

Economic Development Commission Meeting Minutes
July 11, 2019 6:00pm Pocomoke City City Hall

Present: Todd Nock, Monda Marsh, and Jackie Ward

Absent: Karah Lacey, Angel Thornes, Angel Jones, and Wendell White

Minutes submitted by: Jackie Ward

Discussion	Action
<p>Meeting started at 6:07pm</p> <p>Pocomoke City Economic Development Commission is created to address 10 key objectives (adopted from the City of Bowie, Maryland).</p> <ol style="list-style-type: none"> 1. Advise the City Council on all aspects of the City's economic development. 2. Participate in the development, implementation, and updating of the City's economic development plan and strategy, and provide feedback to the City in its efforts to implement the economic development plan and strategy. 3. Give input to the Area Master Plan as it relates to economic development. 4. Improve the economic well being of the City of Bowie through efforts that create jobs, retain jobs, increase the tax base, and enhance the quality of life. This includes efforts to revitalize, retain, and recruit high quality businesses; and to revive, develop, and support existing business areas. 5. Provide a forum for exchanging ideas and information, and for addressing the business and economic needs of the community; and to actively pursue input from the business community to promote retention and expansion of existing businesses. 6. Expand and diversify the economic base of the City. 7. Make recommendations to and find sound solutions for the Council on 	<p>Todd to bring Economic Development Commission objectives in the form of a resolution to the City Council meeting on July 22, 2019.</p>

<p>business and economic development issues. The Committee will neither replace the City's stakeholder process, nor serve any role assigned to the Bowie Advisory Planning Board.</p> <ol style="list-style-type: none"> 8. Provide expertise and support on marketing strategies in relation to business and economic development. 9. Cooperate with any federal, state, regional, or local agency, board, committee, or commission, including but not limited to: the Maryland Department of Business and Economic Development, the Maryland Department of Housing and Community Development, Prince George's County, and the Greater Bowie Chamber of Commerce. 10. Undertake such assignments and programs as the City Council may direct, and initiate their own assignments as the members deem necessary and consistent with this resolution. <p>Water infrastructure was discussed.</p> <ul style="list-style-type: none"> ● IRX systems were found to not be effective and replacing galvanized pipes with PVC pipes is effective at improving water infrastructure and quality. ● It is estimated that it should take about three years to update the pipes throughout Pocomoke City. ● In the past the City applied for a water improvement grant. It was a federal grant so the estimated due date for reapplying is estimated in the September/October time frame. <p>Revenue</p> <ul style="list-style-type: none"> ● Most of the revenue from taxes goes to the County vs. the City. Water brings in the most revenue to the City. <p>Grants</p> <ul style="list-style-type: none"> ● Grants will be an important part of the 	<p></p> <p>City will be returning IRX systems for a full refund (~\$150,000) which can then be used to eliminate current debts (~\$125,000) and create small emergency fund.</p> <p>Todd to get past submission and details about the grant.</p> <p>Todd to get examples of past grant examples, both successful and not, and grants from</p>
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Economic Development Commission. Todd wants to get everyone trained on grant writing. Jackie notes that there are many free educational resources like webinars about grant writing.

- Pocomoke City Police Department (PCPD) is planning on applying for a grant (federal, ~\$5,000, no match required). The grant can be used for a variety of public projects, but PCPD had suggested the idea of a dog park.

Meeting adjourned 6:53pm

Next meeting(s):

- City Council meeting July 22, 2019 at 6:30pm in the Pocomoke City City Hall
- Economic Development Commission meeting Aug. 1 & 22, 2019 at 6:30pm in the Pocomoke City City Hall

local, state, and/or federal levels for the Economic Development Commission's review.

Jackie will set up a folder on the google drive for the Economic Development Commission to collaboratively work on grants using google documents.

Todd to follow up with the PCPD about grant details.