

A G E N D A

POCOMOKE CITY MAYOR AND COUNCIL MEETING
6:30 p.m., Monday, July 17, 2017
City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of June 19, 2017
3. Review and approval of bills to be paid.
4. Nominate Board members to Board of Zoning Appeals and Ethics Committee.
5. Mike Shannon to discuss Boat Docking matters.
6. Finance Director to discuss Taylor Bank loan for Wastewater Treatment Plant.
7. Mayor and Council to discuss USDA grants.
8. Stacey Weisner, of the Delmarva Discovery Center, to address the Mayor and Council.
 - a. Requesting permission to enter into a Capital Projects Grant Agreement with the State
 - b. Requesting permission to apply for a one-day liquor permit -Sept.16, 2017 – for upcoming Gala
 - c. Update on new things coming to the DDC

Correspondence:
Ruth Ann Pilchard

Mayor and Council items.
Comments from the Audience

Adjourn to closed session under the provisions of Section 3-305 (b), (1) of the General Provisions Annotated Code of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction, or any other personnel matter that affects one or more individuals.

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING.

June 19, 2017

The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, June 19, 2017. The meeting was called to order at 6:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Brian Hirshman, Diane Downing,
Esther Troast, Dale Trotter, George Tasker
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Review Minutes:

In a motion (Downing, Trotter passed) to approve the minutes of the June 5, 2017.

Second Reading of Ord. No. 431 to establish certain City fees and other charges for fiscal year 2017-2018:

ORDINANCE NO. 431
AN ORDINANCE OF THE MAYOR AND COUNCIL OF
POCOMOKE CITY, MARYLAND ESTABLISHING THE
FEE SCHEDULE FOR FISCAL YEAR 2017-2018

In a motion (Hirshman, Trotter passed) to adopt Ordinance No. 431 establishing the Fee Schedule and other charges for fiscal year 2017-2018.

Second Reading of Ord. No. 432 to adopt the proposed budget for fiscal year 2017-2018:

ORDINANCE NO. 432
AN ORDINANCE OF THE MAYOR AND COUNCIL OF
POCOMOKE CITY, MARYLAND ADOPTING THE BUDGET
FOR FISCAL YEAR 2017-2018

In a motion (Hirshman, Trotter passed) to adopt Ordinance No. 432 the budget for fiscal year 2017-2018.

Correspondence:

Mayor Morrison read a thank-you note from Penny Butler, SADD Advisor, thanking the Mayor and Council for their continued support.

Comments from Council:

Councilwoman Troast stated that she had received a complaint that a street sign at 9th & Walnut Street needed to be replaced as the one there was damaged. Also, she stated that Brandi Castaneda asked permission to use the field behind 300 Second Street for field hockey clinic.

In a motion (Troast, Hirshman passed) to allow Brandi Castaneda to hold field hockey clinics on the field behind 300 Second Street, the City will maintain the grass cuttings.

Councilman Hirshman presented the Mayor and Council a plaque from Pocomoke Little League for sponsoring them.

Mayor Morrison stated the next Mayor and Council meeting will be July 17.

City Manager Crofoot thanked the Mayor and Council for the opportunity to serve the City and to work with all of them and he wished them the best. City Manager Crofoot stated that he has really enjoyed working with all the staff and he has a lot of respect for the employees; they work really hard.

Mayor Morrison stated that City Manager Crofoot's last day would be July 5, 2017.

Councilman Tasker thanked City Manager Crofoot for his services and stated that all of the employees liked him.

Councilwoman Troast stated that she had already said her good-byes in the office, but she would miss the little red car and his hat.

Comments from Audience:

Ms. Becky Jones stated that she has had water up to her steps at 1922 Orchard Drive. The City put a drain pipe between her house and her neighbor's house. The drain pipe has worked for her neighbor but has not worked for her. She would like to know if the City would install a drain pipe at her house.

City Manager Crofoot stated that there two types of claimants for Jenkins Orchard. One being individual landowners that had altered the drainage swale. He and Harvey had gone and listed all the properties where that had been done. The Homeowners Association recognizes that those problems are the responsibilities of the homeowners and dealing with it is the responsibilities of the HOA. The other is either the site work was not designed properly or was not followed when the job was completed. He stated that it would cost the City little money to try to get the drainage swale working.

Mr. Charles Fontaine stated that he received a grant from the City with matching funds to do repairs at his barber shop. Mr. Fontaine stated that the contractor was referred to him by Ms. Lacey. The contractor has been working since February 2016, and has not completed the work but has gotten most of the money. The reason he got most of his money was because he would work a couple of days and request money and in the beginning he was doing a great job. The contractor has told Mr. Fontaine that he has completed the work.

