue
Pocomoke City MD 21851

RECEIVED
JAN 17 2017
BY: P. Sparrow

Dear Mayor Morrison:

The Maryland Department of Transportation's (MDOT's) State Report on Transportation Funding (SRT) for 2017 will be available beginning January 18, 2017. In a continuing effort to conserve paper, reduce costs and protect the environment, MDOT is limiting distribution of hard copies of all three documents by posting them online. A link to all three documents will be posted at www.ctp.maryland.gov.

The SRT consists of the Maryland Transportation Plan (MTP), the CTP, and the Attainment Report on Transportation System Performance (AR). The MTP serves as the long-term policy plan for providing State transportation services and infrastructure. The MTP is updated every four years and was last updated in 2014. The CTP is the six-year capital budget for transportation projects proposed by MDOT and consistent with the MTP. The 2017 CTP covers funding for the six-year period of FY 2017 - FY 2022. The AR contains a series of performance indicators that MDOT will use to evaluate progress in implementing the MTP and the CTP, and is updated annually.

If you would like to receive a paper copy of any part of the SRT, please contact Ms. Melinda Gretsinger, Office of Planning and Capital Programming, MDOT. Ms. Gretsinger can be reached at 410-865-1288, toll-free at 888-713-1414 or via email at mgretsinger@mdot.state.md.us.

Sincerely,

Heather Murphy, Director
Office of Planning and Capital Programming

cc: Ms. Melinda Gretsinger, Office of Planning and Capital Programming, MDOT



Maryland Department of Housing
and Community Development

January 13, 2017

Ernest Crofoot
City Manager/City Attorney
City of Pocomoke
101 Clarke Avenue
Pocomoke, MD 21851

Re: Application SRP-SDF-2017-Pocomoke-00225 - Armory Demolition

Dear Mr. Crofoot:

Thank you for submitting an application for Strategic Demolition Funds (SDF) to the Maryland Department of Housing and Community Development (the Department). This year the SDF Program received applications for 26 projects with approximately \$9 million requested in funds with only \$3.5 million of available funding. Unfortunately, your application was not among those selected for funding.

As you know, a competitive rating and ranking system is used by the Department to select projects that best meet the objectives of the SDF Program. Projects were evaluated based on a variety of factors such as economic impact, readiness to proceed, local commitment, and leveraging.

We recognize the staff time invested in preparing the application and appreciate your efforts to help strengthen Maryland's communities. The Neighborhood Revitalization staff would be pleased to help you understand how you might strengthen this and future applications.

If you wish to discuss a future SDF application, please contact Mr. Kevin N. Baynes, Director of Community Programs, at 410-209-5823 or via email at kevin.baynes@maryland.gov to schedule a meeting.

Sincerely,

Carol A. Gilbert
Assistant Secretary

cc: Mr. Kevin N. Baynes, AICP, Director of Community Programs, Department of Housing and Community Development

LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lt. Governor

KENNETH C. HOLT
Secretary

RECEIVED
JAN 19 2017
BY: Paula Sparrow





LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lt. Governor

KENNETH C. HOLT
Secretary

RECEIVED
JAN 19 2017

BY: Paula Sparrow

January 13, 2017

Ernest Crofoot
City Manager/City Attorney
City of Pocomoke
101 Clarke Avenue
Pocomoke, MD 21851

Re: Application SRP-SDF-2017-Pocomoke-00293 - Firehouse Demolition

Dear Mr. Crofoot:

Thank you for submitting an application for Strategic Demolition Funds (SDF) to the Maryland Department of Housing and Community Development (the Department). This year the SDF Program received applications for 26 projects with approximately \$9 million requested in funds with only \$3.5 million of available funding. Unfortunately, your application was not among those selected for funding.

As you know, a competitive rating and ranking system is used by the Department to select projects that best meet the objectives of the SDF Program. Projects were evaluated based on a variety of factors such as economic impact, readiness to proceed, local commitment, and leveraging.

We recognize the staff time invested in preparing the application and appreciate your efforts to help strengthen Maryland's communities. The Neighborhood Revitalization staff would be pleased to help you understand how you might strengthen this and future applications.

If you wish to discuss a future SDF application, please contact Mr. Kevin N. Baynes, Director of Community Programs, at 410-209-5823 or via email at kevin.baynes@maryland.gov to schedule a meeting.

