

Regular Meeting Minutes

The meeting of the Pocomoke City Mayor and Council was held in Council Chambers on Monday, October 20, 2025. The meeting was called to order at 6:30 pm.

Present:

Mayor: Todd Nock
Council Members: R. Scott Holland, S. Tull,
Diane Downing, Brooke Cottman, C. Marshall
City Manager: Brandy Matthews
Attorney: Andrew Illuminati
City Clerk: Melinda Stafford

Pledge of Allegiance, Prayer by Councilmember Downing, Call to Order

A moment of silence was asked by Mayor Nock for the passing of Delegate Charles J. Otto.

Mayor Nock reads the summary of the closed session that was held October 6, 2025.

Review and Approval of Current List of Bills for Payment

The bill list was presented for payment. Motion to approve the bills as presented by Councilwoman Cottman, seconded by Councilwoman Downing. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

Approval of Minutes

Motion to approve the minutes by Councilwoman Downing and seconded by Councilman Marshall. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall – aye

Approval of Oxford Court Subdivision

City staff was asked by the Mayor if in the Planning and Zoning Commission meeting that it was voted on unanimously to approve it. Motion to approve made by Councilwoman Downing seconded by Councilwoman Cottman. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

Resolution 2026-R-05; Resolution Accepting the Conveyance of Real Property Public Hearing and Vote

Mayor Nock rereads Resolution 2026-R-05 After the reading, the council reviewed Resolution 2026-R05 to accept the conveyance of property from Mr. Collins, including a stormwater management area and roadway in the Oxford Court subdivision. The floor was opened for public hearing. No comments were made. Motion to approve made by Councilwoman Cottman seconded by Councilman Holland. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

Resolution 2026-R-06; Resolution Authorizing the Filing of a Community Development Block Grant

Mayor Nock reintroduces Resolution 2026-R-06 The council reviewed Resolution 2026-R06 to authorize submission of a Community Development Block Grant application for \$800,000 to fund the Pocomoke City Family Life Center. Motion to authorize by Councilwoman Cottman, seconded by Councilwoman Downing. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

First Reading of Resolution 2026-R-07: Resolution Supporting Participation in the Sustainable Maryland Certified Municipal Certification Program

Mayor Nock reads Resolution 2026-R-07 After the reading, the council reviewed Resolution 2026-R-07 supporting participation in the Sustainable Maryland Certified Municipal Certification Program. No action was taken. The resolution will be considered for second reading and vote at the next meeting.

Room Tax increase for Worcester County

Mayor Nock reviewed Worcester County's room tax proposal and presented it to the Council asking for their support of the increase. He informed them that Ocean City has voted unanimously to support it and to send a letter. This helps Pocomoke because visitors pay, not the residents. The county's room taxifies to short term stays in hotels, motels, condos and similar accommodations. It's charged to guests, not our residents and is currently at 5%. Moving it to 6%. A 1% increase would yield 35 to \$40,000 for the city per year. Motion to approve made by Councilman Marshall, seconded by Councilwoman Cottman. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

a. Comments from the City Council Members

1. Councilman Holland – hope everybody has a good Halloween; to thank Chief Hancock for all the police department does. See something, say something
2. Councilwoman Tull - hosted a open mic last week, library and just pleased to announce we finally had people actually coming out to participate. We had a nice group of young kids come out and want to express themselves. So, it's always great to see our community supporting one another.
3. Councilwoman Downing – Just like to thank everybody for coming out.
4. Councilwoman Cottman – Acknowledge the hard work of all of our city employees. I know we have a lot of projects going on. Our City Manager Ms. Brandy Matthews provided an update of a lot of things that are going on right now.
5. Councilman Marshall – have some concern about future funding, So now's the time to begin the conversation about a public safety tax.

b. Comments from the Mayor

We need to make sure that we have that money at the city's disposal so the city can do what the city needs to do to keep the city running again. We keep talking about how we want more development and things like that. When companies take a look at your municipality, they're looking at your schools, they're looking at your public safety, and they're looking at your taxes and streets. Thanks to Councilman Marshall for his comment. Agrees with Councilman Holland Please contact your local authorities and tell them what you see. That's the only way that we are going to clean up our community. We're not in charge of what anybody does where we're not in charge of. We can't make people stop doing bad things. But what we can do is we can inform the city when these bad things are going on.

c. Comments from the City Manager

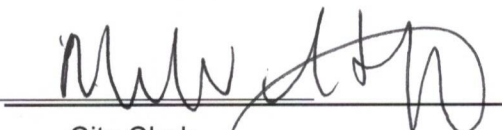
No Comments.

d. Comments from the Audience

Lisa Pablich - Pocomoke Skateboarder Alliance

8 to 12 kids from the community that came, and we had, like a skate clinic. So we were teaching the kids how to skateboard and to take lessons. We were giving them helmets, a skateboard pads or whatever. We took pictures. We gave out shoes to all the participants. Wanted to invite hip hop acts, we can invite, you know, jazz acts. Would like to have these events on a regular basis.

Motion to adjourn to close session at 7:06 pm by Councilman Holland, seconded by Councilwoman Downing

Approved: 
City Clerk

Agenda items may or may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive/closed session.