City Manager Crofoot stated that he has met with the contractor several times and he has bent over backwards to work with him on this issue. The reason he hasn't replaced the contractor is because the work balance is more than the money left to pay the contractor. Mr. Fontaine has received estimates that are almost the same as the original contract. City Manager Crofoot stated that he did advise the contractor today if the work was not completed this week

we will file suit. The contractor is named on another job that has not started yet. I told him that would not happen if this doesn't get done.

After some discussion, the Councilmembers agreed to pay an additional \$5,000 to this project and file suit against the contractor. City Manager Crofoot will send a letter to the contractor that he is off the job and he will start the litigation process.

In a motion (Hirshman, Trotter passed) to adjourn at 7:11 p.m.

Approved: _____

Carol L. Sullivan
City Clerk



City of Pocomoke, MD

My Open Payable Report

As Of 07/14/2017

Summarized by Payable Account

| Payable Number | Description | Post Date | Payable Amount | Discount Amount | Shipping Amount | Tax Amount | Net Amount |
|--|--|--|--|--------------------------------------|--------------------------------------|--------------------------------------|--|
| Payable Account: 81-020-20101 - ACCOUNTS PAYABLE | | | | | | | |
| Vendor: <u>AT0508</u> <u>INV0000635</u> | A T & T/CAROL STREAM POLICE ONE NET SERV | 06/30/2017 | 62.74 | 0.00 | 0.00 | 0.00 | 62.74 |
| | | | | | Payable Count: (1) | | 62.74 |
| Vendor: <u>AB0040</u> <u>50446</u> | ABSOLUTE SECURITY GROUP, INC. GRANDSTANDS ALARM SYSTEM | 06/01/2017 | 81.00 | 0.00 | 0.00 | 0.00 | 81.00 |
| | | | | | Payable Count: (1) | | 81.00 |
| Vendor: <u>AL0100</u> <u>2697/2706</u> | ALLEN RUBBER STAMP CO NAME PLATES | 06/30/2017 | 33.20 | 0.00 | 0.00 | 0.00 | 33.20 |
| | | | | | Payable Count: (1) | | 33.20 |
| Vendor: <u>AN0320</u> <u>INV0000692</u> | ANDY'S ALIGNMENT/BRAKE TR 17 FAN FOR A/C | 06/30/2017 | 326.45 | 0.00 | 0.00 | 0.00 | 326.45 |
| | | | | | Payable Count: (1) | | 326.45 |
| Vendor: <u>AP7000</u> <u>INV0000690</u> | APM DELMARVA TERMITE & PEST CONTROL POLICE STATION MONTHLY PEST CONTROL | 06/30/2017 | 43.20 | 0.00 | 0.00 | 0.00 | 43.20 |
| | | | | | Payable Count: (1) | | 43.20 |
| Vendor: <u>AT0512</u> <u>INV0000691</u> | AT & T/ATLANTA LONG DIST POLICE DEPT | 06/30/2017 | 23.01 | 0.00 | 0.00 | 0.00 | 23.01 |
| | | | | | Payable Count: (1) | | 23.01 |