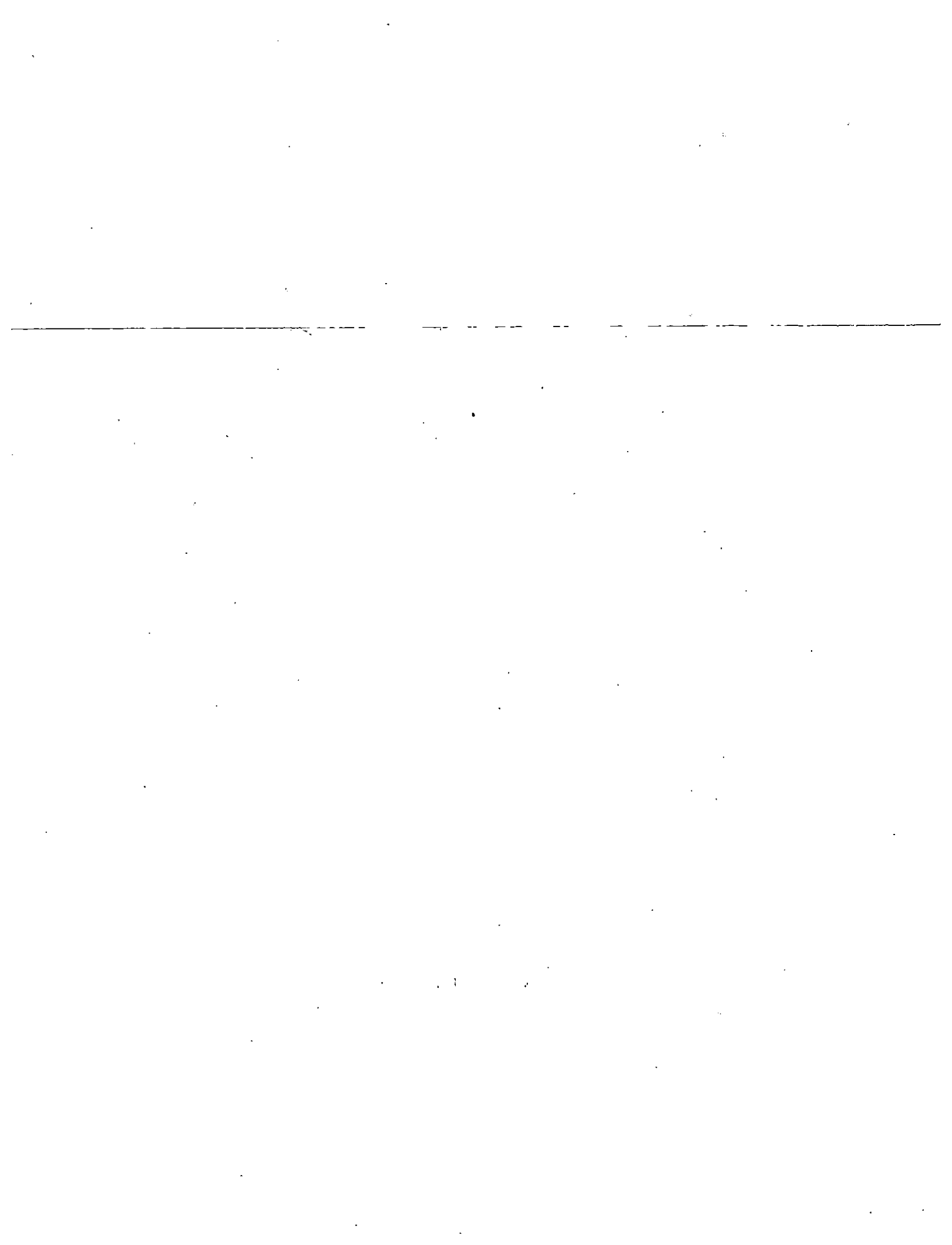
Sincerely,

A handwritten signature in blue ink that reads "Carol Gilbert".

Carol A. Gilbert
Assistant Secretary

cc: Mr. Kevin N. Baynes, AICP, Director of Community Programs, Department of Housing and Community Development





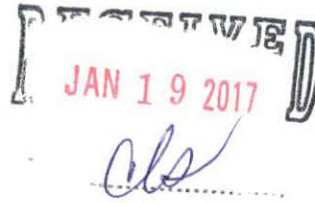


LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lt. Governor

KENNETH C. HOLT
Secretary

January 13, 2017



Carol Sullivan
City Clerk
City of Pocomoke
101 Clarke Avenue
Pocomoke, MD 21851

Re: Application Community Legacy SRP-CL-2017-Pocomoke-00165

Dear Ms. Sullivan:

Thank you for submitting an application for Community Legacy (CL) Program funds to the Maryland Department of Housing and Community Development (the Department). This year the CL Program received applications for 131 projects with approximately \$27 million requested in funds with only \$6 million of available funding. Unfortunately, your application was not among those selected for funding.

As you know, a competitive rating and ranking system is used by the Department to select projects that best meet the objectives of the CL Program. Projects were evaluated based on a variety of factors such as economic impact, readiness to proceed, local commitment, and leveraging.

We recognize the staff time invested in preparing the application and appreciate your efforts to help strengthen Maryland's communities. The Neighborhood Revitalization staff would be pleased to help you understand how you might strengthen this and future applications.

If you wish to discuss a future CL application, please contact Mr. Kevin N. Baynes, Director, Office of Community Programs, at 410-209-5823 or via email at kevin.baynes@maryland.gov to schedule a meeting.

Sincerely,

A handwritten signature in blue ink that reads "Carol Gilbert".

Carol A. Gilbert
Assistant Secretary

cc: Mr. Kevin N. Baynes, AICP, Director, Office of Community Programs, Department of Housing and Community Development



MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
7800 Harkins Rd • Lanham, MD 20706 • dhcd.maryland.gov
301-429-7400 • 1-800-756-0119 • TTY/RELAY 711 or 1-800-735-2258

