

Regular Meeting Minutes

The meeting of the Pocomoke City Mayor and Council was held in Council Chambers on Monday, October 6, 2025. The meeting was called to order at 6:31 pm.

Present:

Mayor: Todd Nock
Council Members: R. Scott Holland, S. Tull,
Diane Downing, Brooke Cottman, C. Marshall
City Manager: Brandy Matthews
Attorney: Andrew Illuminati
City Clerk: Melinda Stafford

Pledge of Allegiance, Prayer by Councilmember Downing, Call to Order

Approval of Minutes

Motion to approve the minutes by Councilwoman Downing and seconded by Councilman Marshall. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall – aye

Review and Approval of Current List of Bills for Payment

The bill list was presented for payment. Motion to approve the bills as presented by Councilman Marshall, seconded by Councilwoman Cottman. Motion passes. Holland – abstain, Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

Approval to Write a Letter of Support for the Worcester County Housing Rehabilitation Program - CDBG

The council discussed a request from the Worcester County Housing Rehabilitation Program for a letter of support for their Community Development Block Grant funding application. The program has rehabilitated 338 homes across the county to date. Ms. Matthews received a letter by mail and the letter will be compiled for the next grant cycle.

Motion to approve made by Councilwoman Downing seconded by Councilwoman Cottman. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

City Manager's Recommendation: Bid Award for the Pocomoke City Family Life Center

Mayor Nock expresses that there hasn't been adequate time to discuss the submissions or the direction of where they want the building to go. He believes this needs further review and public input on plans for the proposed Pocomoke City Family Life Center before awarding any contracts. Concerns were raised about adequately defining the scope and needs for the facility. Councilman Marshall agrees with the Mayor, just need to be a little more education on it. Councilman Holland advocated for public input. Ms. Matthews was asked if we get these grants, how long do we have to spend this money? Her response was two years. She added, 'So basically the CDBG grant, that one is specifically, we really just needed something. That's an estimate, And I agree 100%. A lot of the architects and engineers that were there, we do need to utilize the library. So whatever we don't need there, let's see what the library is going to have. That way we can scale it down and get what we really need going forward.' Some options that raised questions were the size of the gymnasiums, classrooms, and the possibility of a pantry. Motion: To table awarding any contracts for the Family Life Center until after a work session and further public input made by Councilman Holland, seconded by Councilwoman Cottman. Motion passes. Holland – aye Cottman – aye, Downing – aye, Tull – aye, Marshall - aye

Resolution 2026-R-05; Resolution Accepting the Conveyance of Real Property

Mayor Nock introduced the Resolution 2026-R-05 After the reading, the council reviewed Resolution 2026-R05 to accept the conveyance of property from Mr. Collins, including a stormwater management area and roadway in the Oxford Court subdivision. No action was taken. The resolution will be considered for second reading and vote at the next meeting.

Resolution 2026-R-06; Resolution Authorizing the Filing of a Community Development Block Grant

Mayor Nock introduced the Resolution 2026-R-06 The council reviewed Resolution 2026-R06 to authorize submission of a Community Development Block Grant application for \$800,000 to fund the Pocomoke City Family Life Center. No action was taken. The resolution will be considered for second reading and vote at a future meeting.

Comments

a. Comments from the City Council Members

1. Councilman Holland – Thank public for their patience with market street, concerns with parking with the growth of downtown, didn't vote for bills because couldn't remember approving the donation to Worcester County Schools, questions travel pay, wants to encourage selling new city vehicles.
2. Councilwoman Tull - None
3. Councilwoman Downing – None
4. Councilwoman Cottman – None
5. Councilman Marshall – Compliment the City on the Fall Festival, Speeding in White Oaks subdivision.

b. Comments from the Mayor

Asks if Worcester County donation put on this bill list. Brandy responds no because just forgot to add it because when I sent the when I sent the email to everyone notifying them of that specific grant for that donation. Mayor asks what her spending threshold is. 1500 for the finance department.

And how much is the donation? \$1,000. Is her response.

Mayor Nock reads the closed session summary for 2 closed sessions, 9/15/2025 and 9/19/2025. He is looking forward to the downtown Christmas and the Christmas parade in December. Received a letter concerning the status of the CIPP line project. He reminds city staff that some of the residents do not have internet. Commended staff on their hard work.

c. Comments from the City Manager

CIPP lining deadline is October 31st. But the full repavement will not happen until sometime closer to November. But the top scheduled time frame is August 28th through November 30th. We talked about the horse farm maintenance and we also talked about the street. So, the horse farm maintenance. She finally got in contact with a person who that's what they specialize in. She won't be available until the week of October 13, but she's willing to come out to assess the forest barn and give an assessment of what needs to be done as far as the cleaning of the horse form and as far as the streets and sidewalks, GMB will be reaching out in the next couple of days.

Mayor and Council scheduled a work session for 5:30pm on Wednesday, October 15, 2025.

d. Comments from the Audience

Chief Hancock apologized to everyone that he was unable to be at the Fall festival Saturday. apologize to everyone that I was unable to be at the Fall festival Saturday. He just wanted to bring everyone up on city wide surveillance cameras. In the past three months Pocomoke PD has added six additional cameras throughout city limits. They have replaced two of those cameras with a quad camera. That means each camera has four different views. There will be three more scheduled to be installed the next two weeks. That's going to give us another four more views throughout the city limits that we didn't have. So, all in all, between LPRs and cameras, we've got 28 views of different areas throughout city limits that we didn't have before. Funding for these cameras came from the Red Speed Cameras. The app for the residents is completed. He didn't know about the fees that had to pay; an \$800 fee and didn't get approval. We had to pay an additional hundred-dollar fee to Apple for it to be utilized on iPhones and we had to pay an additional \$100 fee for Android. So we had \$100 in fees and then it was just the point of waiting.

Once it's done, it's going to enable officers, supervisors, real time right then and there to notify the public of what type of incident we're dealing with. If it's a threat to the community, what's going on in the community, they'll be able to do it real time, live time right while they're out on the scene.

Halloween's coming up, October 31st. If you haven't seen how we decorate the front people, he encourages you to come by. He participates every year in it and we have a huge turnout. Last year the hours for trick or treat here in city limits was 5 to 8. He respectfully requests that it does not go to 8pm. The rain date will be on Saturday, November 1, 2025. Halloween night, there will be boxes out there and any costumes, decoration, anything the public wants. We. We've probably got seven or eight boxes. Stuff like this was all donated from Walmart.

Motion to adjourn to close session at 7:17 pm by Councilman Holland, seconded by Councilwoman Downing

Approved:



City Clerk

Agenda items may or may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive/closed session.