| Vendor: <u>AW0589</u> <u>MEMBERSHIP</u> | AWWA DUES 2018 | 07/14/2017 | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| | | | | | Payable Count: (1) | | 300.00 |
| Vendor: <u>BE2851</u> <u>2246054</u> <u>2273411</u> <u>2273412</u> <u>2284730</u> <u>2284731</u> | BESTEMPS OF SEAFORD LABORER MAINT LABORER MAINT CONTRACT LABOR LAB LABORER MAINT CONTRACT LABOR/LAB | 06/30/2017 06/30/2017 06/30/2017 06/30/2017 06/30/2017 | 367.50 1,200.00 480.00 840.00 600.00 | 0.00 0.00 0.00 0.00 0.00 | 0.00 0.00 0.00 0.00 0.00 | 0.00 0.00 0.00 0.00 0.00 | 3,487.50 367.50 1,200.00 480.00 840.00 600.00 |
| | | | | | Payable Count: (5) | | 3,487.50 |
| Vendor: <u>YQ6599</u> <u>10980</u> | CHESAPEAKE MEDICAL SOLUTIONS, P.A. CRAIG LINTON | 06/30/2017 | 110.00 | 0.00 | 0.00 | 0.00 | 110.00 |
| | | | | | Payable Count: (1) | | 110.00 |
| Vendor: <u>CH1860</u> <u>INV0000688</u> | CHOPTANK ELECTRIC COMPANY MONTHLY ELECTRIC | 06/30/2017 | 559.00 | 0.00 | 0.00 | 0.00 | 559.00 |
| | | | | | Payable Count: (1) | | 559.00 |
| Vendor: <u>CO2350</u> <u>INV0000683</u> <u>INV0000684</u> | COMCAST 102 MAPLE ST INTERNET/TV CITY HALL HIGH SPEED INTERNET | 06/30/2017 07/13/2017 | 128.62 19.95 | 0.00 0.00 | 0.00 0.00 | 0.00 0.00 | 148.57 128.62 19.95 |
| | | | | | Payable Count: (2) | | 148.57 |
| Vendor: <u>CO2130</u> <u>MD BAY FEE</u> | COMPROLLER OF MARYLAND MD BAY RESTORE FEE | 06/30/2017 | 20,656.28 | 0.00 | 0.00 | 0.00 | 20,656.28 |
| | | | | | Payable Count: (1) | | 20,656.28 |
| Vendor: <u>CR8888</u> <u>INV0000581</u> <u>INV0000685</u> | CRAIG'S DRUG STORE, INC. OXYGEN FOR EMS OXYGEN FOR EMS | 06/07/2017 06/30/2017 | 72.00 229.00 | 0.00 0.00 | 0.00 0.00 | 0.00 0.00 | 301.00 72.00 229.00 |
| | | | | | Payable Count: (2) | | 301.00 |
| Vendor: <u>EA3120</u> <u>181708</u> | EASTERN SHORE FOREST PRODUCTS MULCH | 06/30/2017 | 371.00 | 0.00 | 0.00 | 0.00 | 371.00 |
| | | | | | Payable Count: (1) | | 371.00 |
| Vendor: <u>EC3045</u> <u>10-937453</u> | ECONO SIGNS VARIOUS STREET SIGNS/POLES/BRACKETS | 06/30/2017 | 3,508.67 | 0.00 | 0.00 | 0.00 | 3,508.67 |
| | | | | | Payable Count: (1) | | 3,508.67 |
| Vendor: <u>ED9855</u> <u>INV0000674</u> | EDDIE CHAPMAN III VARIOUS POLICE REPAIRS | 06/30/2017 | 1,769.29 | 0.00 | 0.00 | 0.00 | 1,769.29 |
| | | | | | Payable Count: (1) | | 1,769.29 |
| Vendor: <u>FA6588</u> <u>9586</u> | FAIRDALE FARM TRACTOR & EQUIPMENT 2 PUBLIC WORKS SNAPPER MOWER REPAIRS | 06/30/2017 | 759.67 | 0.00 | 0.00 | 0.00 | 759.67 |
| | | | | | Payable Count: (1) | | 759.67 |
| Vendor: <u>FA3300</u> | FASTENAL SUPPLIES | | | | Payable Count: (1) | | 315.40 |

My Open Payable Report

As Of 07/14/2017

| Payable Number | Description | Post Date | Payable Amount | Discount Amount | Shipping Amount | Tax Amount | Net Amount |
|---|--|--|--|------------------------------|------------------------------|------------------------------|--|
| <u>38926</u> | WATER REPAIR PARTS | 06/30/2017 | 315.40 | 0.00 | 0.00 | 0.00 | 315.40 |
| Vendor: <u>FE3231</u> <u>0417099</u> | FERGUSON ENTERPRISES, INC MANHOLE RISER | 06/30/2017 | 640.27 | 0.00 | 0.00 | 0.00 | 640.27 |
| Vendor: <u>FQ8799</u> <u>INV0000696</u> | FOLCOMER EQUIPMENT CORP. SERVICE CALL ON BACKHOE | 06/30/2017 | 295.00 | 0.00 | 0.00 | 0.00 | 295.00 |
| Vendor: <u>GE4040</u> <u>0060564</u> <u>0060918</u> <u>0061026</u> <u>61027</u> | GEORGE, MILES & BUHR, LLC CONSULTANT'S FEE WATER HYDRAULIC MODEL/COLLECTION EVAL GIS MAPPING/WATER SYSTEM HYDRAULIC/COLLECTION EVAL ON CALL SERVICES | 06/30/2017 06/30/2017 06/30/2017 06/30/2017 | 1,320.00 3,543.39 3,388.89 258.75 | 0.00 0.00 0.00 0.00 | 0.00 0.00 0.00 0.00 | 0.00 0.00 0.00 0.00 | 1,320.00 3,543.39 3,388.89 258.75 |
| Vendor: <u>GREAT</u> <u>20820492</u> | GREAT AMERICA FINANCIAL SERVICES SAVIN COPIER MONTHLY LEASE | 06/30/2017 | 154.21 | 0.00 | 0.00 | 0.00 | 154.21 |
| Vendor: <u>GR4215</u> <u>INV0000675</u> | GREAT POCOMOKE FAIR REIMBURSE FOR LIABILITY POLICY | 07/12/2017 | 2,698.60 | 0.00 | 0.00 | 0.00 | 2,698.60 |
| Vendor: <u>GU4100</u> <u>INV0000665</u> | GUARDIAN- ALTERNATE FUNDED DENTAL INS | 07/03/2017 | 636.00 | 0.00 | 0.00 | 0.00 | 636.00 |
| Vendor: <u>H8722</u> <u>INV01033202</u> | HARRELL'S FUGICIDE/VETTING AGENT | 06/30/2017 | 1,553.77 | 0.00 | 0.00 | 0.00 | 1,553.77 |
| Vendor: <u>DA2300</u> <u>P0649107/06666962</u> | HIRERIGHT SOLUTIONS INC. VARIOUS BACKGROUND SCREENING SERVICES | 06/30/2017 | 412.32 | 0.00 | 0.00 | 0.00 | 412.32 |
| Vendor: <u>IN5000</u> <u>150953</u> | INACOM INFORMATION SYSTEMS BACK UP SERVICES | 06/30/2017 | 149.85 | 0.00 | 0.00 | 0.00 | 149.85 |
| Vendor: <u>IN7711</u> <u>171798</u> <u>172121</u> | INTERCOASTAL TRADING, INC. Caustic Soda for Waste Water CHLORINE FOR WTP | 06/14/2017 06/30/2017 | 4,302.90 850.80 | 0.00 0.00 | 0.00 0.00 | 0.00 0.00 | 4,302.90 850.80 |
| Vendor: <u>JG1000</u> <u>333989</u> | J.G. PARKS & SON, INC. REPLACE MIRROR PASSENGER SIDE A2 | 06/30/2017 | 127.00 | 0.00 | 0.00 | 0.00 | 127.00 |
| Vendor: <u>JA4977</u> <u>90121169</u> | JACOBSEN DRIVE BELT FOR GOLF COURSE MOWER | 06/30/2017 | 102.11 | 0.00 | 0.00 | 0.00 | 102.11 |
| Vendor: <u>JA1111</u> <u>7/20/2017 CONCERT</u> | JAMES STEWART CONCERT IN THE PARK/7/20/2017 | 07/14/2017 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| Vendor: <u>JQ3339</u> <u>28345-46-71-</u> | JOHN FUNK JR., INC. WILLIAM STREET WELL | 06/30/2017 | 3,664.05 | 0.00 | 0.00 | 0.00 | 3,664.05 |
| Vendor: <u>JU8799</u> <u>60000-01</u> | JUSTICE WELDING REPAIR STARTING GATE/SCREEN FOR DRAG/FAIRGROUNDS | 06/30/2017 | 1,650.00 | 0.00 | 0.00 | 0.00 | 1,650.00 |
| Vendor: <u>LO5780</u> <u>115337</u> | LOCAL GOVERNMENT INSURANCE TRUST ANNUAL PROPERTY/GEN LIAB/AUTO INSURANCE PREM | 07/14/2017 | 85,115.00 | 0.00 | 0.00 | 0.00 | 85,115.00 |
| Vendor: <u>LO5830</u> <u>INV0000666</u> | LOWE'S SUPPLIES | 06/30/2017 | 11.68 | 0.00 | 0.00 | 0.00 | 11.68 |
| Vendor: <u>MA5930</u> <u>FY 2018 DUES</u> | MARYLAND ASSOC. OF MUNC. WASTEWATER FY2018 DUES | 05/15/2017 | 1,957.42 | 0.00 | 0.00 | 0.00 | 1,957.42 |
| Vendor: <u>MA5936</u> <u>245251-52</u> <u>245336</u> | MARYLAND ENVIRONMENTAL SERVICE WWTP/WTP SAMPLING MES CONTRACT LABOR | 06/30/2017 06/30/2017 | 4,168.25 747.85 | 0.00 0.00 | 0.00 0.00 | 0.00 0.00 | 4,168.25 747.85 |
| Vendor: <u>MA5975</u> <u>FY2018 DUES</u> | MARYLAND MUNICIPAL LEAGUE MEMBERSHIP | 07/14/2017 | 3,453.58 | 0.00 | 0.00 | 0.00 | 3,453.58 |

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As Of 07/14/2017

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|--|--|--|----------------------------|----------------------|----------------------|----------------------|--------------------------------------|
| Vendor: <u>MA8100</u> <u>93684983</u> | MATTHEW BENDER & CO., INC. LAW BOOKS FOR CITY MGR | 06/05/2017 | 69.08 | 0.00 | 0.00 | 0.00 | 69.08 |
| | | | | | | Payable Count: (1) | 69.08 |
| Vendor: <u>MCS488</u> <u>34526248</u> <u>34931861</u> <u>35611505</u> | McMASTER-CARR PARTS LIFT STATION PARTS PARTS | 06/30/2017 06/30/2017 06/30/2017 | 151.78 193.45 106.86 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 452.09 151.78 193.45 106.86 |
| | | | | | | Payable Count: (3) | 452.09 |
| Vendor: <u>MDS927</u> <u>17187</u> | MD DEPT OF THE ENVIRONMENT LOAN PYMT/WWTP/BNR | 06/30/2017 | 3,251.83 | 0.00 | 0.00 | 0.00 | 3,251.83 |
| | | | | | | Payable Count: (1) | 3,251.83 |
| Vendor: <u>MA5940</u> <u>MEMBERSHIP 2018</u> | MD MUNICIPAL CLERKS ASSOC. CITY CLERK MEMBERSHIP 2018 | 07/14/2017 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| | | | | | | Payable Count: (1) | 50.00 |
| Vendor: <u>NEWEGG</u> <u>1300454351</u> | NEWEGG, INC. NEW LAPTOP FOR BILL EAST | 07/14/2017 | 511.98 | 0.00 | 0.00 | 0.00 | 511.98 |
| | | | | | | Payable Count: (1) | 511.98 |
| Vendor: <u>NQ6860</u> <u>INV0000693</u> <u>INV0000694</u> | NOCK'S TIRE SERVICE, INC. MONTHLY STATEMENT VEH 118 TIRES/119-2 TIRES/104 4 TIRES/112 TIRE REP | 06/30/2017 06/30/2017 | 207.27 1,860.20 | 0.00 0.00 | 0.00 0.00 | 0.00 0.00 | 2,067.47 207.27 1,860.20 |
| | | | | | | Payable Count: (2) | 2,067.47 |
| Vendor: <u>QN6921</u> <u>INV0000695</u> | ONE CALL CONCEPTS, INC MONTHLY MS UTILITY TICKETS | 06/30/2017 | 53.00 | 0.00 | 0.00 | 0.00 | 53.00 |
| | | | | | | Payable Count: (1) | 53.00 |
| Vendor: <u>PA7116</u> <u>INV0000681</u> | PAYCE PAYROLL | 06/30/2017 | 411.63 | 0.00 | 0.00 | 0.00 | 411.63 |
| | | | | | | Payable Count: (1) | 411.63 |
| Vendor: <u>PO9899</u> <u>INV0000676</u> | POCOMOKE BOAT DOCKING ASSOC. FY2018 APPROVED BUDGETED DONATION | 07/12/2017 | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 |
| | | | | | | Payable Count: (1) | 3,000.00 |
| Vendor: <u>PO7150</u> <u>INV0000697</u> | POCOMOKE CITY VOL FIRE CO REIMBURSE FIRE DEPT FOR VEHICLE REPAIRS/PROPANE GA | 06/30/2017 | 11,172.18 | 0.00 | 0.00 | 0.00 | 11,172.18 |
| | | | | | | Payable Count: (1) | 11,172.18 |
| Vendor: <u>QU2136</u> <u>INV0000689</u> | QUEST DIAGNOSTICS INC. PRE EMPLOYMENT TESTING | 06/30/2017 | 55.23 | 0.00 | 0.00 | 0.00 | 55.23 |
| | | | | | | Payable Count: (1) | 55.23 |
| Vendor: <u>QU7290</u> <u>7530753</u> <u>7664598</u> <u>7804431</u> | QUILL CORP. INK CARTRIDGES INK CARTRIDGES FOR MAYOR OFFICE SUPPLIES | 06/30/2017 06/30/2017 06/30/2017 | 201.98 91.98 69.99 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 363.95 201.98 91.98 69.99 |
| | | | | | | Payable Count: (3) | 363.95 |
| Vendor: <u>RR7719</u> <u>cd2135465</u> | R & R PRODUCTS PARTS | 06/30/2017 | 664.69 | 0.00 | 0.00 | 0.00 | 664.69 |
| | | | | | | Payable Count: (1) | 664.69 |
| Vendor: <u>RU5411</u> <u>206</u> <u>209</u> | RUSTY S. MERRITT SET FOR CITY MGR'S EMAIL TO GO TO CITY CLERK UPLOAD DELMARVA LIFE & OUTDOOR VIDEOS TO WEBSITE | 07/14/2017 07/14/2017 | 50.00 50.00 | 0.00 0.00 | 0.00 0.00 | 0.00 0.00 | 100.00 50.00 50.00 |
| | | | | | | Payable Count: (2) | 100.00 |
| Vendor: <u>SA8255</u> <u>10665</u> | SALISBURY UNIVERSITY CIRCUIT RIDER INTERN SCANNER | 06/30/2017 | 1,019.70 | 0.00 | 0.00 | 0.00 | 1,019.70 |
| | | | | | | Payable Count: (1) | 1,019.70 |
| Vendor: <u>SH8150</u> <u>S100424058</u> | SHORE DISTRIBUTORS 2" SEWER PIPE/FITTINGS | 06/30/2017 | 351.03 | 0.00 | 0.00 | 0.00 | 351.03 |
| | | | | | | Payable Count: (1) | 351.03 |
| Vendor: <u>SH8745</u> <u>2950</u> | SHORE SCAN SOLUTIONS City clerk digital retention | 07/14/2017 | 95.00 | 0.00 | 0.00 | 0.00 | 95.00 |
| | | | | | | Payable Count: (1) | 95.00 |
| Vendor: <u>SJ1234</u> <u>INV0000648</u> | SIMPSON'S TOWING A4 TOW | 06/30/2017 | 195.00 | 0.00 | 0.00 | 0.00 | 195.00 |
| | | | | | | Payable Count: (1) | 195.00 |
| Vendor: <u>IQ4050</u> <u>79542839/81328871</u> | SITEONE LANDSCAPE SUPPLY GOLF PARTS | 06/30/2017 | 157.67 | 0.00 | 0.00 | 0.00 | 157.67 |
| | | | | | | Payable Count: (1) | 157.67 |
| Vendor: <u>SO8200</u> <u>761997</u> | SOUTHEASTERN EMERGENCY EQUIP MEDICAL EQUIP TO INABATE A PATIENT | 06/30/2017 | 1,250.00 | 0.00 | 0.00 | 0.00 | 1,250.00 |
| | | | | | | Payable Count: (1) | 1,250.00 |

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As Of 07/14/2017

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|---|--|--|--------------------------------------|------------------------------|------------------------------|------------------------------|--|
| Vendor: <u>TA8700</u> <u>INV0000686</u> | TAPMAN'S TRUCK REPAIR DOT PUBLIC WORKS VEH | 06/30/2017 | 1,744.14 | 0.00 | 0.00 | 0.00 | 1,744.14 |
| Vendor: <u>TH4224</u> <u>243849</u> | THE GUIDE FARMER'S MARKET AD | 06/30/2017 | 93.00 | 0.00 | 0.00 | 0.00 | 93.00 |
| Vendor: <u>TI5202</u> <u>INV0000687</u> | TILGHMAN OIL CO. MONTHLY DIESEL BILL | 06/30/2017 | 3,969.74 | 0.00 | 0.00 | 0.00 | 3,969.74 |
| Vendor: <u>TR8888</u> <u>INV0000663</u> | TRACTOR SUPPLY COMPANY k9 food | 06/30/2017 | 99.98 | 0.00 | 0.00 | 0.00 | 99.98 |
| Vendor: <u>TR8939</u> <u>INV0000677</u> | TRANS UNION LLC POLICE BASIC SERV | 06/30/2017 | 143.10 | 0.00 | 0.00 | 0.00 | 143.10 |
| Vendor: <u>UL9050</u> <u>87836890</u> | ULINE SUPPLY CABINET | 06/30/2017 | 530.00 | 0.00 | 109.49 | 0.00 | 639.49 |
| Vendor: <u>VA9200</u> <u>INV0000678</u> | VALERIE J. MANN VARIOUS GRANT INVOICE | 06/30/2017 | 325.00 | 0.00 | 0.00 | 0.00 | 325.00 |
| Vendor: <u>VE9866</u> <u>INV0000680</u> | VERNON HOPE MISC PROPERTIES GRASS CUTTINGS | 06/30/2017 | 130.00 | 0.00 | 0.00 | 0.00 | 130.00 |
| Vendor: <u>WA9300</u> <u>INV0000672</u> | WALMART COMMUNITY MONTHLY STM | 06/30/2017 | 441.89 | 0.00 | 0.00 | 0.00 | 441.89 |
| Vendor: <u>WA9307</u> <u>INV0000613</u> <u>INV0000667</u> <u>INV0000668</u> <u>INV0000679</u> | WASTE MANAGEMENT OF DELMARVA ROLL OFF MPS DEBRIS REMOVAL ROLL OFF ROLL OFF | 06/01/2017 06/30/2017 06/30/2017 06/30/2017 | 639.75 663.26 222.69 838.59 | 0.00 0.00 0.00 0.00 | 0.00 0.00 0.00 0.00 | 0.00 0.00 0.00 0.00 | 2,364.29 639.75 663.26 838.59 |
| Vendor: <u>WA3050</u> <u>45957</u> | WATERFORD PRINTING CITY MANAGER LETTERHEAD | 06/30/2017 | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| Vendor: <u>WO9576</u> <u>INV0000664</u> | WOR CO SOLID WASTE ENTERPRISE FUND MONTHLY LANDFILL BILL | 06/30/2017 | 10,808.80 | 0.00 | 0.00 | 0.00 | 10,808.80 |
| Vendor: <u>WO9540</u> <u>603 4TH/TAXES</u> <u>713 SHORT ST/TAXES</u> <u>911 CLARKE/TAXES</u> | WORCESTER COUNTY PROPERTY TAX PROPERTY TAXES REAL ESTATE TAXES | 07/13/2017 07/13/2017 07/13/2017 | 126.17 297.84 415.72 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 839.73 126.17 297.84 415.72 |
| Vendor: <u>WO9590</u> <u>INV0000698</u> | WORCESTER COUNTY 1 DAY/BEER/WINE PERMIT FOR 8/25/2017 4TH FRIDAY EV | 07/14/2017 | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Vendor: <u>WO9580</u> <u>INV0000669</u> <u>INV0000670</u> <u>INV0000671</u> | WOR-WIC COMMUNITY COLLEGE K9 TRAINING K9 TRAINING K9 TRAINING | 06/30/2017 06/30/2017 06/30/2017 | 40.00 40.00 40.00 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 120.00 40.00 40.00 40.00 |
| Vendor: <u>XE9700</u> <u>MAY USAGE</u> | XEROX CORPORATION MONTHLY MAINT | 06/30/2017 | 1,002.00 | 0.00 | 0.00 | 0.00 | 1,002.00 |

Payable Account 81-020-20101 Payable Count: (98) Total: 202,970.36

Vendor: James Briddell & Son

Sewer cleaning on Linden Ave. Dec-Jan 2017

11,242.50

Grand Total \$214,212.86



Resignations for Jay and Pam Pittman

2 messages

JayPittman840 <jay.pittman840@gmail.com>
To: carol@pocomokemd.gov

Mon, Jun 19, 2017 at 11:48 AM

Carol

I am writing to you at the request of Mayor Morrison who recently learned of our impending departure from the area. He said that a note to you would be sufficient notification to allow our removal from the two committees where we now serve. Pam serves on the Ethics Committee and I serve on the Planning Committee (I think I have the names right but am confident you will know what I mean).

It has been an honor to us both to have been asked and then to have been allowed to serve the town and its citizens in these roles. We also want to thank you for your work in coordinating all of the preparations for meetings and the administrative work of keeping things going. Lastly we want to thank Mayor Morrison for his leadership and the confidence that he showed in us when he selected us for the roles.

So, because of our move out of town and effective immediately, we tender our resignations. We leave thinking only the very best of Pocomoke, its leaders, and its citizenry. A part of us will always remain here.

Very respectfully,

Jay and Pam Pittman

Sent from my iPad

Carol Sullivan <carol@cityofpocomoke.com>
To: jaypittman840 <jay.pittman840@gmail.com>

Mon, Jun 19, 2017 at 12:31 PM

Jay,

I'm sorry that you are leaving our area, you both will be missed greatly. I would like to thank each of you for serving our community!

We wish k the best in your new chapter of life.

Carol

Carol

[Quoted text hidden]

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30170 RITZEL ROAD • P.O. BOX 67
WESTOVER, MARYLAND 21071-0067
(410) 651-3721 FAX (410) 651-5255

May 19, 2017

Pocomoke City WTP
1000 Clarke Ave.
Pocomoke City, MD 21851

Re: Pocomoke WTP valve upgrade and media replacement for (4) filter vessels.

Replacement Filter Media

Remove and dispose of all media from (4) tanks and replace with:

- (4) 12" graded gravel support beds with tank head fill (160 cu. ft. per tank)
- (4) 30" beds of Greensand Plus (197 cu. ft. per tank)
- (4) 12" beds of Anthracite (79 cu. ft. per tank)

If we find that the stainless steel screen or screen supports are in need of replacement we will do this on a Time and Material basis. We are anticipating that the existing ones will be OK.

Replacement Butterfly Valves and meter

Replace a total of (17) Crispin K-Flo butterfly valves with flanged cast iron body, stainless steel discs, Bray Series 70, 120 VAC electric actuators with anti condensation heaters, adjustable mechanical stops, open/ close indicators, manual hand wheel override, limit switches, aux switches, in a NEMA 4 enclosure for: (please note: all electrical controls will be reused or replaced by others)

- (4) 3" Rinse Outlet CV-15, CV-25, CV-35, CV-45
- (4) 4" Inlet CV-11, CV-21, CV-31, CV-41
- (4) 6" Outlet/ Backwash Inlet CV-12, CV-22, CV-32, CV-42
- (4) 6" Outlet CV-14, CV-24, CV-34, CV-44
- (1) 8" Common Outlet Valve

Replace 6" water meter on waste line with a 6" Zenner ZTM cast iron flanged water meter.

Replace (4) 4" Crispin Manual Valves and (4) 6" Crispin Manual Valves, all with handwheels.

Contract Price: Two hundred fifty-nine thousand dollars (\$259,000.00). Terms net 30.

We appreciate the opportunity to submit this proposal and look forward to working with you.

Please feel free to contact me if you have any questions.

Kind Regards,

A handwritten signature in black ink that reads "Michael T. Hall". The signature is written in a cursive style.

Michael T. Hall
Treasurer



Carol Sullivan <carol@cityofpocomoke.com>

City Council Agenda

2 messages

stacey welsner <stacey@delmarvadiscoverycenter.org>

Wed, Jul 12, 2017 at 12:05 PM

To: carol@pocomokemd.gov, Kit Fulton <kit@pocomokemd.gov>, Bruce Morrison <mayormorrison@cityofpocomokemd.gov>

Hi all,

We would like to have a couple of items on the next City Council Agenda please.

- 1- Permission to enter into a Capital Projects Grant Agreement with the State of Maryland. (For clarification we applied as co-grantees and received \$125,000 in 2016 Bond Bill funds from the State. (\$50,000 from House Bill 1573 and \$75,000 from Senate Bill 1034). The Board of Public Works requires an agreement, although the Discovery Center receives the funds for capital improvements.)
- 2 - We need permission to apply for a one-day liquor license through the County for our upcoming Gala on Sept 16. This year is will be a fun Casino theme, and all alcohol will be consumed inside the Discovery Center. Everyone attending must be 21 years old and we are hiring three professional bartenders who are TIPS & TAM trained. We will have two bars, and one person will be a floater between the bars.
- 3- We would also like to give a brief 5 minute update on new things coming

Please let me know if I need to make this request to anyone else, if you have any questions, and when the next meeting will be,.

Thanks,

Stacey

—
Stacey Welsner
President & CEO
Delmarva Discovery Center & Museum
2 Market Street
Pocomoke City, Maryland 21851

410.957.9933 Work
443.880.8627 Cell

Carol Sullivan <carol@pocomokemd.gov>

Thu, Jul 13, 2017 at 2:15 PM

To: Paula Sparrow <paula@pocomokemd.gov>

Please add to agenda for Monday.

Thanks

Carol

Carol L. Sullivan
Interim City Manager
Pocomoke City
101 Clarke Ave.
P O Box 29
Pocomoke City, MD 21851
410-957-1333
410-957-0939 (fax)
(Quoted text hidden)



Pocomoke City Police Department

"The Friendliest Town On The Eastern Shore"

William H. Harden, Sr.
Chief of Police

1500 MARKET STREET • POCOMOKE CITY, MARYLAND 21851
TELEPHONE: 410-957-1600 • FAX: 410-957-4872
E-MAIL: pocomokepolice@cityofpocomokemd.gov

Brian Craven
Lieutenant
Administrative Commander

Arthur Hancock
Lieutenant
Operations Commander

To: Mayor & Council of Pocomoke City
From: Chief William Harden
Date: July 13, 2017
Re: Purchase of New Police Patrol Cars

Mayor & Council,

The Pocomoke City Police Department is requesting permission to purchase two (2) new police vehicles. The vehicles described below are demo vehicles with minimal mileage on them from the lot and test drives for huge discounted prices.

Vehicle #1

2015 Dodge Charger 4dr Sdn Police RWD

White in color

Police Package

Original Price: \$33,145

OUR PRICE: \$18,999.00

Vehicle # 2

2015 Dodge Charger 4dr Sdn Police AWD

White in color

Police Package

Original Price: \$37,550.00

OUR PRICE: \$21,660.00

Total cost to outfit both vehicles with all equipment to include lights and siren is \$12,250.00 The total cost to stripe both vehicles is \$1140. 00.

Total Cost: \$54,049.00

Grant Reimbursement: \$ 33,000.00 25% Match Grant

City Obligation: \$21,049.00 After Grant reimbursement including Match %

Cc: Interim City Manager - Carol Sullivan

Finance Director - Janet Wilson

Respectfully,


Chief William Harden

Attachments: Vehicle Quota/Brekford Outfitting/Striping

A Duty to Serve, an Honor to Protect